

Course Schedule

Adobe Acrobat

Adobe Acrobat Pro DC - Advanced / 395 / Days: 1

In this course, students will use Adobe Acrobat Pro DC to convert technical documents to PDF files, enhance PDF documents, create interactive PDF forms, and prepare PDF files for commercial printing.

12/01	12/02/21	OLL	5:00 PM - 1:00 AM	KOE
01/05	01/05/22	OLL	3:00 PM - 11:00 PM	KOE
01/26	01/26/22	OLL	3:00 PM - 11:00 PM	KOE
02/16	02/17/22	OLL	5:00 PM - 1:00 AM	KOE
03/01	03/01/22	OLL	3:00 PM - 11:00 PM	KOE
03/16	03/16/22	OLL	2:00 PM - 10:00 PM	KOE
03/30	03/31/22	OLL	5:00 PM - 1:00 AM	KOE
04/13	04/13/22	OLL	3:00 PM - 11:00 PM	KOE
04/27	04/27/22	OLL	3:00 PM - 11:00 PM	KOE
05/11	05/12/22	OLL	5:00 PM - 1:00 AM	KOE
05/25	05/25/22	OLL	3:00 PM - 11:00 PM	KOE
06/08	06/08/22	OLL	3:00 PM - 11:00 PM	KOE
06/22	06/23/22	OLL	5:00 PM - 1:00 AM	KOE

Adobe Acrobat Pro DC - Introduction / 395 / Days: 1

Adobe Acrobat Pro DC puts the power of the Portable Document Format, literally, at your fingertips. By taking advantage of the functionality & features available in Acrobat, you will ensure the integrity of your documents regards of who views them.

12/17	12/17/21	OLL	3:00 PM - 11:00 PM	KOE
01/10	01/10/22	OLL	3:00 PM - 11:00 PM	KOE
01/24	01/25/22	OLL	5:00 PM - 1:00 AM	KOE
02/07	02/07/22	OLL	3:00 PM - 11:00 PM	KOE
02/21	02/21/22	OLL	3:00 PM - 11:00 PM	KOE
03/09	03/10/22	OLL	5:00 PM - 1:00 AM	KOE
03/21	03/21/22	OLL	2:00 PM - 10:00 PM	KOE
04/04	04/04/22	OLL	3:00 PM - 11:00 PM	KOE
04/18	04/19/22	OLL	5:00 PM - 1:00 AM	KOE
05/02	05/02/22	OLL	3:00 PM - 11:00 PM	KOE
05/16	05/16/22	OLL	3:00 PM - 11:00 PM	KOE
05/31	06/01/22	OLL	5:00 PM - 1:00 AM	KOE
06/13	06/13/22	OLL	3:00 PM - 11:00 PM	KOE
06/27	06/27/22	OLL	3:00 PM - 11:00 PM	KOE

Adobe Captivate

Adobe Captivate 2019 - The Essentials / 790 / Days: 2

A course that teaches the core Adobe Captivate skills needed to create eLearning courses.

12/16 · 12/18/21 **OLL** 5:00 PM - 1:00 AM KOE

Adobe Illustrator

Adobe Illustrator CC - Part 1 / 790 / Days: 2

This course covers the Graphic Design & Illustration Using Adobe Illustrator CC objectives to help students prepare for the Adobe Certified Associate (ACA) exam. This course is also designed to cover the Adobe Certified Expert (ACE) exam objectives.

12/06	12/07/21	OLL	3:00 PM - 11:00 PM	KOE
01/03	01/04/22	OLL	3:00 PM - 11:00 PM	KOE
01/31	02/02/22	OLL	5:00 PM - 1:00 AM	KOE
03/07	03/08/22	OLL	3:00 PM - 11:00 PM	KOE
04/05	04/06/22	OLL	3:00 PM - 11:00 PM	KOE
05/03	05/05/22	OLL	5:00 PM - 1:00 AM	KOE
06/06	06/07/22	OLL	3:00 PM - 11:00 PM	KOE

Adobe Illustrator CC - Part 2 / 790 / Days: 2

In this course, students will use painting tools, manage colors, format type, work with effects, prepare artwork for commercial printing, and prepare graphics for the web.

12/08	12/10/21	OLL	5:00 PM - 1:00 AM	KOE
02/08	02/09/22	OLL	3:00 PM - 11:00 PM	KOE
04/07	04/08/22	OLL	3:00 PM - 11:00 PM	KOE
06/09	06/11/22	OLL	5:00 PM - 1:00 AM	KOE

Adobe Illustrator CC (2019) - Part 1 / 395 / Days: 1

This course focuses on Adobe® Illustrator® CC (2019), the component within CC used to create "drawn" graphics, while enabling its users to integrate content from other domains (such as photo-oriented graphics and animation, which belong to Adobe® Photoshop® and other applications). With Illustrator's many easily used tools, you will discover that not only can you unlock the same creative impulses you've always had as you've picked up a pencil to sketch out an idea, but also capture those multiple ideas and "what ifs" during the creative process in ways that you never imagined. And for those of you who are just embarking on building your creative skills, you will be surprised at "how good" your work will appear, even at the outset of your exploration of the world of graphic design.

01/20 · 01/20/22 **OLL** 10:30 AM - 6:00 PM KOE

Adobe InDesign

Adobe InDesign CC - Part 1 / 790 / Days: 2

This course has all the tools you need to elevate the look of your document and get it out to the people who need to see it, whether it be in print or on the web.

12/15	12/16/21	OLL	3:00 PM - 11:00 PM	KOE
01/19	01/20/22	OLL	3:00 PM - 11:00 PM	KOE
02/22	02/24/22	OLL	5:00 PM - 1:00 AM	KOE
03/22	03/23/22	OLL	2:00 PM - 10:00 PM	KOE
04/25	04/26/22	OLL	3:00 PM - 11:00 PM	KOE
05/23	05/25/22	OLL	5:00 PM - 1:00 AM	KOE
06/20	06/21/22	OLL	3:00 PM - 11:00 PM	KOE

Adobe InDesign CC - Part 2 / 790 / Days: 2

In this course students will learn advanced InDesign techniques to enhance the look and functionality of your documents.

12/20	12/21/21	OLL	3:00 PM - 11:00 PM	KOE
02/10	02/11/22	OLL	3:00 PM - 11:00 PM	KOE
03/31	04/02/22	OLL	5:00 PM - 1:00 AM	KOE
05/12	05/13/22	OLL	3:00 PM - 11:00 PM	KOE
06/30	07/02/22	OLL	5:00 PM - 1:00 AM	KOE

Adobe® InDesign® (2020): Part 1 / 395 / Days: 1

Giving documents a well-designed, professional look will put students a step ahead in the marketplace cluttered with all kinds of communications. Paragraph and character styles that allow students to format pages of text uniformly, layout features that help students to build alternate size configurations of documents, and various panels that enable students to easily customize both text and graphics; Adobe InDesign CC (2019) has all the tools students need to elevate the look of documents and get it out to the people who need to see it, whether it be in print or on the web.

This course is a great component of your preparation for the Adobe Certified Expert (ACE) InDesign CC exam and the Adobe Certified Associate (ACA) Print & Digital Media Publication Using Adobe InDesign exam.

01/13 · 01/13/22 **OLL** 10:30 AM - 6:00 PM KOE

Adobe Photoshop

Adobe Photoshop CC - Part 1 / 790 / Days: 2

This course focuses on some of the basic features of Photoshop so that the student can navigate the environment and use Photoshop tools to work with photographic images.

12/13	12/14/21	OLL	3:00 PM - 11:00 PM	KOE
01/17	01/18/22	OLL	3:00 PM - 11:00 PM	KOE

Course Schedule

Adobe Photoshop CC - Part 1 / 790 / Days: 2

This course focuses on some of the basic features of Photoshop so that the student can navigate the environment and use Photoshop tools to work with photographic images.

02/14	02/16/22	OLL	5:00 PM - 1:00 AM	KOE
03/14	03/15/22	OLL	2:00 PM - 10:00 PM	KOE
04/11	04/12/22	OLL	3:00 PM - 11:00 PM	KOE
05/17	05/19/22	OLL	5:00 PM - 1:00 AM	KOE
06/14	06/15/22	OLL	3:00 PM - 11:00 PM	KOE

Adobe Photoshop CC - Part 2 / 790 / Days: 2

This course delves into some of the more advanced image creation and editing techniques, and offers you hands-on activities that demonstrate how these techniques can be used in combination to create exciting visual effects.

12/29	12/31/21	OLL	5:00 PM - 1:00 AM	KOE
02/02	02/03/22	OLL	3:00 PM - 11:00 PM	KOE
03/15	03/17/22	OLL	4:00 PM - 12:00 AM	KOE
04/28	04/29/22	OLL	3:00 PM - 11:00 PM	KOE
06/01	06/02/22	OLL	3:00 PM - 11:00 PM	KOE

Adobe® Photoshop® 2020: Part 2 / (CALL) / Days: 1

Adobe Photoshop CC is a leading graphic creation application, popular among graphic designers, illustrators, and photographers. Photoshop's numerous features work together to provide a comprehensive toolset for you, the design professional. This course delves into some of the more advanced image creation and editing techniques, and offers you hands-on activities that demonstrate how these techniques can be used in combination to create exciting visual effects.

This course is a great component of your preparation for the Adobe Certified Expert (ACE) Photoshop CC exam and the Adobe Certified Associate (ACA) Visual Communication Using Adobe Photoshop exam.

12/17	12/17/21	OLL	10:30 AM - 6:00 PM	KOE
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Agile

BA08 - Agile for Business Analysts / 1395 / Days: 2

In this course, students will gain an understanding about agile business analysis. Students will learn how business analysis on an agile project is 'the same' and 'different' than business analysis performed on waterfall projects. Students will understand how the business analysis role changes on an agile team. A number of business analysis techniques suited for supporting agile teams will be introduced as will the various standards available to the community to help teams and organizations transition. Since few organizations are pure agile, students will also learn about delivery approaches that use a combination of practices from waterfall and agile and will also be introduced to the important concept of business analysis tailoring – the key skill used to adapt business analysis skills to all environments – regardless of the delivery life cycle selected.

04/07	04/08/22	OLL	3:00 PM - 11:00 PM	KOE
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Certified Agile Service Manager (DevOps Institute) / 1590 / Days: 2

This course provides an introduction to Agile Service Management, the application, and integration of agile thinking into service management processes and process design projects. Agile thinking improves IT’s effectiveness and efficiency and enables IT to continue to deliver value in the face of changing requirements.

This course prepares you for the Certified Agile Service Manager (CASM)® certification.

02/14	02/16/22	OLL	5:00 PM - 1:00 AM	KOE
06/27	06/28/22	OLL	3:00 PM - 11:00 PM	KOE

PMI Agile Certified Professional (PMI-ACP)® Exam Preparation / 1797 / Days: 3

This course provides participants with a foundation of the PMI-ACP® exam. Participants will be introduced to PMI Agile concepts and practices with banks of sample questions.

12/13	12/16/21	OLL	5:00 PM - 1:00 AM	KOE
03/16	03/18/22	OLL	2:00 PM - 10:00 PM	KOE
06/20	06/23/22	OLL	5:00 PM - 1:00 AM	KOE

Amazon Web Services (AWS)

Advanced Architecting on AWS / 2450 / Days: 3

Advanced Architecting on AWS covers how to build complex solutions that incorporate data services, governance, and security on AWS. It introduces specialized AWS services, including AWS Direct Connect and AWS Storage Gateway to support hybrid architectures. The course also covers best practices for designing and building scalable, elastic, secure, and highly available applications on AWS.

06/27	06/29/22	OLL	3:00 PM - 11:00 PM	KOE
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Advanced Developing on AWS / 2450 / Days: 3

The Advanced Developing on AWS course uses the real-world scenario of taking a legacy, on-premises monolithic application and refactoring it into a serverless microservices architecture. This three-day advanced course covers advanced development topics such as architecting for a cloud-native environment; deconstructing on-premises, legacy applications and repackaging them into cloudbased, cloud native architectures; and applying the tenets of the Twelve-Factor Application methodology.

01/19	01/22/22	OLL	5:00 PM - 1:00 AM	KOE
04/20	04/22/22	OLL	3:00 PM - 11:00 PM	KOE

Architecting on AWS / 1850 / Days: 3

Architecting on AWS is for solutions architects, solution-design engineers, and developers seeking an understanding of AWS architecting. In this course, you will learn to identify services and features to build resilient, secure and highly available IT solutions on the AWS Cloud. Architectural solutions differ depending on industry, types of applications, and business size. AWS Authorized Instructors emphasize best practices using the AWS Well-Architected Framework, and guide you through the process of designing optimal IT solutions, based on real-life scenarios. The modules focus on account security, networking, compute, storage, databases, monitoring, automation, containers, serverless architecture, edge services, and backup and recovery. At the end of the course, you will practice building a solution and apply what you have learned with confidence.

12/05	12/07/21	OLL	7:00 AM - 3:00 PM	KOE
12/07	12/09/21	OLL	3:00 PM - 11:00 PM	KOE
12/26	12/28/21	OLL	7:00 AM - 3:00 PM	KOE
03/01	03/04/22	OLL	5:00 PM - 1:00 AM	KOE
06/06	06/08/22	OLL	3:00 PM - 11:00 PM	KOE

Architecting on AWS - Accelerator / 3400 / Days: 5

This course covers all aspects of how to architect for the cloud over four-and-a-half-days. It covers topics from Architecting on AWS and Advanced Architecting on AWS to offer an immersive course in cloud architecture. You will learn how to design cloud architectures, starting small and working to large-scale enterprise level designs—and everything in between. Starting with the Well-Architected Framework, you will learn important architecting information for AWS services including: compute, storage, database, networking, security, monitoring, automation, optimization, benefits of de-coupling applications and serverless, building for resilience, and understanding costs

02/28	03/04/22	OLL	3:00 PM - 11:00 PM	KOE
05/16	05/21/22	OLL	5:00 PM - 1:00 AM	KOE

Course Schedule

<p>AWS Cloud Practitioner Essentials / 730 / Days: 1</p> <p>This course is for individuals who seek an overall understanding of the Amazon Web Services (AWS) Cloud, independent of specific technical roles. You will learn about AWS Cloud concepts, AWS services, security, architecture, pricing, and support to build your AWS Cloud knowledge. This course also helps you prepare for the AWS Certified Cloud Practitioner exam</p> <p>12/06 · 12/06/21 OLL 3:00 PM - 11:00 PM KOE</p> <p>12/19 · 12/19/21 OLL 7:00 AM - 3:00 PM KOE</p> <p>12/20 · 12/20/21 OLL 3:00 PM - 11:00 PM KOE</p> <p>02/08 · 02/08/22 OLL 3:00 PM - 11:00 PM KOE</p> <p>05/03 · 05/04/22 OLL 5:00 PM - 1:00 AM KOE</p>	<p>Developing on AWS / 1990 / Days: 3</p> <p>In this course, you learn how to use the AWS SDK to develop secure and scalable cloud applications using multiple AWS services such as Amazon DynamoDB, Amazon Simple Storage Service, and AWS Lambda. You explore how to interact with AWS using code and learn about key concepts, best practices, and troubleshooting tips.</p> <p>01/12 · 01/14/22 OLL 3:00 PM - 11:00 PM KOE</p> <p>04/13 · 04/15/22 OLL 3:00 PM - 11:00 PM KOE</p> <p>DevOps Engineering on AWS / 2450 / Days: 3</p> <p>DevOps Engineering on AWS teaches you how to use the combination of DevOps cultural philosophies, practices, and tools to increase your organization's ability to develop, deliver, and maintain applications and services at high velocity on AWS. This course covers Continuous Integration (CI), Continuous Delivery (CD), infrastructure as code, microservices, monitoring and logging, and communication and collaboration. Hands-on labs give you experience building and deploying AWS CloudFormation templates and CI/CD pipelines that build and deploy applications on Amazon Elastic Compute Cloud (Amazon EC2), serverless applications, and container-based applications. Labs for multi-pipeline workflows and pipelines that deploy to multiple environments are also included.</p> <p>02/22 · 02/24/22 OLL 3:00 PM - 11:00 PM KOE</p> <p>05/10 · 05/12/22 OLL 3:00 PM - 11:00 PM KOE</p>	<p>Security Engineering on AWS / 2450 / Days: 3</p> <p>This course demonstrates how to efficiently use AWS security services to stay secure in the AWS Cloud. The course focuses on the security practices that AWS recommends for enhancing the security of your data and systems in the cloud. It highlights the security features of AWS key services including compute, storage, networking, and database services. You will also learn how to leverage AWS services and tools for automation, continuous monitoring and logging, and responding to security incidents</p> <p>02/16 · 02/18/22 OLL 3:00 PM - 11:00 PM KOE</p> <p>06/01 · 06/04/22 OLL 5:00 PM - 1:00 AM KOE</p>
<p>AWS Migrating to AWS / 2100 / Days: 2</p> <p>Migrating to AWS focuses on planning and migrating existing workloads to the AWS Cloud. The course covers various cloud migration strategies with a detailed discussion on each phase of the migration process, including portfolio discovery, application migration planning and design, migration execution, and post-migration validation and application optimization. This course is designed for Solutions Architects and Engineers who perform cloud migrations, have an understanding of core AWS services and design patterns covered in Architecting on AWS. This course is also available to IT project managers involved in the planning of those migrations who have completed AWS Technical Essentials</p> <p>02/09 · 02/11/22 OLL 3:00 PM - 11:00 PM KOE</p> <p>05/04 · 05/07/22 OLL 5:00 PM - 1:00 AM KOE</p>	<p>Exam Readiness: AWS Certified DevOps Engineer – Professional / 720 / Days: 1</p> <p>The AWS Certified DevOps Engineer &dash; Professional exam validates technical expertise in provisioning, operating, and managing distributed application systems on the AWS platform. Join this full-day, advanced-level course to learn how to prepare for the exam by exploring the exam's topic areas and how they map to DevOps on AWS and to specific areas to study. We will review sample exam questions in each topic area and teach you how to interpret the concepts being tested so that you can more easily eliminate incorrect responses. This course covers the core principles of the DevOps methodology</p> <p>02/25 · 02/25/22 OLL 3:00 PM - 11:00 PM KOE</p> <p>05/13 · 05/13/22 OLL 3:00 PM - 11:00 PM KOE</p>	<p>Systems Operations on AWS / 1850 / Days: 3</p> <p>This course teaches systems operators and anyone performing system operations functions how to install, configure, automate, monitor, secure, maintain and troubleshoot the services, networks, and systems on AWS necessary to support business applications. The course also covers specific AWS features, tools, and best practices related to these functions.</p> <p>12/01 · 12/04/21 OLL 5:00 PM - 1:00 AM KOE</p> <p>04/06 · 04/08/22 OLL 3:00 PM - 11:00 PM KOE</p> <p>06/21 · 06/23/22 OLL 3:00 PM - 11:00 PM KOE</p>
<p>AWS Security Essentials / 850 / Days: 1</p> <p>AWS Security Essentials covers fundamental AWS cloud security concepts, including AWS access control, data encryption methods, and how network access to your AWS infrastructure can be secured. Based on the AWS Shared Security Model, you learn where you are responsible for implementing security in the AWS Cloud and what security-oriented services are available to you and why and how the security services can help meet the security needs of your organization. This course enables you to dive deep, ask questions, work through solutions, and get feedback from AWS-accredited instructors with deep technical knowledge. This is a fundamental level course and is a part of the AWS Security learning path.</p> <p>11/30 · 12/01/21 OLL 5:00 PM - 1:00 AM KOE</p> <p>02/07 · 02/07/22 OLL 3:00 PM - 11:00 PM KOE</p> <p>05/31 · 06/01/22 OLL 5:00 PM - 1:00 AM KOE</p>	<p>Exam Readiness: AWS Certified Solutions Architect - Associate / 650 / Days: .5</p> <p>The AWS Certified Solutions Architect &dash; Associate exam validates technical expertise in designing and deploying scalable, highly available, and fault-tolerant systems on AWS. Join this half-day, intermediate-level training to learn how to prepare for the exam by exploring the exam's topic areas and how they map to architecting on AWS and to specific areas to study. The course reviews sample exam questions in each topic area and teaches you how to interpret the concepts being tested so that you can more easily eliminate incorrect responses.</p> <p>12/10 · 12/10/21 OLL 3:00 PM - 11:00 PM KOE</p>	<p>Business Analysis</p> <p>BA01 - Business Analysis Essentials / 1395 / Days: 2</p> <p>This is an introductory course designed to provide students with a basic understanding of the benefits, functions and impact a business analyst has within an organization. The course discusses the business analysis process as it is applied throughout a project as well as the pre-project activities that comprise strategy analysis. Students learn how a business analyst supports the project throughout the solution development life cycle, from defining business needs and solution scope to validating that requirements have been met in the testing phase and ensuring the solution continues to provide value after implementation.</p> <p>02/14 · 02/15/22 OLL 3:00 PM - 11:00 PM KOE</p> <p>05/16 · 05/18/22 OLL 5:00 PM - 1:00 AM KOE</p>
<p>AWS Technical Essentials / 720 / Days: 1</p> <p>This course introduces you to AWS products, services, & common solutions. It provides IT technical end users with basic fundamentals to become more proficient in identifying AWS services so that you can make informed decisions about IT solutions.</p> <p>01/24 · 01/24/22 OLL 3:00 PM - 11:00 PM KOE</p> <p>04/05 · 04/06/22 OLL 5:00 PM - 1:00 AM KOE</p>	<p>Exam Readiness: AWS Certified Solutions Architect - Associate / 650 / Days: .5</p> <p>The AWS Certified Solutions Architect &dash; Associate exam validates technical expertise in designing and deploying scalable, highly available, and fault-tolerant systems on AWS. Join this half-day, intermediate-level training to learn how to prepare for the exam by exploring the exam's topic areas and how they map to architecting on AWS and to specific areas to study. The course reviews sample exam questions in each topic area and teaches you how to interpret the concepts being tested so that you can more easily eliminate incorrect responses.</p> <p>12/10 · 12/10/21 OLL 3:00 PM - 11:00 PM KOE</p>	<p>BA02 - Strategic Business Analysis / 1395 / Days: 2</p> <p>This course is aimed for experienced practitioners who desire a clear understanding of Strategic Business Analysis, who would like to understand what comprises this work, and the objectives for performing it.</p> <p>02/16 · 02/18/22 OLL 5:00 PM - 1:00 AM KOE</p> <p>05/18 · 05/19/22 OLL 3:00 PM - 11:00 PM KOE</p>

Course Schedule

<p>BA03 - Writing Effective Business Cases / 1395 / Days: 2</p> <p>Students learn the steps to effective business case development and support your strategic business recommendations with sound budgeting and financial back-up. The one course you need to make high-impact recommendations and receive full management support for your ideas.</p> <p>03/03 · 03/04/22 OLL 3:00 PM - 11:00 PM KOE</p>	<p>BA17 - Advanced Root Cause Analysis / 1390 / Days: 2</p> <p>Problem determination skills cannot be acquired by reading a book. They mostly come from experience. After this course, you will have a general understanding of a structured problem determination approach, which you can then apply in your daily work.</p> <p>04/13 · 04/14/22 OLL 3:00 PM - 11:00 PM KOE</p>	<p>Business Analysis - Foundation / 1775 / Days: 3</p> <p>The business analyst role analyzes, understands and manages the requirements in a customer-supplier relationship and ensures that the right products are delivered. The Foundation Seminar gives a good introduction to the spectrum of this responsibility.</p> <p>05/09 · 05/11/22 ILT 9:00 AM - 5:00 PM KOE 07/11 · 07/13/22 ILT 9:00 AM - 5:00 PM KOE 09/14 · 09/16/22 ILT 9:00 AM - 5:00 PM KOE 11/28 · 11/30/22 ILT 9:00 AM - 5:00 PM KOE</p>
<p>BA04 - Eliciting and Writing Effective Requirements / 1995 / Days: 3</p> <p>With elicitation serving as a major component of the requirements process, it is imperative that business analysts maintain high competency levels in elicitation practices and technique use to help organizations overcome the requirements related challenges faced on projects. Regardless whether you are a practitioner just starting off your career in business analysis or whether you have been performing the role for some years, this course will provide insight into the latest thoughts on elicitation and writing effective requirements and present a number of current techniques that are being applied on projects across industries today.</p> <p>03/21 · 03/23/22 OLL 2:00 PM - 10:00 PM KOE</p>	<p>BA29 - User Acceptance Testing for Business Analysts / 1395 / Days: 2</p> <p>This course looks at the issues which drive the need for a UAT process & describes the components of the process. It is designed to help Business Analysts to develop an understanding of their role, the process, and the deliverables associated with UAT.</p> <p>02/21 · 02/22/22 OLL 3:00 PM - 11:00 PM KOE 05/24 · 05/26/22 OLL 5:00 PM - 1:00 AM KOE</p>	<p>Business Analysis - Modelling Business Processes / 1775 / Days: 2</p> <p>The Business Analyst role analyzes, understands and manages the requirements in a customer-supplier relationship and ensures that the right products are delivered. The course provides in-depth knowledge and practice in Modelling Business Processes</p> <p>01/10 · 01/11/22 ILT 9:00 AM - 5:00 PM KOE 02/24 · 02/25/22 ILT 9:00 AM - 5:00 PM KOE 04/13 · 04/14/22 ILT 9:00 AM - 5:00 PM KOE 06/27 · 06/28/22 ILT 9:00 AM - 5:00 PM KOE 08/22 · 08/23/22 ILT 9:00 AM - 5:00 PM KOE 11/07 · 11/08/22 ILT 9:00 AM - 5:00 PM KOE</p>
<p>BA05 - Process Modeling Using BPMN / 1395 / Days: 2</p> <p>Students will learn to map business processes easily and efficiently using the industry standard - BPMN which stands for Business Process Modeling Notation from the Object Management Group (OMG). Students will learn the best practices in process mapping using the latest industry standards (BPMN) so that both the business and IT stakeholders will be able to understand the models and map processes consistently through-out their organization.</p> <p>01/13 · 01/14/22 OLL 3:00 PM - 11:00 PM KOE 04/21 · 04/23/22 OLL 5:00 PM - 1:00 AM KOE</p>	<p>BA30 – Foundations of Business Analysis / 2660 / Days: 4</p> <p><p>The course provides students a clear understanding and total immersion into all of the facets of the business analyst role, including a thorough walkthrough of the various domain/knowledge areas that comprise the business analysis profession. Students are provided an opportunity to try their hand at several business analysis techniques for eliciting, analyzing, and modeling requirements. The business analysis work performed in strategy analysis and solution evaluation, which is most often the least familiar to business analysts, is thoroughly presented and explored. Students completing this course will be well equipped with new skills and knowledge that can be immediately applied on current and future projects.</p> <p>This course is aligned to and satisfies the professional development hours required to take the Entry Certificate in Business Analysis&trade; (ECBA&trade;) certification.</p></p> <p>03/29 · 04/01/22 OLL 3:00 PM - 11:00 PM KOE 06/28 · 07/02/22 OLL 5:00 PM - 1:00 AM KOE</p>	<p>Business Analysis - Practice / 1775 / Days: 2</p> <p>The Business Analyst role analyzes, understands and manages the requirements in a customer-supplier relationship and ensures that the right products are delivered. The course provides in-depth knowledge and practice in Business Analysis</p> <p>12/09 · 12/10/21 ILT 9:00 AM - 5:00 PM KOE 01/27 · 01/28/22 ILT 9:00 AM - 5:00 PM KOE 03/17 · 03/18/22 ILT 9:00 AM - 5:00 PM KOE 05/23 · 05/24/22 ILT 9:00 AM - 5:00 PM KOE 07/25 · 07/26/22 ILT 9:00 AM - 5:00 PM KOE 10/06 · 10/07/22 ILT 9:00 AM - 5:00 PM KOE</p>
<p>BA06 - Managing and Communicating Requirements for Projects / 1395 / Days: 2</p> <p>A planned requirements approach is essential to a successful project. Your role as the Business Analyst in any project is to help form and coach a cross-functional team, facilitate continuous collaboration with your client, manage and communicate changing requirements, and deliver business value to your client early and regularly throughout the project.</p> <p>04/05 · 04/06/22 OLL 3:00 PM - 11:00 PM KOE</p>	<p>BACPO2 - Certified Business Analysis Professional (CBAP®) Exam Preparation / 2695 / Days: 4</p> <p>This course provides you with a clear and detailed understanding of the concepts covered within the CBAP&reg; and CCBA&reg; exams. You will gain valuable tips and techniques to help prepare, study, and assess your personal readiness. In addition, you will earn valuable professional development hours toward meeting the exam criteria.</p> <p>04/18 · 04/21/22 OLL 3:00 PM - 11:00 PM KOE</p>	<p>Business Analysis - Requirements Engineering / 1775 / Days: 2</p> <p>The Business Analyst role analyzes, understands and manages the requirements in a customer-supplier relationship and ensures that the right products are delivered. The practical course provides in-depth knowledge and practice in Requirements Engineering.</p> <p>12/20 · 12/21/21 ILT 9:00 AM - 5:00 PM KOE 02/10 · 02/11/22 ILT 9:00 AM - 5:00 PM KOE 03/31 · 04/01/22 ILT 9:00 AM - 5:00 PM KOE 06/09 · 06/10/22 ILT 9:00 AM - 5:00 PM KOE 08/08 · 08/09/22 ILT 9:00 AM - 5:00 PM KOE</p>
<p>BA10 - Understanding Root Cause Analysis / 1395 / Days: 2</p> <p>In this course, participants will learn to apply several practical, systematic methods for analyzing incidents and problems to uncover root causes.</p> <p>04/11 · 04/12/22 OLL 3:00 PM - 11:00 PM KOE</p>	<p>Business Analysis - Foundation / 1775 / Days: 3</p> <p>The business analyst role analyzes, understands and manages the requirements in a customer-supplier relationship and ensures that the right products are delivered. The Foundation Seminar gives a good introduction to the spectrum of this responsibility.</p> <p>01/12 · 01/14/22 ILT 9:00 AM - 5:00 PM KOE 03/02 · 03/04/22 ILT 9:00 AM - 5:00 PM KOE</p>	

Course Schedule

Business Analysis - Requirements Engineering / 1775 / Days: 2

The Business Analyst role analyzes, understands and manages the requirements in a customer-supplier relationship and ensures that the right products are delivered.

The practical course provides in-depth knowledge and practice in Requirements Engineering.

10/20 · 10/21/22 **ILT** 9:00 AM - 5:00 PM KOE

CertNexus

CertNexus Certified Data Science Practitioner (CDSP) / 3475 / Days: 5

For a business to thrive in our data-driven world, it must treat data as one of its most important assets. Data is crucial for understanding where the business is and where it's headed. Not only can data reveal insights, it can also inform—by guiding decisions and influencing day-to-day operations. This calls for a robust workforce of professionals who can analyze, understand, manipulate, and present data within an effective and repeatable process framework. In other words, the business world needs data science practitioners. This course will enable you to bring value to the business by putting data science concepts into practice. This course includes the exam voucher for (Exam DSP-110) This course is also designed to assist students in preparing for the CertNexus® Certified Data Science Practitioner (CDSP) (Exam DSP-110) certification.

01/17 · 01/21/22 **OLL** 3:00 PM - 11:00 PM KOE

04/11 · 04/16/22 **OLL** 5:00 PM - 1:00 AM KOE

Cisco

Cisco® Implementing and Administering Cisco® Solutions v1.0 (CCNA) / 2490 / Days: 5

This course gives you a broad range of fundamental knowledge for all IT careers. You will learn how to install, operate, configure, and verify a basic IPv4 and IPv6 network. The course covers configuring network components such as switches, routers, and Wireless LAN Controllers; managing network devices; and identifying basic security threats. The course also gives you a foundation in network programmability, automation, and software-defined networking. This course helps you prepare to take the 200-301 Cisco Certified Network Associate (CCNA) exam to earn CCNA certification.

This course consists of 5 days of instructor-led training with hands-on lab practice, plus the equivalent of 3 days of self-paced material.

This course includes post class lab access- a total of 60 hours of labs over a 90 day period.

12/06 · 12/11/21 **OLL** 5:00 PM - 1:00 AM KOE

12/13 · 12/17/21 **OLL** 3:00 PM - 11:00 PM KOE

01/03 · 01/07/22 **OLL** 3:00 PM - 11:00 PM KOE

01/17 · 01/22/22 **OLL** 5:00 PM - 1:00 AM KOE

01/31 · 02/04/22 **OLL** 3:00 PM - 11:00 PM KOE

02/14 · 02/18/22 **OLL** 3:00 PM - 11:00 PM KOE

02/21 · 02/25/22 **OLL** 9:00 AM - 5:00 PM KOE

Cisco® Implementing and Administering Cisco® Solutions v1.0 (CCNA) / 2490 / Days: 5

This course gives you a broad range of fundamental knowledge for all IT careers. You will learn how to install, operate, configure, and verify a basic IPv4 and IPv6 network. The course covers configuring network components such as switches, routers, and Wireless LAN Controllers; managing network devices; and identifying basic security threats. The course also gives you a foundation in network programmability, automation, and software-defined networking. This course helps you prepare to take the 200-301 Cisco Certified Network Associate (CCNA) exam to earn CCNA certification.

This course consists of 5 days of instructor-led training with hands-on lab practice, plus the equivalent of 3 days of self-paced material.

This course includes post class lab access- a total of 60 hours of labs over a 90 day period.

02/28 · 03/05/22 **OLL** 5:00 PM - 1:00 AM KOE

03/14 · 03/18/22 **OLL** 2:00 PM - 10:00 PM KOE

03/28 · 04/01/22 **OLL** 3:00 PM - 11:00 PM KOE

04/11 · 04/16/22 **OLL** 5:00 PM - 1:00 AM KOE

04/25 · 04/29/22 **OLL** 3:00 PM - 11:00 PM KOE

05/09 · 05/13/22 **OLL** 3:00 PM - 11:00 PM KOE

05/16 · 05/20/22 **OLL** 9:00 AM - 5:00 PM KOE

05/23 · 05/28/22 **OLL** 5:00 PM - 1:00 AM KOE

06/06 · 06/10/22 **OLL** 3:00 PM - 11:00 PM KOE

06/20 · 06/24/22 **OLL** 3:00 PM - 11:00 PM KOE

06/27 · 07/02/22 **OLL** 5:00 PM - 1:00 AM KOE

Cisco® Implementing and Configuring Cisco® Identity Services Engine v3.0 (SISE) / 3140 / Days: 5

The Implementing and Configuring Cisco Identity Services Engine (SISE) v3.0 course shows you how to deploy and use Cisco® Identity Services Engine (ISE) v2.4, an identity and access control policy platform that simplifies the delivery of consistent, highly secure access control across wired, wireless, and VPN connections. This hands-on course provides you with the knowledge and skills to implement and use Cisco ISE, including policy enforcement, profiling services, web authentication and guest access services, BYOD, endpoint compliance services, and TACACS+ device administration. Through expert instruction and hands-on practice, you will learn how to use Cisco ISE to gain visibility into what is happening in your network, streamline security policy management, and contribute to operational efficiency. This course helps you prepare to take the exam, Implementing and Configuring Cisco Identity Services Engine (300-715 SISE), which leads to CCNP® Security and the Cisco Certified Specialist - Security Identity Management Implementation certifications.

01/10 · 01/15/22 **OLL** 5:00 PM - 1:00 AM KOE

05/23 · 05/28/22 **OLL** 5:00 PM - 1:00 AM KOE

Cisco® Implementing and Operating Cisco® Security Core Technologies v1.0 (SCOR) / 4295 / Days: 5

The Implementing and Operating Cisco Security Core Technologies (SCOR) v1.0 course helps you prepare for the Cisco® CCNP® Security and CCIE® Security certifications and for senior-level security roles. In this course, you will master the skills and technologies you need to implement core Cisco security solutions to provide advanced threat protection against cybersecurity attacks. You will learn security for networks, cloud and content, endpoint protection, secure network access, visibility, and enforcements. You will get extensive hands-on experience deploying Cisco Firepower® Next-Generation Firewall and Cisco Adaptive Security Appliance (ASA) Firewall; configuring access control policies, mail policies, and 802.1X Authentication; and more. You will get introductory practice on Cisco Stealthwatch® Enterprise and Cisco Stealthwatch Cloud threat detection features.

This course, including the self-paced material, helps prepare you to take the exam, Implementing and Operating Cisco Security Core Technologies (350-701 SCOR), which leads to the new CCNP Security, CCIE Security, and the Cisco Certified Specialist - Security Core certifications.

04/04 · 04/08/22 **OLL** 3:00 PM - 11:00 PM KOE

Cisco® Implementing Cisco® Data Center Core Technologies v1.0 (DCCOR) / 4495 / Days: 5

In this course, you will master the skills and technologies you need to implement data center compute, LAN and SAN infrastructure. You will also learn the essentials of automation and security in data centers. You will get hands-on experience with deploying, securing, operating, and maintaining Cisco data center infrastructure including: Cisco MDS Switches and Cisco Nexus Switches; Cisco Unified Computing System™ (Cisco UCS®); B-Series Blade Servers, and Cisco UCS C-Series Rack Servers. This course helps you prepare for the Cisco® CCNP® Data Center and CCIE® Data Center certifications and for advanced-level data center roles.

This course consists of 5 days of instructor-led training with hands-on lab practice, plus the equivalent of 3 days of self-paced material.

01/17 · 01/21/22 **OLL** 3:00 PM - 11:00 PM KOE

05/09 · 05/14/22 **OLL** 5:00 PM - 1:00 AM KOE

Cisco® Implementing Cisco® Enterprise Advanced Routing and Services v1.0 (ENARSI) / 2490 / Days: 5

This course provides the knowledge and skills needed to install, configure, operate and troubleshoot an enterprise network. This course is intended to be a deep dive into advanced routing and infrastructure technologies, which are an expansion of the topics covered in the Implementing and Operating Cisco Enterprise Network Core Technologies (ENCOR) course. This course prepares you to take the CCNP Enterprise exam 300-410 ENARSI.

This course includes post class lab access- a total of 60 hours of labs over a 90 day period.

12/13 · 12/17/21 **OLL** 3:00 PM - 11:00 PM KOE

Course Schedule

Cisco® Implementing Cisco® Enterprise Advanced Routing and Services v1.0 (ENARSI) / 2490 / Days: 5

This course provides the knowledge and skills needed to install, configure, operate and troubleshoot an enterprise network. This course is intended to be a deep dive into advanced routing and infrastructure technologies, which are an expansion of the topics covered in the Implementing and Operating Cisco Enterprise Network Core Technologies (ENCOR) course. This course prepares you to take the CCNP Enterprise exam 300-410 ENARSI. This course includes post class lab access- a total of 60 hours of labs over a 90 day period.

03/21 · 03/25/22 **OLL** 2:00 PM - 10:00 PM KOE

06/20 · 06/25/22 **OLL** 5:00 PM - 1:00 AM KOE

Citrix Virtual Apps and Desktops - formerly XenApp and XenDesktop

CMB-318 Citrix Virtual Apps and Desktops 7, App Layering, and WEM Administration (Fast-Track) / 6000 / Days: 5

This course is designed for experienced IT professionals to build the foundational administration aspects of installing, configuring and managing a Citrix Virtual Apps and Desktops 7 environment. Learn about configuring policies, printing and basic security features as well as more advanced topics including Windows Environment Management (WEM) and App Layering. Gain an understanding of the solution architecture and communications, and the factors that contribute to a successful deployment. Also learn how to monitor and troubleshoot the environment with a Citrix Director and Citrix Analytics.

This course includes a voucher to take the related exam (1Y0-311) Citrix XenApp and XenDesktop 7.15 Advanced Administration and earn your Citrix Certified Professional - Virtualization (CCP-V) certification.

03/07 · 03/11/22 **OLL** 3:00 PM - 11:00 PM KOE

CWS-215 Citrix Virtual Apps and Desktops 7 Administration On-Premises and In Citrix Cloud / 5000 / Days: 5

This course will teach students how to deploy, install, configure, setup profile management, configure policies, printing and basic security features for on-premises Virtual Apps and Desktop solution building, and then migrating to Citrix Cloud.

This course includes a voucher to take the related exam and earn your Citrix Certified Associate - Virtualization (CCA-V) certification.

12/13 · 12/17/21 **OLL** 3:00 PM - 11:00 PM KOE

03/21 · 03/25/22 **OLL** 2:00 PM - 10:00 PM KOE

06/06 · 06/11/22 **OLL** 5:00 PM - 1:00 AM KOE

CWS-315 Citrix Virtual Apps and Desktops 7 Advanced Administration / 5000 / Days: 5

Get more value out of your Citrix Virtual Apps and Desktops 7.1x investment through the use of Workspace Environment Management, Provisioning Services, Application Layering, and advanced features. Students leave this course with a good understanding of how to manage more complex solutions such as multizone environments spanning multiple locations with configurations around StoreFront, the Delivery Controllers, and HDX. Students will gain the skills to improve logon times, user personalization, and resource performance through Workspace Environment Management. Also, learn to optimize management of your app and desktop images by building and combining App Layers. End the course by learning to install, configure, and manage Provisioning Services in accordance with leading practices. This course includes a voucher to take the related exam (1Y0-311 Citrix XenApp and XenDesktop 7.15 Advanced Administration) and earn your Citrix Certified Professional - Virtualization (CCP-V) certification.

01/31 · 02/04/22 **OLL** 3:00 PM - 11:00 PM KOE

05/23 · 05/28/22 **OLL** 5:00 PM - 1:00 AM KOE

CXD-252 Moving to the Citrix Virtual Apps and Desktops Service on Citrix Cloud with Microsoft Azure / 5000 / Days: 5

Navigate the move from an on-premises environment into Citrix Cloud and learn to deploy resource locations onto Microsoft Azure. Learn the architecture, communications, and management of Citrix Cloud and the Citrix Virtual Apps and Desktops Service and then migrate existing infrastructure and settings into Citrix Cloud. If you are planning a move to Citrix Cloud or starting out anew, this course is a necessary step in enabling you with the right training and skills to understand, manage, and deliver successfully. Plan machine catalog and virtual machine design based in Microsoft's public cloud and deploy those machines using Machine Creation Services. Learn to configure the access layer as a service within Citrix Cloud, as managed machines in your datacenter, or on the Azure platform.

This course includes a voucher to take the related exam (XenApp and XenDesktop Service on Citrix Cloud Assessment) and earn your XenApp and XenDesktop Service on Citrix Cloud Certified (CC-XAD-CC) certification.

02/14 · 02/18/22 **OLL** 3:00 PM - 11:00 PM KOE

05/09 · 05/14/22 **OLL** 5:00 PM - 1:00 AM KOE

CompTIA Cloud+

CompTIA Cloud+ Certification (Exam CV0-003) / 2475 / Days: 5

This course covers in depth the skills and abilities needed to operate in the cloud, validating that candidates have the technical experience needed to deploy, secure, and automate environments regardless of the vendor solution.

12/13 · 12/17/21 **OLL** 3:00 PM - 11:00 PM KOE

03/14 · 03/19/22 **OLL** 4:00 PM - 12:00 AM KOE

CompTIA Cloud+ Certification (Exam CV0-003) / 2475 / Days: 5

This course covers in depth the skills and abilities needed to operate in the cloud, validating that candidates have the technical experience needed to deploy, secure, and automate environments regardless of the vendor solution.

03/21 · 03/26/22 **OLL** 4:00 PM - 12:00 AM KOE

06/20 · 06/24/22 **OLL** 3:00 PM - 11:00 PM KOE

CompTIA Security

CompTIA Security+ / 2290 / Days: 5

Dieser Kurs vermittelt die Sicherheitskonzepte für Zugangskontrollen, Authentifizierung und die Abwehr externer Angriffe. Zudem werden Grundlagen der Verschlüsselung sowie Sicherheitsaspekte für die Kommunikation und die Infrastruktur behandelt.

Date · Flexible **ML** Time - Flexible KOE

Crystal Reports

Crystal Reports 2016 - Part 1 / 990 / Days: 2

In this course, students will create a basic report by connecting to a database and modifying the report's presentation.

12/28 · 12/30/21 **OLL** 5:00 PM - 1:00 AM KOE

01/20 · 01/21/22 **OLL** 3:00 PM - 11:00 PM KOE

02/22 · 02/23/22 **OLL** 3:00 PM - 11:00 PM KOE

03/22 · 03/24/22 **OLL** 4:00 PM - 12:00 AM KOE

04/19 · 04/20/22 **OLL** 3:00 PM - 11:00 PM KOE

05/10 · 05/11/22 **OLL** 3:00 PM - 11:00 PM KOE

05/31 · 06/02/22 **OLL** 5:00 PM - 1:00 AM KOE

06/21 · 06/22/22 **OLL** 3:00 PM - 11:00 PM KOE

Crystal Reports 2016 - Part 2 / 990 / Days: 2

In this course, students will create complex reports & data sources using the tools in Crystal Reports 2016. Students will not only create more complex reports including sub-reports and cross-tabs, but will also increase their speed and efficiency.

01/27 · 01/28/22 **OLL** 3:00 PM - 11:00 PM KOE

03/28 · 03/30/22 **OLL** 5:00 PM - 1:00 AM KOE

05/12 · 05/13/22 **OLL** 3:00 PM - 11:00 PM KOE

Course Schedule

DevOps

Continuous Delivery Ecosystem Foundation (DevOps Institute) / 1495 / Days: 2

This course is designed for participants who are engaged in the design, implementation, and management of DevOps deployment pipelines and toolchains that support Continuous Integration, Continuous Delivery, Continuous Testing and potentially Continuous Deployment. The course highlights underpinning processes, metrics, APIs and cultural considerations with Continuous Delivery. Key benefits of Continuous Delivery will be covered including increased velocity to assist organizations to respond to market changes rapidly, thus being able to outmaneuver competition, reduce risk and lower costs while releasing higher quality solutions. Increased productivity and employee morale by having more activities performed by pipelines instead of humans so teams can focus on vision while pipelines do the execution.

This course prepares you for the Continuous Delivery Ecosystem Foundation(CDEF) certification.

02/16 · 02/17/22 **OLL** 3:00 PM - 11:00 PM KOE

05/03 · 05/05/22 **OLL** 5:00 PM - 1:00 AM KOE

Continuous Testing Foundation (DevOps Institute) / 1050 / Days: 2

This comprehensive course addresses testing in a DevOps environment and covers concepts such as the active use of test automation, testing earlier in the development cycle, and instilling testing skills in developers, quality assurance, security, and operational teams.

The course is relevant for every modern IT professional involved in defining or deploying a DevOps testing strategy for their organization, as test engineering is the backbone of DevOps and the primary key for successful DevOps pipeline to support digital transformation.

This course prepares you for the Continuous Testing Foundation(CTF)™ certification.

12/13 · 12/15/21 **OLL** 5:00 PM - 1:00 AM KOE

04/20 · 04/21/22 **OLL** 3:00 PM - 11:00 PM KOE

DevOps Foundation (DevOps Institute) / (CALL) / Days: 2

The DevOps Foundation® course provides a baseline understanding of key DevOps terminology to ensure everyone is talking the same language and highlights the benefits of DevOps to support organizational success.

This course prepares you for the DevOps Foundation (DOFD)® certification.

12/08 · 12/09/21 **OLL** 7:00 AM - 3:00 PM KOE

12/20 · 12/21/21 **OLL** 3:00 PM - 11:00 PM KOE

02/21 · 02/23/22 **OLL** 5:00 PM - 1:00 AM KOE

04/18 · 04/19/22 **OLL** 3:00 PM - 11:00 PM KOE

06/14 · 06/15/22 **OLL** 3:00 PM - 11:00 PM KOE

DevOps Foundation® - Deutsch / 990 / Days: 2

Der DevOps Foundation® - Kurs vermittelt ein grundlegendes Verständnis der wichtigsten DevOps - Terminologie, um sicherzustellen, dass alle dieselbe Sprache sprechen und zeigt die Vorteile von DevOps für den Unternehmenserfolg auf.

01/13 · 01/14/22 **OLL** 9:00 AM - 5:00 PM KOE

DevOps Leader (DevOps Institute) / 1050 / Days: 2

The DevOps Leader course is a unique and practical experience for participants who want to take a transformational leadership approach and make an impact within their organization by implementing DevOps. Leading people through a cultural transformation requires new skills, innovative thinking, and transformational leadership. Leaders up, down and across the IT organization must align and collaborate to break down silos and evolve the organization.

The course highlights the human dynamics of cultural change and equips participants with practices, methods, and tools to engage people across the DevOps spectrum through the use of real-life scenarios and case studies. Upon completion of the course, participants will have tangible takeaways to leverage when back in the office such as understanding Value Stream Mapping. This course prepares you for the DevOps Leader (DOL)® certification.

03/07 · 03/08/22 **OLL** 3:00 PM - 11:00 PM KOE

06/16 · 06/18/22 **OLL** 5:00 PM - 1:00 AM KOE

DevSecOps Foundation (DevOps Institute) / 1495 / Days: 2

In this course, students will gain a solid understanding of the leadership requirements for successful DevOps adoption at both the tactical and strategic levels for those who help design, influence, implement and motivate the cultural transformation.

This course prepares you for the DevSecOps Foundation (DSOF) certification.

01/31 · 02/01/22 **OLL** 3:00 PM - 11:00 PM KOE

05/31 · 06/02/22 **OLL** 5:00 PM - 1:00 AM KOE

EXIN Agile Scrum

EXIN Agile Scrum Foundation / 950 / Days: 2

In dieser Schulung werden die Grundlagen von SCRUM vermittelt. Die Themen sind u.a. agile Prinzipien, Artefakte, grundlegende Aktivitäten und Rollen. Die Teilnehmer erwerben ein Verständnis von agilen Managementmethoden und den Abläufen in SCRUM.

12/06 · 12/07/21 **ILT** 9:00 AM - 5:00 PM KOE

12/27 · 12/28/21 **ILT** 9:00 AM - 5:00 PM KOE

01/03 · 01/04/22 **ILT** 9:00 AM - 5:00 PM KOE

03/01 · 03/02/22 **ILT** 9:00 AM - 5:00 PM KOE

05/05 · 05/06/22 **ILT** 9:00 AM - 5:00 PM KOE

07/04 · 07/05/22 **ILT** 9:00 AM - 5:00 PM KOE

EXIN Agile Scrum Foundation / 950 / Days: 2

In dieser Schulung werden die Grundlagen von SCRUM vermittelt. Die Themen sind u.a. agile Prinzipien, Artefakte, grundlegende Aktivitäten und Rollen. Die Teilnehmer erwerben ein Verständnis von agilen Managementmethoden und den Abläufen in SCRUM.

09/05 · 09/06/22 **ILT** 9:00 AM - 5:00 PM KOE

11/03 · 11/04/22 **ILT** 9:00 AM - 5:00 PM KOE

Date · Flexible **ML** Time - Flexible KOE

12/06 · 12/07/21 **OLL** 9:00 AM - 5:00 PM KOE

12/27 · 12/28/21 **OLL** 9:00 AM - 5:00 PM KOE

01/03 · 01/04/22 **OLL** 9:00 AM - 5:00 PM KOE

02/03 · 02/04/22 **OLL** 9:00 AM - 5:00 PM KOE

03/01 · 03/02/22 **OLL** 9:00 AM - 5:00 PM KOE

04/04 · 04/05/22 **OLL** 9:00 AM - 5:00 PM KOE

05/05 · 05/06/22 **OLL** 9:00 AM - 5:00 PM KOE

06/07 · 06/08/22 **OLL** 9:00 AM - 5:00 PM KOE

07/04 · 07/05/22 **OLL** 9:00 AM - 5:00 PM KOE

08/04 · 08/05/22 **OLL** 9:00 AM - 5:00 PM KOE

09/05 · 09/06/22 **OLL** 9:00 AM - 5:00 PM KOE

10/06 · 10/07/22 **OLL** 9:00 AM - 5:00 PM KOE

11/03 · 11/04/22 **OLL** 9:00 AM - 5:00 PM KOE

EXIN Agile Scrum Master / 950 / Days: 2

Der Kurs soll Wissen zu und den Umgang mit dem Agilen Framework, wie auch mit der Methode SCRUM vertiefen und festigen. Voraussetzung ist die Teilnahme an dem Kurs EXIN Agile SCRUM Foundation.

12/20 · 12/21/21 **ILT** 9:00 AM - 5:00 PM KOE

01/13 · 01/14/22 **ILT** 9:00 AM - 5:00 PM KOE

03/14 · 03/15/22 **ILT** 9:00 AM - 5:00 PM KOE

05/19 · 05/20/22 **ILT** 9:00 AM - 5:00 PM KOE

07/14 · 07/15/22 **ILT** 9:00 AM - 5:00 PM KOE

09/19 · 09/21/22 **ILT** 9:00 AM - 5:00 PM KOE

11/17 · 11/18/22 **ILT** 9:00 AM - 5:00 PM KOE

12/20 · 12/21/21 **OLL** 9:00 AM - 5:00 PM KOE

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05/19 · 05/20/22 **OLL** 9:00 AM - 5:00 PM KOE

07/14 · 07/15/22 **OLL** 9:00 AM - 5:00 PM KOE

09/19 · 09/21/22 **OLL** 9:00 AM - 5:00 PM KOE

11/17 · 11/18/22 **OLL** 9:00 AM - 5:00 PM KOE

Course Schedule

EXIN Agile SCRUM Product Owner / 950 / Days: 2

Der Product Owner entscheidet über die Produktführung und bewahrt eine klare Vision dessen, was das SCRUM Team erreichen möchte, setzt als "Stimme des Kunden" Prioritäten und trifft tägliche Entscheidungen.

01/05	01/07/22	ILT	9:00 AM - 5:00 PM	KOE
01/27	01/28/22	ILT	9:00 AM - 5:00 PM	KOE
03/28	03/29/22	ILT	9:00 AM - 5:00 PM	KOE
06/02	06/03/22	ILT	9:00 AM - 5:00 PM	KOE
07/28	07/29/22	ILT	9:00 AM - 5:00 PM	KOE
10/04	10/05/22	ILT	9:00 AM - 5:00 PM	KOE
01/05	01/07/22	OLL	9:00 AM - 5:00 PM	KOE
01/27	01/28/22	OLL	9:00 AM - 5:00 PM	KOE
03/28	03/29/22	OLL	9:00 AM - 5:00 PM	KOE
06/02	06/03/22	OLL	9:00 AM - 5:00 PM	KOE
07/28	07/29/22	OLL	9:00 AM - 5:00 PM	KOE
10/04	10/05/22	OLL	9:00 AM - 5:00 PM	KOE

Google Cloud

Google Analytics - Foundation / 395 / Days: 1

Although it is easy to start using Google Analytics, its robust and complex suite of tools will take time to master. In this course, you will create a Google Analytics account, create multiple web properties to monitor, and tag website pages with Google Analytics tracking code. You will then create multiple views for collecting and analyzing data, and create filters, goals, and funnels for your views. You will then use Google Analytics real-time reports and dashboards to perform quick analysis of your monitored websites. Finally, you will perform more in-depth analysis of website data by using Google Analytics reports.

04/11	04/11/22	OLL	3:00 PM - 11:00 PM	KOE
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Using Google Workspace / 395 / Days: 1

The office productivity apps that comprise Google Workspace, (formerly Google G Suite) support both real-time and asynchronous collaboration. In this course, you will learn about the features and functionalities of the apps included in most Google Workspace editions—Gmail, Google Drive, Google Docs, Google Slides, Google Drawings, Google Sheets, Google Forms, Google Hangouts, Google Calendar, and Google Sites—and work within their respective environments.

02/17	02/17/22	OLL	3:00 PM - 11:00 PM	KOE
06/23	06/24/22	OLL	5:00 PM - 1:00 AM	KOE

Information Security

Certified Information Security Manager® (CISM) / 1995 / Days: 3

This course is designed to help candidates prepare for sitting the ISACA CISM certification examination. By taking this course and obtaining CISM certification, your experience and skills in supporting the information security needs of your organization will be validated. Securing the organization's information is a critical business objective in today's business environment. The information that an organization depends on to be successful can be at risk from numerous sources. By effectively managing information security, you can address these risks and ensure the organization remains healthy and competitive in the marketplace.

03/21	03/23/22	OLL	2:00 PM - 10:00 PM	KOE
06/22	06/25/22	OLL	5:00 PM - 1:00 AM	KOE

Certified Information Systems Auditor (CISA) / 3475 / Days: 5

This course is designed to help candidates prepare for sitting the ISACA CISA certification examination. By taking this course and obtaining CISA certification, your experience and skills in auditing and securing the organization's information systems will be validated. Securing the organization's information is a critical business objective in today's business environment. The information that an organization depends on to be successful can be at risk from numerous sources. By effectively managing audit processes, controls, and other security aspects of the business, you will greatly contribute to the overall security of the organization.

02/28	03/04/22	OLL	3:00 PM - 11:00 PM	KOE
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CertNexus Artificial Intelligence for Business Professionals (AIBIZ) / 495 / Days: 1

AIBIZ provides managers, business leaders, project managers and other decision makers a streamlined course and associated credential to drive informed business decisions for their AI strategy. AIBIZ candidates will learn AI concepts, approaches to machine learning and deep learning, fundamentals of AI implementations, and the impact of AI including business use cases.

Course includes an exam voucher for the AIBIZ exam (exam AIZ-110).

03/14	03/14/22	OLL	2:00 PM - 5:30 PM	KOE
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CertNexus Certified CyberSec First Responder (CFR) v1.3 / (CALL) / Days: 5

This course covers network defense and incident response methods, tactics, and procedures that are in alignment with industry frameworks such as NIST 800-61r2 (Computer Security Incident Handling Guide), US-CERT's National Cyber Incident Response Plan (NCIRP), and Presidential Policy Directive (PPD)-41 on Cyber Incident Coordination. It is ideal for candidates who have been tasked with the responsibility of monitoring and detecting security incidents in information systems and networks, and for executing standardized responses to such incidents. The course introduces tools, tactics, and procedures to manage cybersecurity risks, identify various types of common threats, evaluate the organization's security, collect and analyze cybersecurity intelligence, and remediate and report incidents as they occur. This course provides a comprehensive methodology for individuals responsible for defending the cybersecurity of their organization. This course includes the certification exam voucher.

12/12	12/16/21	OLL	7:00 AM - 3:00 PM	KOE
03/07	03/12/22	OLL	6:00 PM - 2:00 AM	KOE
06/06	06/10/22	OLL	3:00 PM - 11:00 PM	KOE

CertNexus Certified Internet of Things Practitioner (IoT) / 2085 / Days: 3

In this course, you will learn general strategies for planning, designing, developing, implementing, and maintaining an IoT system through various case studies and by assembling and configuring an IoT device to work in a sensor network. You will create an IoT device based on an ESP8266 microcontroller, implementing various common IoT features, such as analog and digital sensors, a web-based interface, MQTT messaging, and data encryption.

Course includes an exam voucher for the Certified Internet of Things Practitioner (IoT) exam (exam ITP-110).

01/31	02/02/22	OLL	3:00 PM - 11:00 PM	KOE
05/31	06/02/22	OLL	3:00 PM - 11:00 PM	KOE

Course Schedule

CertNexus CyberSAFE Extended Edition 2019 (CBS-310) / 195 / Days: .5

Regardless of your computer experience, this class will help you become more aware of technology -related risks and what you can do to protect yourself and your organization from them.

This course will help you to:

- Understand security compliance needs and requirements
- Recognize and avoid phishing and other social engineering
- Recognize and avoid viruses, ransomware, and other malware
- Help ensure data security on computers, mobile devices, networks, the Internet, and in the cloud

In this course, you will use discussions, case studies, and the experiences of your instructor and fellow students to explore the hazards and pitfalls of technology and learn how to use that technology safely and securely.

Course includes access to the CyberSAFE assessment. Upon successful completion of the assessment, learners will receive the CyberSAFE credential and digital badge.

02/25 · 02/25/22 **OLL** 3:00 PM - 6:30 PM KOE

06/24 · 06/24/22 **OLL** 5:00 PM - 8:30 PM KOE

CertNexus Internet of Things for Business Professionals (IoTBIZ) / 495 / Days: 1

The Internet of Things (IoT) allows organization to collect an extraordinary volume of data and new analysis tools can enable you to use this data to make well-informed decisions to be made quickly. But before you can successfully plan and implement an IoT solution, you must understand the various factors that will drive your decisions. Putting IoT systems into place can be a complicated proposition with unique considerations distinctly different from traditional IT solutions.

This course will familiarize you with IoT components, understand the challenges that you may face, and make design decisions about your IoT projects.

Course includes an exam voucher for the IoTBIZ exam (exam IOZ-110).

02/23 · 02/23/22 **OLL** 3:00 PM - 6:30 PM KOE

EC-Council Certified Chief Information Security Officer (CJCSO) / 2796 / Days: 4

In this course, students will learn in-depth content in each of the 5 CCISO Domains

01/03 · 01/06/22 **OLL** 3:00 PM - 11:00 PM KOE

04/26 · 04/29/22 **OLL** 3:00 PM - 11:00 PM KOE

IT Management

CRISC Certified in Risk and Information Systems Control / 2037 / Days: 3

The CRISC course is designed for those who have experience with risk identification, assessment, and evaluation; risk response; risk monitoring; information systems control design and implementation; and information systems control monitoring and maintenance.

02/01 · 02/03/22 **OLL** 3:00 PM - 11:00 PM KOE

05/31 · 06/03/22 **OLL** 5:00 PM - 1:00 AM KOE

IT Management and Leadership Executive (ITMLE®) Certification / 1995 / Days: 3

The IT Management & Leadership Executive (ITMLE®) Certification Bootcamp is designed for current managers of 4+ years or previously certified ITMLP® individuals. Topics are critical for IT managers/executives for career growth

12/14 · 12/16/21 **OLL** 3:00 PM - 11:00 PM KOE

04/19 · 04/21/22 **OLL** 3:00 PM - 11:00 PM KOE

08/09 · 08/11/22 **OLL** 3:00 PM - 11:00 PM KOE

IT Management and Leadership Professional (ITMLP®) Certification / 1995 / Days: 3

The IT Management & Leadership Professional Bootcamp (ITMLP®) is the first step for full IT Executive Certification (ITMLE®). This Bootcamp covers IT topics vital to success for new/would-be IT managers.

12/07 · 12/09/21 **OLL** 3:00 PM - 11:00 PM KOE

01/25 · 01/27/22 **OLL** 3:00 PM - 11:00 PM KOE

02/22 · 02/24/22 **OLL** 3:00 PM - 11:00 PM KOE

03/22 · 03/24/22 **OLL** 2:00 PM - 10:00 PM KOE

05/03 · 05/05/22 **OLL** 3:00 PM - 11:00 PM KOE

06/07 · 06/10/22 **OLL** 5:00 PM - 1:00 AM KOE

07/19 · 07/21/22 **OLL** 3:00 PM - 11:00 PM KOE

09/27 · 09/29/22 **OLL** 3:00 PM - 11:00 PM KOE

10/25 · 10/27/22 **OLL** 3:00 PM - 11:00 PM KOE

ITIL

ITIL® 4 Foundation / 1050 / Days: 2

ITIL® is the world's leading best practice framework for implementing IT Service Management. ITIL version 4 introduces IT Service Management through the lens of a Service Value System (SVS), which provides a holistic end-to-end view of how to successfully contribute to business value, and also how to leverage concepts from models such as Lean IT, Agile, DevOps and Organizational Change Management. This foundational course immerses you in the guiding principles, dimensions, and practices of ITIL® 4.

New Horizons is committed to your success beyond the classroom. Your enrollment in this class includes an ITIL 4 certification exam voucher and the official AXELOS ITIL Foundation Guidance e-book. The e-book reinforces what you learned in class and can serve as a reference guide for you and your organization as you begin your ITIL 4 adoption. The ITIL 4 Foundation certification is required before you can get any of the Managing Professional or Strategic Leader certifications. Extra resources with this class also include Sample Papers with Practice Exam questions and a Study Guide.

12/06 · 12/07/21 **ILT** 9:00 AM - 5:00 PM KOE

01/31 · 02/01/22 **ILT** 9:00 AM - 5:00 PM KOE

03/31 · 04/01/22 **ILT** 9:00 AM - 5:00 PM KOE

06/01 · 06/02/22 **ILT** 9:00 AM - 5:00 PM KOE

07/28 · 07/29/22 **ILT** 9:00 AM - 5:00 PM KOE

09/12 · 09/13/22 **ILT** 9:00 AM - 5:00 PM KOE

11/07 · 11/08/22 **ILT** 9:00 AM - 5:00 PM KOE

12/06 · 12/07/21 **OLL** 9:00 AM - 5:00 PM KOE

01/31 · 02/01/22 **OLL** 9:00 AM - 5:00 PM KOE

03/31 · 04/01/22 **OLL** 9:00 AM - 5:00 PM KOE

06/01 · 06/02/22 **OLL** 9:00 AM - 5:00 PM KOE

07/28 · 07/29/22 **OLL** 9:00 AM - 5:00 PM KOE

09/12 · 09/13/22 **OLL** 9:00 AM - 5:00 PM KOE

11/07 · 11/08/22 **OLL** 9:00 AM - 5:00 PM KOE

ITIL® 4 Foundation / 1050 / Days: 2

ITIL® 4 Foundation führ Sie in das Management moderner IT-gestütztter Services ein. Es werden Ihnen die grundlegenden Begriffe und zentralen Konzepte vermittelt, wie Sie ihre Arbeit und ihre Organisation mithilfe von ITIL® 4-Leitlinien verbessern können.

Date · Flexible **ML** Time - Flexible KOE

Course Schedule

<p>ITIL® 4 Managing Professional Transition (MPT) / 3190 / Days: 5</p> <p>The ITIL 4 Managing Professional Transition module is designed to allow ITIL Experts or ITIL v3 candidates who have already invested to easily transition across to ITIL 4. They can gain the designation of ITIL 4 Managing Professional via one course and one exam. The associated certification exam voucher is included with this course.</p> <p>02/28 · 03/04/22 OLL 3:00 PM - 11:00 PM KOE</p>	<p>ITIL® 4 Strategic Leader Digital and IT Strategy (DITS) / 1750 / Days: 3</p> <p>This course takes you on a digital strategy journey. Its iterative, eight-step model moves from &ldquo;vision&rdquo; through to &ldquo;actions&rdquo; and is about creating sustainable, digital momentum. You experience the four key capabilities to develop a holistic, digital capability framework: digital leadership, managing innovation and emerging technologies, risk management and structuring a digital enterprise. This course is aimed at people in senior roles including CIOs, chief digital officers and other aspiring CxOs, as well as consultants and others involved in digital transformations, service delivery and strategic delivery.</p> <p>12/20 · 12/22/21 ILT 9:00 AM - 5:00 PM KOE 03/09 · 03/11/22 ILT 9:00 AM - 5:00 PM KOE 08/01 · 08/03/22 ILT 9:00 AM - 5:00 PM KOE</p>	<p>Becoming a Transformational Leader / 1500 / Days: 2</p> <p>This course will help students develop authentic leadership qualities that motivate and drive others to reach their full potential, and become the transformational leaders of the future.</p> <p>12/20 · 12/21/21 OLL 3:00 PM - 11:00 PM KOE 03/24 · 03/26/22 OLL 4:00 PM - 12:00 AM KOE 06/16 · 06/17/22 OLL 3:00 PM - 11:00 PM KOE</p>
<p>ITIL® 4 Specialist Create, Deliver and Support (CDS) / 1750 / Days: 3</p> <p>This course begins your journey toward the ITIL Managing Professional designation. You will acquire insight that will allow you to integrate different value streams and activities to create, deliver and support IT-enabled products and services. Armed with this knowledge and skill set, you will be confident in running those IT-enabled services, teams and workflows successfully. The associated certification exam voucher is included with this course.</p> <p>01/10 · 01/12/22 ILT 9:00 AM - 5:00 PM KOE 06/07 · 06/09/22 ILT 9:00 AM - 5:00 PM KOE</p>	<p>ITIL® 4 Strategist Direct Plan and Improve (DPI) / 1750 / Days: 3</p> <p>This unique and central course covers requirements in both the ITIL Managing Professional and ITIL Strategic Leader designations. As such, this course is a must-have in any ITIL 4 professional development plan. You will gain the practical skills needed to establish a &ldquo;learning and improving&rdquo; IT organization that possess a strong and targeted strategic direction. The associated certification exam voucher is included with this course.</p> <p>12/13 · 12/15/21 ILT 9:00 AM - 5:00 PM KOE 02/21 · 02/23/22 ILT 9:00 AM - 5:00 PM KOE 07/18 · 07/20/22 ILT 9:00 AM - 5:00 PM KOE</p>	<p>Building Successful Work Relationships / 2250 / Days: 3</p> <p>In this course, students will learn how to build co-operative trust-based relationships that enable them to work productively with other professionals, clearly communicating and respectfully harnessing their distinctive contributions.</p> <p>02/02 · 02/04/22 OLL 3:00 PM - 11:00 PM KOE 03/28 · 03/30/22 OLL 3:00 PM - 11:00 PM KOE 06/20 · 06/22/22 OLL 3:00 PM - 11:00 PM KOE</p>
<p>ITIL® 4 Specialist Drive Stakeholder Value (DSV) / 1750 / Days: 3</p> <p>This course covers key topics such as SLA design, multi-supplier management, communication, relationship management, CX and UX design, customer journey mapping, and more. It will provide candidates with the tools to increase stakeholder satisfaction which is integral to business success in the current competitive landscape. The associated certification exam voucher is included with this course.</p> <p>01/24 · 01/26/22 ILT 9:00 AM - 5:00 PM KOE 06/20 · 06/22/22 ILT 9:00 AM - 5:00 PM KOE</p>	<p>ITIL® Foundation (2011 Edition) / 690 / Days: 3</p> <p>Mit dem ITIL® Foundation Zertifikat Version 2011 in IT Service Management wird ausgewiesen, dass Sie das Wissen bezüglich der ITIL® Terminologie, der Strukturen, der Grundkonzepte und damit die Kernprinzipien des Service Managements besitzen.</p> <p>Date · Flexible ML Time - Flexible KOE</p>	<p>Business Acumen For Leaders / 1500 / Days: 2</p> <p>Students will learn to understand the mechanics of the organization – reading and interpreting financials, making sound business decisions, and setting a course – while also developing the skills to guide and direct your workforce.</p> <p>03/03 · 03/05/22 OLL 6:00 PM - 2:00 AM KOE 06/16 · 06/18/22 OLL 5:00 PM - 1:00 AM KOE</p>
<p>ITIL® 4 Specialist High Velocity IT (HVIT) / 1750 / Days: 3</p> <p>ITIL 4 is a framework for quality IT service management (ITSM) through proven best practice, providing practical and flexible guidance to support your organization on its journey to digital transformation while empowering your IT teams to continue to play a crucial role in the wider business strategy. This course highlights the ways in which digital organizations and digital operating models function in high-velocity environments, including the use of working practices such as Agile and Lean, and technical practices and technologies such as Cloud, Automation, and Automatic Testing. If you are interested in this next step on the ITIL journey, please note that you must hold the ITIL 4 Foundation certification. The associated certification exam voucher is included with this course.</p> <p>02/07 · 02/09/22 ILT 9:00 AM - 5:00 PM KOE 07/06 · 07/08/22 ILT 9:00 AM - 5:00 PM KOE</p>	<p>ITIL® Practitioner / 1380 / Days: 3</p> <p>Die ITIL-Trainings von New Horizons vermittelt Ihnen, wie Sie Ihre Geschäftsziele an Ihren IT-Diensten ausrichten können, und wie Sie Best Practices implementieren, um Ihr einzigartiges Unternehmen oder Organisation zu verbessern.</p> <p>Date · Flexible ML Time - Flexible KOE</p> <p>Leadership and Professional Development</p> <p>Accomplishing the Results You Want / 2250 / Days: 3</p> <p>In this course, students will learn how to strengthen your leadership voice and foster employee buy-in to exceed expectations and achieve the most positive outcome.</p> <p>03/21 · 03/23/22 OLL 2:00 PM - 10:00 PM KOE 06/13 · 06/16/22 OLL 5:00 PM - 1:00 AM KOE</p>	<p>Communicating Across Your Organization / 2250 / Days: 3</p> <p>In this course, students will learn to build trust and commitment, motivating others through respectful and authentic interactions.</p> <p>03/23 · 03/26/22 OLL 4:00 PM - 12:00 AM KOE 06/29 · 07/01/22 OLL 3:00 PM - 11:00 PM KOE</p> <p>Constructive Conflict Management / 1500 / Days: 2</p> <p>In this course, students will learn to recognize the warning signs that precede quarrels and how to mitigate their impact, as well as constructive ways to harness the differences between team members and shift them toward productive, positive outcomes.</p> <p>12/09 · 12/10/21 OLL 3:00 PM - 11:00 PM KOE 04/14 · 04/15/22 OLL 3:00 PM - 11:00 PM KOE</p> <p>Critical Facilitation Skills for Leaders / 1500 / Days: 2</p> <p>Students will learn how to develop and apply facilitation techniques to support their team at every stage of the team life cycle. Students will enhance their interpersonal competencies and observational abilities to deal with disruptions and more.</p> <p>12/13 · 12/14/21 OLL 3:00 PM - 11:00 PM KOE 04/18 · 04/20/22 OLL 5:00 PM - 1:00 AM KOE</p>

Course Schedule

<p>Critical Facilitation Skills for Leaders / 1500 / Days: 2</p> <p>Students will learn how to develop and apply facilitation techniques to support their team at every stage of the team life cycle. Students will enhance their interpersonal competencies and observational abilities to deal with disruptions and more.</p>	<p>Extending Your Sphere of Influence / 1500 / Days: 2</p> <p>In this course, you will learn to become proficient in the art of persuasion, selecting and utilizing appropriate styles and strategies to have the most influential effect, as well as understanding how to protect yourself from being manipulated by others.</p>	<p>Mastering Positive Assertiveness / 1500 / Days: 2</p> <p>In this course, students will discover the best techniques to be properly assertive, and what are the ideal approaches in differing situations.</p>
<p>07/28 · 07/29/22 OLL 3:00 PM - 11:00 PM KOE</p>	<p>02/17 · 02/18/22 OLL 3:00 PM - 11:00 PM KOE</p>	<p>05/23 · 05/24/22 OLL 3:00 PM - 11:00 PM KOE</p>
<p>Developing Successful Interpersonal Skills / 2250 / Days: 3</p> <p>This course will prepare students for the collaborative situations inherent in every facet of business, whether working with colleagues, partners, vendors, or clients.</p>	<p>05/19 · 05/21/22 OLL 5:00 PM - 1:00 AM KOE</p> <p>Leadership Excellence for Senior Management / 2250 / Days: 3</p> <p>To maximize performance and foster a healthy environment, senior managers must also motivate others, nurturing and utilizing the distinctive skills of each team member.</p>	<p>Navigating The Modern Workforce - Diversity, Culture, Generations / 1500 / Days: 2</p> <p>In this course, students will learn how to capitalize on the strengths of your diverse team while directing and guiding them to even greater achievements.</p>
<p>12/06 · 12/08/21 OLL 3:00 PM - 11:00 PM KOE</p>	<p>02/14 · 02/16/22 OLL 3:00 PM - 11:00 PM KOE</p>	<p>03/31 · 04/01/22 OLL 3:00 PM - 11:00 PM KOE</p>
<p>02/28 · 03/03/22 OLL 5:00 PM - 1:00 AM KOE</p>	<p>06/13 · 06/16/22 OLL 5:00 PM - 1:00 AM KOE</p>	<p>06/30 · 07/02/22 OLL 5:00 PM - 1:00 AM KOE</p>
<p>07/06 · 07/08/22 OLL 3:00 PM - 11:00 PM KOE</p>	<p>Leading Change in a Complex World / 1500 / Days: 2</p> <p>Change is both inevitable and necessary, yet potentially disruptive. Leading change efforts requires building credibility, communicating effectively, developing trust, making decisions, and demonstrating confidence. This course will help you to cultivate the leadership skills that you need to influence others and guide them through times of change.</p>	<p>Prioritizing Your Time Effectively / 1500 / Days: 2</p> <p>In this course, students will learn to improve their focus, prioritize tasks, identify and avoid obstacles to staying on track, and develop strategies to get the most out of their time.</p>
<p>Discovering Your Leadership Voice / 1500 / Days: 2</p> <p>Leaders inspire followership in others. Whether speaking conversationally or presenting before a group, a powerful leadership message delivered with impact and focused on the needs of the audience, can motivate and energize others.</p>	<p>02/21 · 02/22/22 OLL 3:00 PM - 11:00 PM KOE</p> <p>06/16 · 06/18/22 OLL 5:00 PM - 1:00 AM KOE</p> <p>Making the Right Decisions Under Pressure / 1500 / Days: 2</p> <p>In this course, students will learn to evaluate options, generate possible solutions, and decide on logical strategies.</p>	<p>01/06 · 01/08/22 OLL 5:00 PM - 1:00 AM KOE</p> <p>04/05 · 04/06/22 OLL 3:00 PM - 11:00 PM KOE</p> <p>Providing Outstanding Customer Service / 1500 / Days: 2</p> <p>This course offers practical tools and techniques to win clients, create loyal advocates for your business, and deliver excellent customer service.</p>
<p>12/16 · 12/18/21 OLL 5:00 PM - 1:00 AM KOE</p>	<p>02/02 · 12/03/21 OLL 3:00 PM - 11:00 PM KOE</p>	<p>03/10 · 03/11/22 OLL 3:00 PM - 11:00 PM KOE</p>
<p>03/14 · 03/15/22 OLL 2:00 PM - 10:00 PM KOE</p>	<p>04/07 · 04/09/22 OLL 5:00 PM - 1:00 AM KOE</p>	<p>07/11 · 07/13/22 OLL 5:00 PM - 1:00 AM KOE</p>
<p>06/20 · 06/22/22 OLL 5:00 PM - 1:00 AM KOE</p>	<p>06/27 · 06/28/22 OLL 3:00 PM - 11:00 PM KOE</p> <p>Managing Remote and Virtual Teams / 1500 / Days: 2</p> <p>Managing remote teams is now a common occurrence. Working virtually offers unique advantages and challenges. But how do you best leverage these benefits while overcoming impediments? This course will teach you to adjust your management style to successfully improve communication, foster connections, increase productivity, and develop highly successful remote and virtual teams.</p>	<p>Strategic Negotiation Skills / 1500 / Days: 2</p> <p>Students will learn the essential strategies and techniques needed to guide negotiations from opening discussions through to a positive result. Students will leave with practical solutions to negotiating effectively.</p>
<p>Effective Leadership through Coaching / 2250 / Days: 3</p> <p>The most successful leaders recognize that their success depends upon the success of those they lead. Enabling others to grow and fulfil their potential by coaching them to discover and apply their talents and strengths is a core competency of leadership</p>	<p>12/13 · 12/14/21 OLL 3:00 PM - 11:00 PM KOE</p> <p>03/31 · 04/02/22 OLL 5:00 PM - 1:00 AM KOE</p> <p>06/23 · 06/24/22 OLL 3:00 PM - 11:00 PM KOE</p> <p>Mastering Positive Assertiveness / 1500 / Days: 2</p> <p>In this course, students will discover the best techniques to be properly assertive, and what are the ideal approaches in differing situations.</p>	<p>07/10 · 07/11/22 OLL 3:00 PM - 11:00 PM KOE</p> <p>01/31 · 02/01/22 OLL 3:00 PM - 11:00 PM KOE</p> <p>05/31 · 06/02/22 OLL 5:00 PM - 1:00 AM KOE</p> <p>The Art of Effective Presentations / 2250 / Days: 3</p> <p>In this course, students will learn strategies to master your speaking skills, confidently standing before a group and delivering their message.</p>
<p>02/28 · 03/03/22 OLL 5:00 PM - 1:00 AM KOE</p>	<p>12/17 · 02/19/22 OLL 5:00 PM - 1:00 AM KOE</p>	<p>02/23 · 02/25/22 OLL 3:00 PM - 11:00 PM KOE</p>
<p>07/11 · 07/13/22 OLL 3:00 PM - 11:00 PM KOE</p>	<p>03/29 · 04/01/22 OLL 5:00 PM - 1:00 AM KOE</p>	<p>06/22 · 06/25/22 OLL 5:00 PM - 1:00 AM KOE</p>
<p>Evolving into the Manager Role / 2250 / Days: 3</p> <p>In this course, students will learn how to confidently acquire and build these skills through relevant discussions, team and individual activities.</p>	<p>12/13 · 12/14/21 OLL 3:00 PM - 11:00 PM KOE</p> <p>03/31 · 04/02/22 OLL 5:00 PM - 1:00 AM KOE</p> <p>06/23 · 06/24/22 OLL 3:00 PM - 11:00 PM KOE</p>	<p>Thinking with Critical Insight / 1500 / Days: 2</p> <p>Students will learn to explore challenges, defy incorrect assumptions, and look at things with new and differing perspectives, incorporating these insights into your thought processes, and enabling them to find solutions to even the most difficult tasks.</p>
<p>12/06 · 12/08/21 OLL 3:00 PM - 11:00 PM KOE</p>	<p>02/21 · 02/22/22 OLL 3:00 PM - 11:00 PM KOE</p>	<p>02/21 · 02/23/22 OLL 5:00 PM - 1:00 AM KOE</p>
<p>02/23 · 02/26/22 OLL 5:00 PM - 1:00 AM KOE</p>	<p>06/16 · 06/18/22 OLL 5:00 PM - 1:00 AM KOE</p>	<p>05/25 · 05/26/22 OLL 3:00 PM - 11:00 PM KOE</p>
<p>06/08 · 06/10/22 OLL 3:00 PM - 11:00 PM KOE</p>	<p></p>	<p></p>
<p>Expanding Your Emotional Intelligence / 2250 / Days: 3</p> <p>Incorporating powerful tools and classroom activities, students will practice and hone their skills, mastering the strategies learned to effectively communicate, connect with, and support others through healthy and productive interactions.</p>	<p></p>	<p></p>
<p>03/07 · 03/09/22 OLL 3:00 PM - 11:00 PM KOE</p>	<p></p>	<p></p>
<p>07/13 · 07/16/22 OLL 5:00 PM - 1:00 AM KOE</p>	<p></p>	<p></p>

Course Schedule

Transitioning into Leadership for an IT Manager / 2250 / Days: 3

From developing an inspiring vision and empowering members to reach it. To meeting deadlines and evaluating results. This course you will teach students the skills and behaviors needed to successfully transition into an IT manager role.

03/16 · 03/18/22 **OLL** 2:00 PM - 10:00 PM KOE

07/18 · 07/21/22 **OLL** 5:00 PM - 1:00 AM KOE

Writing for the Business Professional / 1500 / Days: 2

In this course, you will learn the essential skills needed to organize your thoughts and select the best words and phrases to clearly convey them in writing.

12/02 · 12/04/21 **OLL** 5:00 PM - 1:00 AM KOE

04/04 · 04/05/22 **OLL** 3:00 PM - 11:00 PM KOE

08/04 · 08/06/22 **OLL** 5:00 PM - 1:00 AM KOE

Microsoft 365

MS-203T00 Microsoft 365 Messaging / 2450 / Days: 5

This course examines the key elements of Microsoft 365 messaging administration, including message transport and mail flow, messaging security, hygiene, and compliance, messaging infrastructure, and hybrid messaging. This course is designed for IT Professionals who deploy and manage the messaging infrastructure for Microsoft 365 in their organization.

12/13 · 12/17/21 **OLL** 3:00 PM - 11:00 PM KOE

12/13 · 12/17/21 **OLL** 3:00 PM - 11:00 PM KOE

01/17 · 01/21/22 **OLL** 3:00 PM - 11:00 PM KOE

02/28 · 03/05/22 **OLL** 5:00 PM - 1:00 AM KOE

04/18 · 04/22/22 **OLL** 3:00 PM - 11:00 PM KOE

06/13 · 06/17/22 **OLL** 3:00 PM - 11:00 PM KOE

MS-500T00 Microsoft 365 Security Administrator / 1980 / Days: 4

In this course you will learn how to secure user access to your organization's resources. The course covers user password protection, multi-factor authentication, how to enable Azure Identity Protection, how to setup and use Azure AD Connect, and introduces you to conditional access in Microsoft 365. You will learn about threat protection technologies that help protect your Microsoft 365 environment. Specifically, you will learn about threat vectors and Microsoft's security solutions to mitigate threats. You will learn about Secure Score, Exchange Online protection, Azure Advanced Threat Protection, Windows Defender Advanced Threat Protection, and threat management. In the course you will learn about information protection technologies that help secure your Microsoft 365 environment. The course discusses information rights managed content, message encryption, as well as labels, policies and rules that support data loss prevention and information protection. Lastly, you will learn about archiving and retention in Microsoft 365 as well as data governance and how to conduct content searches and investigations. This course covers data retention policies and tags, in-place records management for SharePoint, email retention, and how to conduct content searches that support eDiscovery investigations.

12/20 · 12/23/21 **ILT** 9:00 AM - 5:00 PM KOE

03/21 · 03/24/22 **ILT** 9:00 AM - 5:00 PM KOE

08/16 · 08/19/22 **ILT** 9:00 AM - 5:00 PM KOE

11/01 · 11/04/22 **ILT** 9:00 AM - 5:00 PM KOE

12/14 · 12/17/21 **OLL** 3:00 PM - 11:00 PM KOE

12/20 · 12/23/21 **OLL** 9:00 AM - 5:00 PM KOE

01/10 · 01/13/22 **OLL** 3:00 PM - 11:00 PM KOE

01/25 · 01/29/22 **OLL** 5:00 PM - 1:00 AM KOE

02/07 · 02/10/22 **OLL** 3:00 PM - 11:00 PM KOE

02/22 · 02/25/22 **OLL** 3:00 PM - 11:00 PM KOE

03/07 · 03/11/22 **OLL** 5:00 PM - 1:00 AM KOE

03/21 · 03/24/22 **OLL** 9:00 AM - 5:00 PM KOE

03/22 · 03/25/22 **OLL** 2:00 PM - 10:00 PM KOE

04/04 · 04/07/22 **OLL** 3:00 PM - 11:00 PM KOE

04/19 · 04/23/22 **OLL** 5:00 PM - 1:00 AM KOE

04/25 · 04/28/22 **OLL** 11:30 AM - 7:00 PM KOE

05/10 · 05/13/22 **OLL** 3:00 PM - 11:00 PM KOE

05/24 · 05/27/22 **OLL** 3:00 PM - 11:00 PM KOE

06/06 · 06/10/22 **OLL** 5:00 PM - 1:00 AM KOE

06/13 · 06/17/22 **OLL** 9:00 AM - 5:00 PM KOE

06/21 · 06/24/22 **OLL** 3:00 PM - 11:00 PM KOE

08/16 · 08/19/22 **OLL** 9:00 AM - 5:00 PM KOE

09/19 · 09/22/22 **OLL** 11:30 AM - 7:00 PM KOE

11/01 · 11/04/22 **OLL** 9:00 AM - 5:00 PM KOE

MS-600T00 Building Applications and Solutions with Microsoft 365 Core Services / 2450 / Days: 5

This course covers five central elements of Microsoft 365 platform – implementing Microsoft Identity, working with Microsoft Graph, extending and customizing SharePoint, extending Teams, and extending Office. In this course, students will learn how to implement Microsoft Identity and work with Microsoft Graph. Students will also gain the knowledge on UI elements (including Adaptive Cards and UI Fabric), Integration Points (including Microsoft Teams, Office Add-ins, SharePoint Framework, Actionable Messages), and determining workload platform targets. In implementing Microsoft Identity, students will learn to implement Microsoft identity including registering an application, implanting authentication, configuring permissions to consume an API, and creating a service to access Microsoft Graph. In working with Microsoft Graph, students will learn how to access user data, explore query parameters, manage a group lifecycle, access files, and optimize network traffic using Microsoft Graph. In extending and customizing SharePoint, students will learn about SharePoint Framework web parts, extensions, and how to package and deploy a SPFx solution. In extending Teams, students will look at the components of a Teams App, work with webhooks, tabs, and conversational bots. In extending Office, students work with Office Add-ins, task pane add-ins, JavaScript APIs, Office UI Fabric, and actionable messages with adaptive cards.

01/17 · 01/21/22 **ILT** 9:00 AM - 5:00 PM KOE

05/09 · 05/13/22 **ILT** 9:00 AM - 5:00 PM KOE

09/26 · 09/30/22 **ILT** 9:00 AM - 5:00 PM KOE

02/21 · 02/25/22 **OLL** 3:00 PM - 11:00 PM KOE

05/16 · 05/21/22 **OLL** 5:00 PM - 1:00 AM KOE

MS-900T01 Microsoft 365 Fundamentals / 590 / Days: 1

This course provides foundational knowledge on the considerations and benefits of adopting cloud services and the Software as a Service (SaaS) cloud model, with a specific focus on Microsoft 365 cloud service offerings. You will begin by learning about cloud fundamentals, including an overview of cloud computing and specifically Microsoft cloud services. You will be introduced to Microsoft Azure, and you will examine the differences between Microsoft 365 and Office 365. You will then perform an in-depth review of Microsoft 365, including a comparison of Microsoft on-premises services versus Microsoft 365 cloud services, a review of enterprise mobility in Microsoft 365, and an analysis of how Microsoft 365 services provide collaboration. The course then analyzes how security, compliance, privacy, and trust are handled in Microsoft 365, and it concludes with a review of Microsoft 365 subscriptions, licenses, billing, and support.

12/10 · 12/11/21 **OLL** 5:00 PM - 1:00 AM KOE

12/20 · 12/20/21 **OLL** 3:00 PM - 11:00 PM KOE

12/27 · 12/27/21 **OLL** 3:00 PM - 11:00 PM KOE

01/10 · 01/10/22 **OLL** 3:00 PM - 11:00 PM KOE

01/31 · 02/01/22 **OLL** 5:00 PM - 1:00 AM KOE

Course Schedule

MS-900T01 Microsoft 365 Fundamentals / 590 / Days: 1

This course provides foundational knowledge on the considerations and benefits of adopting cloud services and the Software as a Service (SaaS) cloud model, with a specific focus on Microsoft 365 cloud service offerings. You will begin by learning about cloud fundamentals, including an overview of cloud computing and specifically Microsoft cloud services. You will be introduced to Microsoft Azure, and you will examine the differences between Microsoft 365 and Office 365. You will then perform an in-depth review of Microsoft 365, including a comparison of Microsoft on-premises services versus Microsoft 365 cloud services, a review of enterprise mobility in Microsoft 365, and an analysis of how Microsoft 365 services provide collaboration. The course then analyzes how security, compliance, privacy, and trust are handled in Microsoft 365, and it concludes with a review of Microsoft 365 subscriptions, licenses, billing, and support.

02/14	02/14/22	OLL	3:00 PM - 11:00 PM	KOE
02/28	02/28/22	OLL	3:00 PM - 11:00 PM	KOE
03/14	03/15/22	OLL	4:00 PM - 12:00 AM	KOE
03/28	03/28/22	OLL	3:00 PM - 11:00 PM	KOE
04/11	04/11/22	OLL	3:00 PM - 11:00 PM	KOE
04/25	04/26/22	OLL	5:00 PM - 1:00 AM	KOE
05/09	05/09/22	OLL	3:00 PM - 11:00 PM	KOE
05/23	05/23/22	OLL	3:00 PM - 11:00 PM	KOE
06/06	06/07/22	OLL	5:00 PM - 1:00 AM	KOE
06/20	06/20/22	OLL	3:00 PM - 11:00 PM	KOE

SC-200T00 Microsoft Security Operations Analyst / 1980 / Days: 4

Learn how to investigate, respond to, and hunt for threats using Microsoft Azure Sentinel, Azure Defender, and Microsoft 365 Defender. In this course you will learn how to mitigate cyberthreats using these technologies. Specifically, you will configure and use Azure Sentinel as well as utilize Kusto Query Language (KQL) to perform detection, analysis, and reporting. The course was designed for people who work in a Security Operations job role and helps learners prepare for the exam SC-200: Microsoft Security Operations Analyst.

05/02	05/05/22	ILT	9:00 AM - 5:00 PM	KOE
10/24	10/27/22	ILT	9:00 AM - 5:00 PM	KOE

SC-300T00 Microsoft Identity and Access Administrator / 1980 / Days: 4

This course provides IT Identity and Access Professional, along with IT Security Professional, with the knowledge and skills needed to implement identity management solutions based on Microsoft Azure AD, and it connected identity technologies. This course includes identity content for Azure AD, enterprise application registration, conditional access, identity governance, and other identity tools.

11/28	12/01/22	ILT	9:00 AM - 5:00 PM	KOE
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SC-900T00 Microsoft Security, Compliance, and Identity / 590 / Days: 1

This course provides foundational level knowledge on security, compliance, and identity concepts and related cloud-based Microsoft solutions.

02/16	02/16/22	ILT	9:00 AM - 5:00 PM	KOE
08/10	08/10/22	ILT	9:00 AM - 5:00 PM	KOE

Microsoft Access

Access 2010, Level 1 / 628 / Days: 2

In diesem Training lernen die Teilnehmer Microsoft Access von Grund auf kennen.

Date	Flexible	ML	Time	Flexible	KOE
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Access 2010, Level 3 / 314 / Days: 1

In diesem Training lernen die Teilnehmer viele weiterführende Funktionen von Access 2010 kennen. Damit können Sie für die Erledigung ihrer täglichen Arbeiten den maximalen Funktionsumfang von Access 2010 ausnutzen und noch effizienter arbeiten.

Date	Flexible	ML	Time	Flexible	KOE
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Access 2013, Level 1 / 628 / Days: 2

In diesem Training lernen die Teilnehmer Microsoft Access von Grund auf kennen. Sie lernen die Oberfläche von Access kennen sowie den Aufbau von Tabellen, Abfragen, Formularen und Berichten.

Date	Flexible	ML	Time	Flexible	KOE
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Access 2013, Level 2 / 314 / Days: 1

In diesem Training lernen die Teilnehmer wichtige Funktionen von Access 2013 kennen, die Ihnen im täglichen Umgang helfen Arbeiten schneller und professioneller durchzuführen.

Date	Flexible	ML	Time	Flexible	KOE
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Access 2013, Level 3 / 314 / Days: 1

In diesem Training lernen die Teilnehmer viele weiterführende Funktionen von Access 2013 kennen. Damit können Sie für die Erledigung ihrer täglichen Arbeiten den maximalen Funktionsumfang von Access 2013 ausnutzen und noch effizienter arbeiten.

Date	Flexible	ML	Time	Flexible	KOE
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Access 2013, Workshop (Kompaktausbildung) / 1256 / Days: 4

Dieser Kurs beinhaltet alle MS Access 2013 Lerninhalte aus dem Level 1 (Grundlagen), Level 2 (Fortgeschrittene) und Level 3 (Experten). Die Teilnehmer können sich ihren Lernplan individuell nach Bedarf zusammenstellen.

Date	Flexible	ML	Time	Flexible	KOE
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Access 2016, Level 1 / 628 / Days: 2

In diesem Training lernen die Teilnehmer Microsoft Access von Grund auf kennen. Sie lernen die Oberfläche von Access kennen sowie den Aufbau von Tabellen, Abfragen, Formularen und Berichten.

Date	Flexible	ML	Time	Flexible	KOE
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Access 2016, Level 2 / 314 / Days: 1

In diesem Training lernen die Teilnehmer wichtige Funktionen von Access 2016 kennen, die Ihnen im täglichen Umgang helfen Arbeiten schneller und professioneller durchzuführen.

Date	Flexible	ML	Time	Flexible	KOE
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Microsoft Azure

AI-102T00 Designing and Implementing a Microsoft Azure AI Solution / 1980 / Days: 4

AI-102 Designing and Implementing an Azure AI Solution is intended for software developers wanting to build AI infused applications that leverage Azure Cognitive Services, Azure Cognitive Search, and Microsoft Bot Framework. The course will use C# or Python as the programming language.

01/31	02/03/22	ILT	9:00 AM - 5:00 PM	KOE
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08/08	08/11/22	ILT	9:00 AM - 5:00 PM	KOE
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AI-900T00 - Microsoft Azure AI Fundamentals / 590 / Days: 1

This course introduces fundamentals concepts related to artificial intelligence (AI), and the services in Microsoft Azure that can be used to create AI solutions. The course is not designed to teach students to become professional data scientists or software developers, but rather to build awareness of common AI workloads and the ability to identify Azure services to support them. The course is designed as a blended learning experience that combines instructor-led training with online materials on the Microsoft Learn platform (<https://azure.com/learn>). The hands-on exercises in the course are based on Learn modules, and students are encouraged to use the content on Learn as reference materials to reinforce what they learn in the class and to explore topics in more depth.

01/26	01/26/22	ILT	9:00 AM - 5:00 PM	KOE
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03/02	03/02/22	ILT	9:00 AM - 5:00 PM	KOE
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06/08	06/08/22	ILT	9:00 AM - 5:00 PM	KOE
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08/17	08/17/22	ILT	9:00 AM - 5:00 PM	KOE
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10/05	10/05/22	ILT	9:00 AM - 5:00 PM	KOE
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Course Schedule

AZ-010T00 Azure Administration for AWS SysOps / 1060 / Days: 2

This two-day course is designed for AWS Sysops administrators interested in learning how Azure is administered. In this workshop which combines lecture with hands-on practical exercises and discussion/review, you will be introduced to Azure Administration, Azure Networking, Azure Compute, Azure Storage, and Azure Governance. During the workshop, you will apply this knowledge - building end-to-end architecture that demonstrates the main features discussed.

03/31	04/01/22	ILT	9:00 AM - 5:00 PM	KOE
06/23	06/24/22	ILT	9:00 AM - 5:00 PM	KOE
09/22	09/23/22	ILT	9:00 AM - 5:00 PM	KOE
03/31	04/01/22	OLL	9:00 AM - 5:00 PM	KOE
06/23	06/24/22	OLL	9:00 AM - 5:00 PM	KOE
09/22	09/23/22	OLL	9:00 AM - 5:00 PM	KOE

AZ-020T00 - Microsoft Azure solutions for AWS Developers / 1788 / Days: 3

A three-day course designed to teach AWS (Amazon Web Services) developers how to prepare end-to-end solutions in Microsoft Azure. In this course you will construct Azure App Service Web App solutions and Azure Functions, use blob or Cosmos DB storage in solutions, implement secure cloud solutions that include user authentication and authorization, implement API management, and develop event- and message-based solutions, and monitor, troubleshoot, and optimize your Azure solutions. You will learn how developers use Azure services, with additional focus on features and tasks that differ from AWS, and what that means for you as you develop applications that will be hosted by using Azure services

05/23	05/25/22	ILT	9:00 AM - 5:00 PM	KOE
10/05	10/07/22	ILT	9:00 AM - 5:00 PM	KOE
05/23	05/25/22	OLL	9:00 AM - 5:00 PM	KOE
10/05	10/07/22	OLL	9:00 AM - 5:00 PM	KOE

AZ-030T00-A: Microsoft Azure technologies for AWS architects / 1980 / Days: 4

This course teaches Solutions Architects who have previously designed for Amazon Web Services how to translate business requirements into secure, scalable, and reliable solutions for Azure.

12/20	12/23/21	ILT	9:00 AM - 5:00 PM	KOE
06/27	06/30/22	ILT	9:00 AM - 5:00 PM	KOE
11/28	12/01/22	ILT	9:00 AM - 5:00 PM	KOE
12/20	12/23/21	OLL	9:00 AM - 5:00 PM	KOE
06/27	06/30/22	OLL	9:00 AM - 5:00 PM	KOE
11/28	12/01/22	OLL	9:00 AM - 5:00 PM	KOE

AZ-104T00 - Microsoft Azure Administrator / 1980 / Days: 4

This course teaches IT Professionals how to manage their Azure subscriptions, secure identities, administer the infrastructure, configure virtual networking, connect Azure and on-premises sites, manage network traffic, implement storage solutions, create and scale virtual machines, implement web apps and containers, back up and share data, and monitor your solution.

12/13	12/16/21	ILT	9:00 AM - 5:00 PM	KOE
01/03	01/06/22	ILT	9:00 AM - 5:00 PM	KOE
02/14	02/17/22	ILT	9:00 AM - 5:00 PM	KOE
04/04	04/07/22	ILT	9:00 AM - 5:00 PM	KOE
07/18	07/21/22	ILT	9:00 AM - 5:00 PM	KOE
09/26	09/29/22	ILT	9:00 AM - 5:00 PM	KOE
11/01	11/04/22	ILT	9:00 AM - 5:00 PM	KOE
11/30	12/03/21	OLL	3:00 PM - 11:00 PM	KOE
11/30	12/03/21	OLL	3:00 PM - 11:00 PM	KOE
12/06	12/10/21	OLL	5:00 PM - 1:00 AM	KOE
12/13	12/16/21	OLL	9:00 AM - 5:00 PM	KOE
12/13	12/17/21	OLL	5:00 PM - 1:00 AM	KOE
01/03	01/06/22	OLL	9:00 AM - 5:00 PM	KOE
01/03	01/06/22	OLL	3:00 PM - 11:00 PM	KOE
01/11	01/14/22	OLL	3:00 PM - 11:00 PM	KOE
01/17	01/21/22	OLL	5:00 PM - 1:00 AM	KOE
01/25	01/28/22	OLL	3:00 PM - 11:00 PM	KOE
01/31	02/03/22	OLL	9:00 AM - 5:00 PM	KOE
01/31	02/03/22	OLL	3:00 PM - 11:00 PM	KOE
02/08	02/12/22	OLL	5:00 PM - 1:00 AM	KOE
02/14	02/17/22	OLL	9:00 AM - 5:00 PM	KOE
02/14	02/17/22	OLL	3:00 PM - 11:00 PM	KOE
02/21	02/24/22	OLL	10:30 AM - 6:00 PM	KOE
02/22	02/25/22	OLL	3:00 PM - 11:00 PM	KOE
02/28	03/04/22	OLL	5:00 PM - 1:00 AM	KOE
03/08	03/11/22	OLL	3:00 PM - 11:00 PM	KOE
03/14	03/17/22	OLL	2:00 PM - 10:00 PM	KOE
03/21	03/24/22	OLL	9:00 AM - 5:00 PM	KOE
03/22	03/26/22	OLL	4:00 PM - 12:00 AM	KOE
03/28	03/31/22	OLL	11:30 AM - 7:00 PM	KOE
03/28	03/31/22	OLL	3:00 PM - 11:00 PM	KOE
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04/05	04/08/22	OLL	3:00 PM - 11:00 PM	KOE
04/11	04/15/22	OLL	5:00 PM - 1:00 AM	KOE

AZ-104T00 - Microsoft Azure Administrator / 1980 / Days: 4

This course teaches IT Professionals how to manage their Azure subscriptions, secure identities, administer the infrastructure, configure virtual networking, connect Azure and on-premises sites, manage network traffic, implement storage solutions, create and scale virtual machines, implement web apps and containers, back up and share data, and monitor your solution.

04/18	04/21/22	OLL	3:00 PM - 11:00 PM	KOE
04/26	04/29/22	OLL	3:00 PM - 11:00 PM	KOE
05/02	05/06/22	OLL	5:00 PM - 1:00 AM	KOE
05/10	05/13/22	OLL	3:00 PM - 11:00 PM	KOE
05/16	05/19/22	OLL	11:30 AM - 7:00 PM	KOE
05/23	05/26/22	OLL	3:00 PM - 11:00 PM	KOE
05/31	06/04/22	OLL	5:00 PM - 1:00 AM	KOE
06/06	06/09/22	OLL	3:00 PM - 11:00 PM	KOE
06/07	06/10/22	OLL	9:00 AM - 5:00 PM	KOE
06/14	06/17/22	OLL	3:00 PM - 11:00 PM	KOE
06/20	06/24/22	OLL	5:00 PM - 1:00 AM	KOE
06/27	06/30/22	OLL	3:00 PM - 11:00 PM	KOE
07/05	07/08/22	OLL	11:30 AM - 7:00 PM	KOE
07/18	07/21/22	OLL	9:00 AM - 5:00 PM	KOE
09/19	09/22/22	OLL	11:30 AM - 7:00 PM	KOE
09/26	09/29/22	OLL	9:00 AM - 5:00 PM	KOE
10/04	10/07/22	OLL	9:00 AM - 5:00 PM	KOE
11/01	11/04/22	OLL	9:00 AM - 5:00 PM	KOE

AZ-120T00 Planning and Administering Microsoft Azure for SAP Workloads / 1980 / Days: 4

As an IT Professionals experienced in SAP solutions, you will discover how to leverage Azure resources that include deployment and configuration of virtual machines, virtual networks, storage accounts, and Azure AD that includes implementing and managing hybrid identities. You will also be introduced to concepts, scenarios, procedures, and hands-on labs that will empower you to best plan and implement migration and operation of an SAP solution on Azure. You will also receive guidance on subscriptions, create and scale virtual machines, implement storage solutions, configure virtual networking, back up and share data, connect Azure and on-premises sites, manage network traffic, implement Azure Active Directory, secure identities, and monitor your solution.

01/10	01/14/22	OLL	5:00 PM - 1:00 AM	KOE
05/02	05/05/22	OLL	3:00 PM - 11:00 PM	KOE

Course Schedule

AZ-140T00 Configuring and Operating Windows Virtual Desktop on Microsoft Azure / 1980 / Days: 4

This course teaches Azure administrators how to plan, deliver, and manage virtual desktop experiences and remote apps, for any device, on Azure. Students will learn through a mix of demonstrations and hands-on lab experiences deploying virtual desktop experiences and apps on Windows Virtual Desktop and optimizing them to run in multi-session virtual environments.

03/14	03/17/22	ILT	9:00 AM - 5:00 PM	KOE
09/05	09/08/22	ILT	9:00 AM - 5:00 PM	KOE

AZ-204T00: Developing Solutions for Microsoft Azure / 2450 / Days: 5

This course teaches developers how to create end-to-end solutions in Microsoft Azure. Students will learn how to implement Azure compute solutions, create Azure Functions, implement and manage web apps, develop solutions utilizing Azure storage, implement authentication and authorization, and secure their solutions by using KeyVault and Managed Identities. Students will also learn how to connect to and consume Azure services and third-party services, and include event- and message-based models in their solutions. The course also covers monitoring, troubleshooting, and optimizing Azure solutions.

04/04	04/08/22	ILT	9:00 AM - 5:00 PM	KOE
07/25	07/29/22	ILT	9:00 AM - 5:00 PM	KOE
01/10	01/15/22	OLL	5:00 PM - 1:00 AM	KOE
02/14	02/18/22	OLL	3:00 PM - 11:00 PM	KOE
02/28	03/04/22	OLL	10:30 AM - 6:00 PM	KOE
03/14	03/18/22	OLL	2:00 PM - 10:00 PM	KOE
04/04	04/08/22	OLL	9:00 AM - 5:00 PM	KOE
04/11	04/16/22	OLL	5:00 PM - 1:00 AM	KOE
05/09	05/13/22	OLL	3:00 PM - 11:00 PM	KOE
05/23	05/27/22	OLL	11:30 AM - 7:00 PM	KOE
06/06	06/10/22	OLL	3:00 PM - 11:00 PM	KOE
07/25	07/29/22	OLL	9:00 AM - 5:00 PM	KOE
08/22	08/26/22	OLL	11:30 AM - 7:00 PM	KOE
11/21	11/25/22	OLL	10:30 AM - 6:00 PM	KOE

AZ-220T00 Microsoft Azure IoT Developer / 1980 / Days: 4

This course empowers you with the knowledge and skills required to successfully create and maintain the cloud and edge portions of an Azure IoT solution. You will learn the core Azure IoT services, such as IoT Hub, Device Provisioning Services, Azure Stream Analytics, Time Series Insights, and much more. With a focus on Azure PaaS services, this course expands into IoT Edge, device management, monitoring and troubleshooting, security concerns, and Azure IoT Central.

05/30	06/02/22	ILT	9:00 AM - 5:00 PM	KOE
11/21	11/24/22	ILT	9:00 AM - 5:00 PM	KOE

AZ-220T00 Microsoft Azure IoT Developer / 1980 / Days: 4

This course empowers you with the knowledge and skills required to successfully create and maintain the cloud and edge portions of an Azure IoT solution. You will learn the core Azure IoT services, such as IoT Hub, Device Provisioning Services, Azure Stream Analytics, Time Series Insights, and much more. With a focus on Azure PaaS services, this course expands into IoT Edge, device management, monitoring and troubleshooting, security concerns, and Azure IoT Central.

12/13	12/16/21	OLL	3:00 PM - 11:00 PM	KOE
05/17	05/20/22	OLL	3:00 PM - 11:00 PM	KOE
05/30	06/02/22	OLL	9:00 AM - 5:00 PM	KOE
11/21	11/24/22	OLL	9:00 AM - 5:00 PM	KOE

AZ-303T00 - Microsoft Azure Architect Technologies / 2450 / Days: 5

This course teaches Solutions Architects how to translate business requirements into secure, scalable, and reliable solutions. Lessons include virtualization, automation, networking, storage, identity, security, data platform, and application infrastructure. This course outlines how decisions in each these area affects an overall solution.

02/14	02/18/22	ILT	9:00 AM - 5:00 PM	KOE
05/16	05/20/22	ILT	9:00 AM - 5:00 PM	KOE
09/19	09/23/22	ILT	9:00 AM - 5:00 PM	KOE
11/21	11/25/22	ILT	9:00 AM - 5:00 PM	KOE
02/14	02/18/22	OLL	9:00 AM - 5:00 PM	KOE
05/16	05/20/22	OLL	9:00 AM - 5:00 PM	KOE
09/19	09/23/22	OLL	9:00 AM - 5:00 PM	KOE
11/21	11/25/22	OLL	9:00 AM - 5:00 PM	KOE

AZ-304T00 - Microsoft Azure Architect Design / 1980 / Days: 4

This course teaches Solutions Architects how to translate business requirements into secure, scalable, and reliable solutions. Lessons include design considerations related to logging, cost analysis, authentication and authorization, governance, security, storage, high availability, and migration. This role requires decisions in multiple areas that affect an overall design solution.

03/07	03/10/22	ILT	9:00 AM - 5:00 PM	KOE
03/21	03/24/22	ILT	9:00 AM - 5:00 PM	KOE
07/11	07/14/22	ILT	9:00 AM - 5:00 PM	KOE
10/17	10/20/22	ILT	9:00 AM - 5:00 PM	KOE
03/07	03/10/22	OLL	9:00 AM - 5:00 PM	KOE
03/21	03/24/22	OLL	9:00 AM - 5:00 PM	KOE
07/11	07/14/22	OLL	9:00 AM - 5:00 PM	KOE
10/17	10/20/22	OLL	9:00 AM - 5:00 PM	KOE

AZ-400T00 Designing and Implementing Microsoft DevOps Solutions / 2450 / Days: 5

This course provides the knowledge and skills to design and implement DevOps processes and practices. Students will learn how to plan for DevOps, use source control, scale Git for an enterprise, consolidate artifacts, design a dependency management strategy, manage secrets, implement continuous integration, implement a container build strategy, design a release strategy, set up a release management workflow, implement a deployment pattern, and optimize feedback mechanisms.

02/07	02/11/22	ILT	9:00 AM - 5:00 PM	KOE
05/02	05/06/22	ILT	9:00 AM - 5:00 PM	KOE
09/12	09/16/22	ILT	9:00 AM - 5:00 PM	KOE
12/13	12/18/21	OLL	5:00 PM - 1:00 AM	KOE
01/24	01/28/22	OLL	3:00 PM - 11:00 PM	KOE
02/07	02/11/22	OLL	9:00 AM - 5:00 PM	KOE
02/21	02/26/22	OLL	5:00 PM - 1:00 AM	KOE
03/21	03/25/22	OLL	2:00 PM - 10:00 PM	KOE
04/25	04/29/22	OLL	3:00 PM - 11:00 PM	KOE
05/02	05/06/22	OLL	9:00 AM - 5:00 PM	KOE
05/23	05/28/22	OLL	5:00 PM - 1:00 AM	KOE
06/27	07/01/22	OLL	3:00 PM - 11:00 PM	KOE
09/12	09/16/22	OLL	9:00 AM - 5:00 PM	KOE

AZ-500T00 Microsoft Azure Security Technologies / 1980 / Days: 4

In this course students will gain the knowledge and skills needed to implement security controls, maintain the security posture, and identify and remediate vulnerabilities by using a variety of security tools. The course covers scripting and automation, virtualization, and cloud N-tier architecture.

03/15	03/18/22	ILT	9:00 AM - 5:00 PM	KOE
06/21	06/24/22	ILT	9:00 AM - 5:00 PM	KOE
10/11	10/14/22	ILT	9:00 AM - 5:00 PM	KOE
11/15	11/18/22	ILT	9:00 AM - 5:00 PM	KOE
01/03	01/07/22	OLL	5:00 PM - 1:00 AM	KOE
02/07	02/10/22	OLL	3:00 PM - 11:00 PM	KOE
02/14	02/17/22	OLL	10:30 AM - 6:00 PM	KOE
03/07	03/10/22	OLL	3:00 PM - 11:00 PM	KOE
03/15	03/18/22	OLL	9:00 AM - 5:00 PM	KOE
04/04	04/08/22	OLL	5:00 PM - 1:00 AM	KOE
05/02	05/05/22	OLL	3:00 PM - 11:00 PM	KOE
06/06	06/09/22	OLL	3:00 PM - 11:00 PM	KOE
06/13	06/16/22	OLL	11:30 AM - 7:00 PM	KOE
06/21	06/24/22	OLL	9:00 AM - 5:00 PM	KOE

Course Schedule

AZ-500T00 Microsoft Azure Security Technologies / 1980 / Days: 4

In this course students will gain the knowledge and skills needed to implement security controls, maintain the security posture, and identify and remediate vulnerabilities by using a variety of security tools. The course covers scripting and automation, virtualization, and cloud N-tier architecture.

08/22	·	08/25/22	OLL	11:30 AM - 7:00 PM	KOE
10/11	·	10/14/22	OLL	9:00 AM - 5:00 PM	KOE
11/14	·	11/17/22	OLL	10:30 AM - 6:00 PM	KOE
11/15	·	11/18/22	OLL	9:00 AM - 5:00 PM	KOE

AZ-600T00 Configuring and Operating a Hybrid Cloud with Microsoft Azure Stack Hub / 1980 / Days: 4

This course teaches Azure administrators and Azure Stack Hub operators how to plan, deploy, package, update, and maintain the Azure Stack Hub infrastructure. Lessons include deploying Azure Stack Hub, managing the Azure Stack Hub Marketplace, offering App Services and Event Hub resource providers, managing Azure Stack Hub registration, and maintaining system health.

01/24	·	01/27/22	ILT	9:00 AM - 5:00 PM	KOE
04/25	·	04/28/22	ILT	9:00 AM - 5:00 PM	KOE
06/27	·	06/30/22	ILT	9:00 AM - 5:00 PM	KOE
10/24	·	10/28/22	ILT	9:00 AM - 5:00 PM	KOE

AZ-900T00 Microsoft Azure Fundamentals / 980 / Days: 2

This two-day course will provide foundational level knowledge on core Azure concepts; core Azure services; core solutions and management tools; general security and network security; governance, privacy, and compliance features; Azure cost management and service level agreements. Note: This course provides an Azure pass and time for students to participate in hands-on labs. If you do not need hands-on experience, consider the AZ-900T01: Microsoft Azure Fundamentals (1 day) course. The content for both courses align to the AZ-900 exam objective domain.

12/09	·	12/10/21	OLL	3:00 PM - 11:00 PM	KOE
12/20	·	12/22/21	OLL	5:00 PM - 1:00 AM	KOE
01/03	·	01/04/22	OLL	3:00 PM - 11:00 PM	KOE
01/13	·	01/14/22	OLL	3:00 PM - 11:00 PM	KOE
01/17	·	01/19/22	OLL	5:00 PM - 1:00 AM	KOE
02/01	·	02/02/22	OLL	10:30 AM - 6:00 PM	KOE
02/03	·	02/04/22	OLL	3:00 PM - 11:00 PM	KOE
02/07	·	02/08/22	OLL	3:00 PM - 11:00 PM	KOE
02/14	·	02/16/22	OLL	5:00 PM - 1:00 AM	KOE
02/28	·	03/01/22	OLL	3:00 PM - 11:00 PM	KOE
03/01	·	03/02/22	OLL	10:30 AM - 6:00 PM	KOE
03/10	·	03/11/22	OLL	3:00 PM - 11:00 PM	KOE

AZ-900T00 Microsoft Azure Fundamentals / 980 / Days: 2

This two-day course will provide foundational level knowledge on core Azure concepts; core Azure services; core solutions and management tools; general security and network security; governance, privacy, and compliance features; Azure cost management and service level agreements. Note: This course provides an Azure pass and time for students to participate in hands-on labs. If you do not need hands-on experience, consider the AZ-900T01: Microsoft Azure Fundamentals (1 day) course. The content for both courses align to the AZ-900 exam objective domain.

03/14	·	03/16/22	OLL	4:00 PM - 12:00 AM	KOE
03/31	·	04/01/22	OLL	3:00 PM - 11:00 PM	KOE
04/04	·	04/05/22	OLL	3:00 PM - 11:00 PM	KOE
04/14	·	04/16/22	OLL	5:00 PM - 1:00 AM	KOE
04/25	·	04/26/22	OLL	3:00 PM - 11:00 PM	KOE
05/05	·	05/06/22	OLL	3:00 PM - 11:00 PM	KOE
05/09	·	05/11/22	OLL	5:00 PM - 1:00 AM	KOE
05/26	·	05/27/22	OLL	3:00 PM - 11:00 PM	KOE
06/01	·	06/02/22	OLL	3:00 PM - 11:00 PM	KOE
06/09	·	06/11/22	OLL	5:00 PM - 1:00 AM	KOE
06/20	·	06/21/22	OLL	3:00 PM - 11:00 PM	KOE
06/30	·	07/01/22	OLL	3:00 PM - 11:00 PM	KOE
07/11	·	07/12/22	OLL	11:30 AM - 7:00 PM	KOE
10/17	·	10/18/22	OLL	11:30 AM - 7:00 PM	KOE

AZ-900T01 Microsoft Azure Fundamentals / 590 / Days: 1

This one-day course will provide foundational level knowledge on Azure concepts; core Azure services; core solutions and management tools; general security and network security; governance, privacy, and compliance features; Azure cost management and service level agreements. Note: This course does not provide an Azure pass or time for students to participate in hands-on labs. If you are interested in a more interactive hands-on lab experience, consider the AZ-900T00: Microsoft Azure Fundamentals (2 day) course, which includes trainer-directed hands-on labs. The content for both courses align to the AZ-900 exam objective domain.

02/03	·	02/03/22	OLL	10:30 AM - 6:00 PM	KOE
03/03	·	03/03/22	OLL	10:30 AM - 6:00 PM	KOE
07/13	·	07/13/22	OLL	11:30 AM - 7:00 PM	KOE
10/19	·	10/19/22	OLL	11:30 AM - 7:00 PM	KOE

AZ-900T01 Microsoft Azure Grundlagen / 1060 / Days: 2

Dieser Kurs vermittelt grundlegende Kenntnisse über die wichtigsten Azure-Konzepte.

Date	·	Flexible	ML	Time	·	Flexible	KOE
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DP-050T00 Migrate SQL workloads to Azure / 1060 / Days: 2

In this course, the students will explore the objectives of data platform modernization and how it is suitable for given business requirements. They will also explore each stage of the data platform modernization process and define what tasks are involved at each stage, such as the assessment and planning phase. Students will also learn the available migration tools and how they are suitable for each stage of the data migration process. The student will learn how to migrate to the three target platforms for SQL based workloads; Azure Virtual Machines, Azure SQL Databases and Azure SQL Database Managed Instances. The student will learn the benefits and limitations of each target platform and how they can be used to fulfil both business and technical requirements for modern SQL workloads. The student will explore the changes that may need to be made to existing SQL based applications, so that they can make best use of modern data platforms in Azure.

01/13	·	01/14/22	ILT	9:00 AM - 5:00 PM	KOE
04/21	·	04/22/22	ILT	9:00 AM - 5:00 PM	KOE
07/21	·	07/22/22	ILT	9:00 AM - 5:00 PM	KOE
10/06	·	10/07/22	ILT	9:00 AM - 5:00 PM	KOE
12/09	·	12/11/21	OLL	5:00 PM - 1:00 AM	KOE
01/13	·	01/14/22	OLL	9:00 AM - 5:00 PM	KOE
03/14	·	03/15/22	OLL	2:00 PM - 10:00 PM	KOE
04/21	·	04/22/22	OLL	9:00 AM - 5:00 PM	KOE
06/16	·	06/17/22	OLL	3:00 PM - 11:00 PM	KOE
07/21	·	07/22/22	OLL	9:00 AM - 5:00 PM	KOE
10/06	·	10/07/22	OLL	9:00 AM - 5:00 PM	KOE

DP-060T00 Migrate NoSQL workloads to Azure Cosmos DB / 590 / Days: 1

This course will teach the students what is Cosmos DB and how you can migrate MongoDB and Cassandra workloads to Cosmos DB.

02/24	·	02/24/22	ILT	9:00 AM - 5:00 PM	KOE
08/04	·	08/04/22	ILT	9:00 AM - 5:00 PM	KOE
02/24	·	02/24/22	OLL	9:00 AM - 5:00 PM	KOE
03/17	·	03/18/22	OLL	5:00 PM - 1:00 AM	KOE
08/04	·	08/04/22	OLL	9:00 AM - 5:00 PM	KOE

DP-070T00 Migrate Open Source Data Workloads to Azure / 590 / Days: 1

This course will enable the students to understand Azure SQL Database, and educate the students on what is required to migrate MySQL and PostgreSQL workloads to Azure SQL Database.

03/10	·	03/10/22	ILT	9:00 AM - 5:00 PM	KOE
09/22	·	09/22/22	ILT	9:00 AM - 5:00 PM	KOE
03/10	·	03/10/22	OLL	9:00 AM - 5:00 PM	KOE
03/18	·	03/18/22	OLL	2:00 PM - 10:00 PM	KOE
09/22	·	09/22/22	OLL	9:00 AM - 5:00 PM	KOE

Course Schedule

DP-100T01 Designing and Implementing a Data Science Solution on Azure / 1788 / Days: 3

Gain the necessary knowledge about how to use Azure services to develop, train, and deploy, machine learning solutions. The course starts with an overview of Azure services that support data science. From there, it focuses on using Azure's premier data science service, Azure Machine Learning service, to automate the data science pipeline. This course is focused on Azure and does not teach the student how to do data science. It is assumed students already know that.

02/23	02/25/22	ILT	9:00 AM - 5:00 PM	KOE
06/01	06/03/22	ILT	9:00 AM - 5:00 PM	KOE
08/10	08/12/22	ILT	9:00 AM - 5:00 PM	KOE
11/16	11/18/22	ILT	9:00 AM - 5:00 PM	KOE
12/06	12/09/21	OLL	5:00 PM - 1:00 AM	KOE
01/11	01/13/22	OLL	3:00 PM - 11:00 PM	KOE
02/14	02/16/22	OLL	3:00 PM - 11:00 PM	KOE
02/23	02/25/22	OLL	9:00 AM - 5:00 PM	KOE
03/22	03/25/22	OLL	4:00 PM - 12:00 AM	KOE
04/20	04/22/22	OLL	3:00 PM - 11:00 PM	KOE
05/25	05/27/22	OLL	3:00 PM - 11:00 PM	KOE
06/01	06/03/22	OLL	9:00 AM - 5:00 PM	KOE
08/10	08/12/22	OLL	9:00 AM - 5:00 PM	KOE
11/16	11/18/22	OLL	9:00 AM - 5:00 PM	KOE

DP-200T01 Implementing an Azure Data Solution / 1788 / Days: 3

In this course, students will implement various data platform technologies into solutions that are in line with business and technical requirements including on-premises, cloud, and hybrid data scenarios incorporating both relational and No-SQL data. They will also learn how to process data using a range of technologies and languages for both streaming and batch data.

Students will also explore how to implement data security including authentication, authorization, data policies and standards. They will also define and implement data solution monitoring for both the data storage and data processing activities. Finally, they will manage and troubleshoot Azure data solutions which includes the optimization and disaster recovery of big data, batch processing and streaming data solutions.

03/21	03/23/22	ILT	9:00 AM - 5:00 PM	KOE
09/05	09/07/22	ILT	9:00 AM - 5:00 PM	KOE
03/21	03/23/22	OLL	9:00 AM - 5:00 PM	KOE
09/05	09/07/22	OLL	9:00 AM - 5:00 PM	KOE

DP-201T01 - Designing an Azure Data Solution / 1060 / Days: 2

In this course, students will design various data platform technologies into solutions that are in line with business and technical requirements. This can include on-premises, cloud, and hybrid data scenarios which incorporate relational, No-SQL or Data Warehouse data. Students will also learn how to design process architectures using a range of technologies for both streaming and batch data.

Students will also explore how to design data security including data access, data policies and standards. They will also design Azure data solutions which includes the optimization, availability and disaster recovery of big data, batch processing and streaming data solutions.

04/07	04/08/22	ILT	9:00 AM - 5:00 PM	KOE
10/13	10/14/22	ILT	9:00 AM - 5:00 PM	KOE
04/07	04/08/22	OLL	9:00 AM - 5:00 PM	KOE
10/13	10/14/22	OLL	9:00 AM - 5:00 PM	KOE

DP-203T00 Data Engineering on Microsoft Azure / 1980 / Days: 4

In this course, the student will learn about the data engineering patterns and practices as it pertains to working with batch and real-time analytical solutions using Azure data platform technologies. Students will begin by understanding the core compute and storage technologies that are used to build an analytical solution. They will then explore how to design an analytical serving layers and focus on data engineering considerations for working with source files. The students will learn how to interactively explore data stored in files in a data lake. They will learn the various ingestion techniques that can be used to load data using the Apache Spark capability found in Azure Synapse Analytics or Azure Databricks, or how to ingest using Azure Data Factory or Azure Synapse pipelines. The students will also learn the various ways they can transform the data using the same technologies that is used to ingest data. The student will spend time on the course learning how to monitor and analyze the performance of analytical system so that they can optimize the performance of data loads, or queries that are issued against the systems. They will understand the importance of implementing security to ensure that the data is protected at rest or in transit. The student will then show how the data in an analytical system can be used to create dashboards, or build predictive models in Azure Synapse Analytics.

02/28	03/03/22	ILT	9:00 AM - 5:00 PM	KOE
06/07	06/10/22	ILT	9:00 AM - 5:00 PM	KOE
09/13	09/16/22	ILT	9:00 AM - 5:00 PM	KOE

DP-300T00 - Administering Relational Databases on Microsoft Azure / 1980 / Days: 4

This course provides students with the knowledge and skills to administer a SQL Server database infrastructure for cloud, on-premises and hybrid relational databases and who work with the Microsoft PaaS relational database offerings. Additionally, it will be of use to individuals who develop applications that deliver content from SQL-based relational databases.

04/19	04/22/22	ILT	9:00 AM - 5:00 PM	KOE
07/11	07/14/22	ILT	9:00 AM - 5:00 PM	KOE
10/04	10/07/22	ILT	9:00 AM - 5:00 PM	KOE
12/06	12/09/21	OLL	3:00 PM - 11:00 PM	KOE
01/17	01/20/22	OLL	3:00 PM - 11:00 PM	KOE
02/14	02/17/22	OLL	10:30 AM - 6:00 PM	KOE
02/21	02/24/22	OLL	3:00 PM - 11:00 PM	KOE
04/11	04/14/22	OLL	3:00 PM - 11:00 PM	KOE
05/16	05/20/22	OLL	5:00 PM - 1:00 AM	KOE
06/13	06/16/22	OLL	11:30 AM - 7:00 PM	KOE
06/20	06/23/22	OLL	3:00 PM - 11:00 PM	KOE
08/08	08/11/22	OLL	11:30 AM - 7:00 PM	KOE
11/07	11/10/22	OLL	10:30 AM - 6:00 PM	KOE

DP-900T00 Microsoft Azure Data Fundamentals / 590 / Days: 1

In this course, students will learn the fundamentals of database concepts in a cloud environment, get basic skilling in cloud data services, and build their foundational knowledge of cloud data services within Microsoft Azure. Students will identify and describe core data concepts such as relational, non-relational, big data, and analytics, and explore how this technology is implemented with Microsoft Azure. They will explore the roles, tasks, and responsibilities in the world of data. The students will explore relational data offerings, provisioning and deploying relational databases, and querying relational data through cloud data solutions with Microsoft Azure. They will explore non-relational data offerings, provisioning and deploying non-relational databases, and non-relational data stores with Microsoft Azure. Students will explore the processing options available for building data analytics solutions in Azure. They will explore Azure Synapse Analytics, Azure Databricks, and Azure HDInsight. Students will learn what Power BI is, including its building blocks and how they work together.

01/19	01/19/22	ILT	9:00 AM - 5:00 PM	KOE
03/23	03/23/22	ILT	9:00 AM - 5:00 PM	KOE
06/01	06/01/22	ILT	9:00 AM - 5:00 PM	KOE
07/27	07/27/22	ILT	9:00 AM - 5:00 PM	KOE
09/28	09/28/22	ILT	9:00 AM - 5:00 PM	KOE
11/30	11/30/22	ILT	9:00 AM - 5:00 PM	KOE
12/20	12/20/21	OLL	3:00 PM - 11:00 PM	KOE

Course Schedule

DP-900T00 Microsoft Azure Data Fundamentals / 590 / Days: 1

In this course, students will learn the fundamentals of database concepts in a cloud environment, get basic skilling in cloud data services, and build their foundational knowledge of cloud data services within Microsoft Azure. Students will identify and describe core data concepts such as relational, non-relational, big data, and analytics, and explore how this technology is implemented with Microsoft Azure. They will explore the roles, tasks, and responsibilities in the world of data. The students will explore relational data offerings, provisioning and deploying relational databases, and querying relational data through cloud data solutions with Microsoft Azure. They will explore non-relational data offerings, provisioning and deploying non-relational databases, and non-relational data stores with Microsoft Azure. Students will explore the processing options available for building data analytics solutions in Azure. They will explore Azure Synapse Analytics, Azure Databricks, and Azure HDInsight. Students will learn what Power BI is, including its building blocks and how they work together.

01/28	01/28/22	OLL	3:00 PM - 11:00 PM	KOE
02/15	02/15/22	OLL	3:00 PM - 11:00 PM	KOE
03/30	03/31/22	OLL	5:00 PM - 1:00 AM	KOE
04/19	04/19/22	OLL	3:00 PM - 11:00 PM	KOE
06/03	06/03/22	OLL	3:00 PM - 11:00 PM	KOE
06/27	06/28/22	OLL	5:00 PM - 1:00 AM	KOE

Microsoft Dynamics

MB-210T01 Dynamics 365 for Customer Engagement for Sales / 590 / Days: 1

Microsoft Dynamics 365 for Sales is an end-to-end application to manage the handling of customers and potential customers; tracking data against sales goals, automating your best practices, learning from your data and more.

05/04	05/04/22	ILT	9:00 AM - 5:00 PM	KOE
08/03	08/03/22	ILT	9:00 AM - 5:00 PM	KOE
02/16	02/17/22	OLL	5:00 PM - 1:00 AM	KOE
05/04	05/04/22	OLL	9:00 AM - 5:00 PM	KOE
06/13	06/13/22	OLL	3:00 PM - 11:00 PM	KOE
08/03	08/03/22	OLL	9:00 AM - 5:00 PM	KOE

MB-220T00 Dynamics 365 for Marketing / 1980 / Days: 4

This course will review the marketing application configuration needed to drive business growth. It will also dive into lead management, marketing forms and pages, segmentation, and email marketing messages. All these pieces are tied together through interactive customer journey design, including event and survey configuration.

04/19	04/22/22	ILT	9:00 AM - 5:00 PM	KOE
10/17	10/20/22	ILT	9:00 AM - 5:00 PM	KOE
02/15	02/19/22	OLL	5:00 PM - 1:00 AM	KOE

MB-220T00 Dynamics 365 for Marketing / 1980 / Days: 4

This course will review the marketing application configuration needed to drive business growth. It will also dive into lead management, marketing forms and pages, segmentation, and email marketing messages. All these pieces are tied together through interactive customer journey design, including event and survey configuration.

04/19	04/22/22	OLL	9:00 AM - 5:00 PM	KOE
06/14	06/17/22	OLL	3:00 PM - 11:00 PM	KOE
10/17	10/20/22	OLL	9:00 AM - 5:00 PM	KOE

MB-230T01 Dynamics 365 for Customer Engagement for Customer Service / 1788 / Days: 3

Microsoft Dynamics 365 for Customer Service offers any organization an opportunity for customer success. Using tools such as automatic case creation and queue management frees up time to dedicate where a greater impact can be made, directly with customers. Our team of globally recognized experts take students step by step, from creating cases, to interacting with customers, to resolving those cases. Once those cases are resolved, students will learn from data analysis the key details to help resolve similar cases faster or avoid new issues altogether.

05/09	05/11/22	ILT	9:00 AM - 5:00 PM	KOE
11/09	11/11/22	ILT	9:00 AM - 5:00 PM	KOE
02/21	02/23/22	OLL	3:00 PM - 11:00 PM	KOE
05/09	05/11/22	OLL	9:00 AM - 5:00 PM	KOE
06/27	06/30/22	OLL	5:00 PM - 1:00 AM	KOE
11/09	11/11/22	OLL	9:00 AM - 5:00 PM	KOE

MB-240T00 Dynamics 365 for Field Service / 1788 / Days: 3

Dynamics 365 Field Service helps organizations better position themselves in the market by providing a variety of tools that assist in identifying and scheduling resources and managing workloads for mobile workers. This course will equip students with the skills necessary to identify and configure the key components that are used to deliver Field Service and mobile solutions. Key topics include identifying the organizational considerations that will drive configuration decisions and common configuration aspects. This course helps students better understand the bigger picture and end goals focused around implementations that aid in designing more efficient solutions that align with customer and organizational goals.

06/01	06/03/22	ILT	9:00 AM - 5:00 PM	KOE
08/17	08/19/22	ILT	9:00 AM - 5:00 PM	KOE
12/20	12/23/21	OLL	5:00 PM - 1:00 AM	KOE
04/04	04/06/22	OLL	3:00 PM - 11:00 PM	KOE
06/01	06/03/22	OLL	9:00 AM - 5:00 PM	KOE
08/17	08/19/22	OLL	9:00 AM - 5:00 PM	KOE

MB-300T00 Microsoft Dynamics 365: Core Finance and Operations / 1060 / Days: 2

Dynamics 365 Finance and Operations apps include, but are not limited to, Dynamics 365 Finance, Dynamics 365 Supply Chain Management, and Dynamics 365 Supply Chain Management, Manufacturing. This foundational course provides students with the important first steps in automating and modernizing both global financial and supply chain operations

03/31	04/01/22	ILT	9:00 AM - 5:00 PM	KOE
10/13	10/14/22	ILT	9:00 AM - 5:00 PM	KOE
12/02	12/04/21	OLL	5:00 PM - 1:00 AM	KOE
03/31	04/01/22	OLL	9:00 AM - 5:00 PM	KOE
04/07	04/08/22	OLL	3:00 PM - 11:00 PM	KOE
10/13	10/14/22	OLL	9:00 AM - 5:00 PM	KOE

MB-310T00 Dynamics 365 for Finance and Operations, Financials / 1980 / Days: 4

This course covers the financial aspects of Dynamics 365: configure and use essential financial components, accounts payable, accounts receivable, collections, budgeting, fixed assets, and additional functionality

03/08	03/11/22	ILT	9:00 AM - 5:00 PM	KOE
10/25	10/28/22	ILT	9:00 AM - 5:00 PM	KOE
12/13	12/17/21	OLL	5:00 PM - 1:00 AM	KOE
03/08	03/11/22	OLL	9:00 AM - 5:00 PM	KOE
04/11	04/14/22	OLL	3:00 PM - 11:00 PM	KOE
10/25	10/28/22	OLL	9:00 AM - 5:00 PM	KOE

MB-320T00 Dynamics 365 for Finance and Operations, Manufacturing / 1980 / Days: 4

This course has six modules and designed for 4 days learning experience. It can be taught in-person and/or virtually. Your instructor(s) will provide you with the agenda for this course. Module 1 will introduce you to the configure need for Dynamics 365 Supply Chain Management, Manufacturing. Module 2 will get deeper into managing the different types of manufacturing processes. Module 3 will be your address implementing master planning for production. Module 4 will be tackle implementing several manufacturing features. Module 5 will focus on subcontracting for product manufacturing.

04/19	04/22/22	ILT	9:00 AM - 5:00 PM	KOE
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02/01	02/04/22	OLL	3:00 PM - 11:00 PM	KOE
04/19	04/22/22	OLL	9:00 AM - 5:00 PM	KOE
06/06	06/10/22	OLL	5:00 PM - 1:00 AM	KOE
09/20	09/23/22	OLL	9:00 AM - 5:00 PM	KOE

Course Schedule

<p>MB-330T00 Microsoft Dynamics 365 Supply Chain Management / 2450 / Days: 5</p> <p>This course is designed to build your foundation in Dynamics 365 Supply Chain Management application knowledge. This course will cover the most important features and functionalities needed by Dynamics 365 Supply Chain Management functional consultant including: The product information and how to configure, create, and manage your product and inventory. Supply chain management configuration and processing. The transportation management features, and the warehouse management features. Quality management and quality control functionalities. Master planning configuration and processing. This course includes lectures and several hands-on exercises. The exercises will be introduced to you on a form of a case study presented to a Dynamics 365 Supply Chain Management functional consultant. Each exercise will be based on a business scenario followed by a question or discussion then a step-by-step guidance to perform the system related steps.</p> <table style="width: 100%; border-collapse: collapse;"> <tr><td style="width: 15%;">01/10</td><td style="width: 15%;">· 01/14/22</td><td style="width: 10%;">ILT</td><td style="width: 20%;">9:00 AM - 5:00 PM</td><td style="width: 10%;">KOE</td></tr> <tr><td>02/07</td><td>· 02/11/22</td><td>OLL</td><td>3:00 PM - 11:00 PM</td><td>KOE</td></tr> <tr><td>06/13</td><td>· 06/18/22</td><td>OLL</td><td>5:00 PM - 1:00 AM</td><td>KOE</td></tr> </table> <p>MB-500T00 Dynamics 365 - Finance and Operations Apps Developer / 2450 / Days: 5</p> <p>This course empowers you as a Microsoft Dynamics 365 Finance and Operations Apps Developers, enabling you to implement and extend applications to meet the requirements of your business. You will learn the skills you need to develop fully realized solutions by using standardized application coding patterns, extensible features, and external integrations.</p> <table style="width: 100%; border-collapse: collapse;"> <tr><td style="width: 15%;">02/21</td><td style="width: 15%;">· 02/25/22</td><td style="width: 10%;">ILT</td><td style="width: 20%;">9:00 AM - 5:00 PM</td><td style="width: 10%;">KOE</td></tr> <tr><td>11/14</td><td>· 11/18/22</td><td>ILT</td><td>9:00 AM - 5:00 PM</td><td>KOE</td></tr> <tr><td>03/07</td><td>· 03/12/22</td><td>OLL</td><td>5:00 PM - 1:00 AM</td><td>KOE</td></tr> <tr><td>07/11</td><td>· 07/15/22</td><td>OLL</td><td>3:00 PM - 11:00 PM</td><td>KOE</td></tr> </table> <p>MB-700T00 Microsoft Dynamics 365: Finance and Operations Apps Solution Architect / 1788 / Days: 4</p> <p>This course is developed for those aspired to be and new to the solution architect role. This course provides the technical information focusing on application architecture and technical skills to start their journey into this role. This course will not cover the industrial skills and delivery skills required for this role.</p> <table style="width: 100%; border-collapse: collapse;"> <tr><td style="width: 15%;">02/07</td><td style="width: 15%;">· 02/10/22</td><td style="width: 10%;">ILT</td><td style="width: 20%;">9:00 AM - 5:00 PM</td><td style="width: 10%;">KOE</td></tr> <tr><td>05/17</td><td>· 05/20/22</td><td>ILT</td><td>9:00 AM - 5:00 PM</td><td>KOE</td></tr> <tr><td>08/23</td><td>· 08/26/22</td><td>ILT</td><td>9:00 AM - 5:00 PM</td><td>KOE</td></tr> <tr><td>10/11</td><td>· 10/14/22</td><td>ILT</td><td>9:00 AM - 5:00 PM</td><td>KOE</td></tr> <tr><td>03/21</td><td>· 03/24/22</td><td>OLL</td><td>2:00 PM - 10:00 PM</td><td>KOE</td></tr> </table>	01/10	· 01/14/22	ILT	9:00 AM - 5:00 PM	KOE	02/07	· 02/11/22	OLL	3:00 PM - 11:00 PM	KOE	06/13	· 06/18/22	OLL	5:00 PM - 1:00 AM	KOE	02/21	· 02/25/22	ILT	9:00 AM - 5:00 PM	KOE	11/14	· 11/18/22	ILT	9:00 AM - 5:00 PM	KOE	03/07	· 03/12/22	OLL	5:00 PM - 1:00 AM	KOE	07/11	· 07/15/22	OLL	3:00 PM - 11:00 PM	KOE	02/07	· 02/10/22	ILT	9:00 AM - 5:00 PM	KOE	05/17	· 05/20/22	ILT	9:00 AM - 5:00 PM	KOE	08/23	· 08/26/22	ILT	9:00 AM - 5:00 PM	KOE	10/11	· 10/14/22	ILT	9:00 AM - 5:00 PM	KOE	03/21	· 03/24/22	OLL	2:00 PM - 10:00 PM	KOE	<p>MB-800T00 Microsoft Dynamics 365 Business Central Functional Consultant / 1980 / Days: 4</p> <p>Built and optimized for small and medium businesses, Dynamics 365 Business Central is an application for companies that have outgrown their entry-level business applications. Growing businesses often outgrow their basic accounting software or legacy enterprise resource planning (ERP) systems that are unable to handle increased inventory and transactions, lack integration with other line-of-business systems, and have reporting limitations. Businesses are also challenged with the logistics of providing services that have more scalability, increased mobility, and availability in the cloud. With Business Central, you can manage your financials, automate and secure your supply chain, sell smarter, improve customer service and project performance, and optimize your operations.</p> <table style="width: 100%; border-collapse: collapse;"> <tr><td style="width: 15%;">04/04</td><td style="width: 15%;">· 04/07/22</td><td style="width: 10%;">ILT</td><td style="width: 20%;">9:00 AM - 5:00 PM</td><td style="width: 10%;">KOE</td></tr> <tr><td>09/12</td><td>· 09/15/22</td><td>ILT</td><td>9:00 AM - 5:00 PM</td><td>KOE</td></tr> </table> <p>MB-910T00 Microsoft Dynamics 365 Fundamentals (CRM) / 1060 / Days: 2</p> <p><p>This course will provide you with a broad introduction to the customer engagement capabilities of Dynamics 365. You will become familiar with the concept of customer engagement, as well as each of the customer engagement apps, including Dynamics 365 Marketing, Dynamics 365 Sales, Dynamics 365 Customer Service, Dynamics 365 Field Service, and the customer relationship management (CRM) capabilities of Dynamics 365 Project Operations. This course will include lecture as well as hands-on labs.</p></p> <table style="width: 100%; border-collapse: collapse;"> <tr><td style="width: 15%;">01/26</td><td style="width: 15%;">· 01/27/22</td><td style="width: 10%;">ILT</td><td style="width: 20%;">9:00 AM - 5:00 PM</td><td style="width: 10%;">KOE</td></tr> </table> <p>MB-920T00 Microsoft Dynamics 365 Fundamentals (ERP) / 1060 / Days: 2</p> <p><p>This course will provide you with a broad introduction to the finance and operations capabilities of Dynamics 365. You will become familiar with the concept of enterprise resource management (ERP), as well as each of the finance and operations apps, including Dynamics 365 Supply Chain Management, Dynamics 365 Finance, Dynamics 365 Commerce, Dynamics 365 Human Resources, and the ERP capabilities of Dynamics 365 Project Operations. This course will include lecture as well as hands-on labs.</p></p> <table style="width: 100%; border-collapse: collapse;"> <tr><td style="width: 15%;">02/03</td><td style="width: 15%;">· 02/04/22</td><td style="width: 10%;">ILT</td><td style="width: 20%;">9:00 AM - 5:00 PM</td><td style="width: 10%;">KOE</td></tr> <tr><td>11/03</td><td>· 11/04/22</td><td>ILT</td><td>9:00 AM - 5:00 PM</td><td>KOE</td></tr> </table>	04/04	· 04/07/22	ILT	9:00 AM - 5:00 PM	KOE	09/12	· 09/15/22	ILT	9:00 AM - 5:00 PM	KOE	01/26	· 01/27/22	ILT	9:00 AM - 5:00 PM	KOE	02/03	· 02/04/22	ILT	9:00 AM - 5:00 PM	KOE	11/03	· 11/04/22	ILT	9:00 AM - 5:00 PM	KOE	<p>PL-100T00 Microsoft Power Platform App Maker / 1788 / Days: 3</p> <p>The App Maker builds solutions to simplify, automate, and transform tasks and processes for themselves and their team where they have deep expertise in the solution business domain. They have basic data modeling, user experience design, requirements analysis, and process analysis skills. The App Maker creates and enforces business processes, structures digital collection of information, improves efficiency of repeatable tasks, and automates business processes. The App Maker uses the Maker tools of Power Platform to solve business problems. They may use advanced features of Microsoft apps and third-party productivity tools. The App Maker is aware of the capabilities and limitations of available tools and understands how to apply them. The App Maker is self-directed, and solution focused. They may not have formal IT training but are comfortable using technology to solve business problems with a personal growth mindset. They understand the operational need and have a vision of the desired outcome. They approach problems with phased and iterative strategies.</p> <table style="width: 100%; border-collapse: collapse;"> <tr><td style="width: 15%;">03/02</td><td style="width: 15%;">· 03/04/22</td><td style="width: 10%;">ILT</td><td style="width: 20%;">9:00 AM - 5:00 PM</td><td style="width: 10%;">KOE</td></tr> <tr><td>09/28</td><td>· 09/30/22</td><td>ILT</td><td>9:00 AM - 5:00 PM</td><td>KOE</td></tr> </table> <p>PL-200T00 Microsoft Power Platform Functional Consultant / 2450 / Days: 5</p> <p>Power Platform solutions course will help you learn how to simplify, automate, and empower business processes for organizations in the role of a Functional Consultant. A Power Platform Functional Consultant is responsible for performing discovery, capturing requirements, engaging subject matter experts and stakeholders, translating requirements, and configuring Power Platform solutions and apps. This course covers Power Apps, Power Automate, Power Virtual Agents, and Power BI concepts to teach students how to build an integrated solution for an organization based on business requirements.</p> <table style="width: 100%; border-collapse: collapse;"> <tr><td style="width: 15%;">04/04</td><td style="width: 15%;">· 04/08/22</td><td style="width: 10%;">ILT</td><td style="width: 20%;">9:00 AM - 5:00 PM</td><td style="width: 10%;">KOE</td></tr> <tr><td>10/17</td><td>· 10/21/22</td><td>ILT</td><td>9:00 AM - 5:00 PM</td><td>KOE</td></tr> </table> <p>PL-400T00 Microsoft Power Platform Developer / 2450 / Days: 5</p> <p>The Microsoft Power Platform helps organizations optimize their operations by simplifying, automating and transforming business tasks and processes. In this course, students will learn how to build Power Apps, Automate Flows and extend the platform to complete business requirements and solve complex business problems.</p> <table style="width: 100%; border-collapse: collapse;"> <tr><td style="width: 15%;">05/09</td><td style="width: 15%;">· 05/13/22</td><td style="width: 10%;">ILT</td><td style="width: 20%;">9:00 AM - 5:00 PM</td><td style="width: 10%;">KOE</td></tr> <tr><td>11/07</td><td>· 11/11/22</td><td>ILT</td><td>9:00 AM - 5:00 PM</td><td>KOE</td></tr> </table>	03/02	· 03/04/22	ILT	9:00 AM - 5:00 PM	KOE	09/28	· 09/30/22	ILT	9:00 AM - 5:00 PM	KOE	04/04	· 04/08/22	ILT	9:00 AM - 5:00 PM	KOE	10/17	· 10/21/22	ILT	9:00 AM - 5:00 PM	KOE	05/09	· 05/13/22	ILT	9:00 AM - 5:00 PM	KOE	11/07	· 11/11/22	ILT	9:00 AM - 5:00 PM	KOE
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Course Schedule

PL-600T00 Power Platform Solution Architect / 1980 / Days: 4

<p>The Solution Architect is responsible for the successful design, implementation, deployment and adoption of an overall solution. The Solution Architect ensures that the solution meets the customer's needs now and in the future. In this course, students will learn about decisions a Solution Architect makes during an implementation, covering security, integrations, Power Apps architecture, Power Automate architecture, and more. This course is designed to give you an introduction to the Solution Architect role.</p>

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PL-900T00 Microsoft Power Platform Fundamentals / 1060 / Days: 2

This course is designed to serve as a valuable introduction to Power Platform. You will gain hands-on experience creating a simple PowerApp, connecting data with CDS, building a Power BI Dashboard, and automating a process with Microsoft Flow.

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Microsoft Excel

DA-100T00 - Analyzing Data with Microsoft Power BI / 1980 / Days: 4

This course will discuss the various methods and best practices that are in line with business and technical requirements for modeling, visualizing, and analyzing data with Power BI. The course will also show how to access and process data from a range of data sources including both relational and non-relational data. This course will also explore how to implement proper security standards and policies across the Power BI spectrum including datasets and groups. The course will also discuss how to manage and deploy reports and dashboards for sharing and content distribution. Finally, this course will show how to build paginated reports within the Power BI service and publish them to a workspace for inclusion within Power BI.

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DA-100T00 - Analyzing Data with Microsoft Power BI / 1980 / Days: 4

This course will discuss the various methods and best practices that are in line with business and technical requirements for modeling, visualizing, and analyzing data with Power BI. The course will also show how to access and process data from a range of data sources including both relational and non-relational data. This course will also explore how to implement proper security standards and policies across the Power BI spectrum including datasets and groups. The course will also discuss how to manage and deploy reports and dashboards for sharing and content distribution. Finally, this course will show how to build paginated reports within the Power BI service and publish them to a workspace for inclusion within Power BI.

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Excel 2010, Level 1 / 314 / Days: 1

In diesem Training lernen die Teilnehmer Microsoft Excel von Grund auf kennen.

Date	Flexible	ML	Time	Flexible	KOE
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Excel 2010, Level 2 / 314 / Days: 1

In diesem Training lernen die Teilnehmer wichtige Funktionen von Excel 2010 kennen, die Ihnen im täglichen Umgang helfen Arbeiten schneller und professioneller durchzuführen.

Date	Flexible	ML	Time	Flexible	KOE
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Excel 2010, Level 3 / 314 / Days: 1

In diesem Training lernen die Teilnehmer viele weiterführende Funktionen von Excel 2010 kennen. Damit können Sie für die Erledigung ihrer täglichen Arbeiten den maximalen Funktionsumfang von Excel 2010 ausnutzen und noch effizienter arbeiten.

Date	Flexible	ML	Time	Flexible	KOE
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Excel 2013, Level 1 / 314 / Days: 1

Dieses Training vermittelt den Teilnehmern die grundlegenden Funktionen von Tabellen, Formatierungen, Diagrammen und unter anderem Formeln.

Date	Flexible	ML	Time	Flexible	KOE
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Excel 2013, Level 2 / 314 / Days: 1

In diesem Training lernen die Teilnehmer wichtige Funktionen und Methoden von Excel 2013 kennen, die ihnen im täglichen Umgang mit Excel helfen ihre Arbeiten schneller und professioneller durchzuführen.

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Course Schedule

Excel 2013, Level 3 / 314 / Days: 1

In diesem Training lernen die Teilnehmer viele weiterführende Funktionen von Excel 2013 kennen. Damit können sie für die Erledigung ihrer täglichen Arbeiten den maximalen Funktionsumfang von Excel 2013 ausnutzen um noch effizienter und ergebnisorientierte

Date · Flexible **ML** Time - Flexible KOE

Excel 2013, Workshop (Kompaktausbildung) / 942 / Days: 3

Dieser Kurs beinhaltet alle MS Excel 2013 Lerninhalte aus dem Level 1 (Grundlagen), Level 2 (Fortgeschrittene) und Level 3 (Experten). Die Teilnehmer können sich ihren Lernplan individuell nach Bedarf zusammenstellen.

Date · Flexible **ML** Time - Flexible KOE

Excel 2016, Level 1 / 314 / Days: 1

Dieses Training vermittelt den Teilnehmern die grundlegenden Funktionen von Tabellen, Formatierungen, Diagrammen und unter anderem Formeln.

Date · Flexible **ML** Time - Flexible KOE

Excel 2016, Level 2 / 314 / Days: 1

In diesem Training lernen die Teilnehmer wichtige Funktionen und Methoden von Excel 2016 kennen, die ihnen im täglichen Umgang mit Excel helfen ihre Arbeiten schneller und professioneller durchzuführen.

Date · Flexible **ML** Time - Flexible KOE

Excel 2016, Level 3 / 314 / Days: 1

In diesem Training lernen die Teilnehmer, viele weiterführende Funktionen von Excel 2016 zu beherrschen und können den großen Funktionsumfang von Excel 2016 für ein effizienteres und ergebnisorientiertes Erledigen ihrer täglichen Aufgaben nutzen.

Date · Flexible **ML** Time - Flexible KOE

Excel 2016, Level 4 / 314 / Days: 1

Lernen die Teilnehmer den sicheren Umgang mit Makros, PowerPivot, sowie erweiterte Diagrammfunktionen zu beherrschen und diese wertvollen Arbeitserleichterungen im kaufmännischen Bereich, Controlling, Statistik oder Verwaltung einzusetzen.

Date · Flexible **ML** Time - Flexible KOE

Excel 2016, Workshop (Kompaktausbildung) / 1256 / Days: 4

Dieser Kurs beinhaltet alle MS Excel 2016 Lerninhalte aus dem Level 1 (Grundlagen), Level 2 (Fortgeschrittene), Level 3 und Level 4 (Experten). Die Teilnehmer können sich ihren Lernplan individuell nach Bedarf zusammenstellen.

Date · Flexible **ML** Time - Flexible KOE

VBA für MS Excel 2016 / 1374 / Days: 3

In diesem Training lernen die Teilnehmer Visual Basic (VBA) für Microsoft Excel 2016 von Grund auf kennen.

02/07 · 02/09/22 **ILT** 9:00 AM - 5:00 PM KOE

05/09 · 05/11/22 **ILT** 9:00 AM - 5:00 PM KOE

08/08 · 08/10/22 **ILT** 9:00 AM - 5:00 PM KOE

11/07 · 11/09/22 **ILT** 9:00 AM - 5:00 PM KOE

Microsoft Modern Desktop Administration

MD-100T00 Windows 10 / 2450 / Days: 5

In this course, students will learn how to support and configure Windows 10 desktops in an organizational environment. Students will develop skills that include learning how to install, customize, and update Windows 10 operating systems. Students will learn how to managing storage, files, and devices as well as how to configure network connectivity for Windows 10. Students will also learn how to secure the Windows 10 OS and protect the data on the device. Finally, students will learn how to manage and troubleshoot Windows 10.

12/06 · 12/10/21 **ILT** 9:00 AM - 5:00 PM KOE

03/28 · 04/01/22 **ILT** 9:00 AM - 5:00 PM KOE

07/25 · 07/29/22 **ILT** 9:00 AM - 5:00 PM KOE

11/07 · 11/11/22 **ILT** 9:00 AM - 5:00 PM KOE

12/06 · 12/10/21 **OLL** 9:00 AM - 5:00 PM KOE

12/13 · 12/18/21 **OLL** 5:00 PM - 1:00 AM KOE

01/03 · 01/07/22 **OLL** 3:00 PM - 11:00 PM KOE

01/17 · 01/21/22 **OLL** 3:00 PM - 11:00 PM KOE

01/31 · 02/04/22 **OLL** 9:00 AM - 5:00 PM KOE

02/07 · 02/12/22 **OLL** 5:00 PM - 1:00 AM KOE

02/21 · 02/25/22 **OLL** 3:00 PM - 11:00 PM KOE

03/07 · 03/11/22 **OLL** 3:00 PM - 11:00 PM KOE

03/21 · 03/26/22 **OLL** 4:00 PM - 12:00 AM KOE

03/28 · 04/01/22 **OLL** 9:00 AM - 5:00 PM KOE

04/04 · 04/08/22 **OLL** 11:30 AM - 7:00 PM KOE

04/04 · 04/08/22 **OLL** 3:00 PM - 11:00 PM KOE

04/18 · 04/22/22 **OLL** 3:00 PM - 11:00 PM KOE

05/02 · 05/07/22 **OLL** 5:00 PM - 1:00 AM KOE

05/16 · 05/20/22 **OLL** 9:00 AM - 5:00 PM KOE

05/16 · 05/20/22 **OLL** 3:00 PM - 11:00 PM KOE

06/06 · 06/10/22 **OLL** 3:00 PM - 11:00 PM KOE

06/13 · 06/18/22 **OLL** 5:00 PM - 1:00 AM KOE

07/25 · 07/29/22 **OLL** 9:00 AM - 5:00 PM KOE

09/05 · 09/09/22 **OLL** 9:00 AM - 5:00 PM KOE

MD-100T00 Windows 10 / 2450 / Days: 5

In this course, students will learn how to support and configure Windows 10 desktops in an organizational environment. Students will develop skills that include learning how to install, customize, and update Windows 10 operating systems. Students will learn how to managing storage, files, and devices as well as how to configure network connectivity for Windows 10. Students will also learn how to secure the Windows 10 OS and protect the data on the device. Finally, students will learn how to manage and troubleshoot Windows 10.

11/07 · 11/11/22 **OLL** 9:00 AM - 5:00 PM KOE

MD-101T00 Managing Modern Desktops / 2450 / Days: 5

In this course, students will learn how to plan and implement an operating system deployment strategy using modern deployment methods, as well as how to implement an update strategy. Students will be introduced to key components of modern management and co-management strategies. This course also covers what it takes to incorporate Microsoft Intune into your organization. Students will also learn about methods for deployment and management of apps and browser-based applications. Students will be introduced to the key concepts of security in modern management including authentication, identities, access, and compliance policies. Students will be introduced to technologies such as Azure Active Directory, Azure Information Protection and Windows Defender Advanced Threat Protection, as well as how to leverage them to protect devices and data.

12/13 · 12/17/21 **ILT** 9:00 AM - 5:00 PM KOE

12/06 · 12/11/21 **OLL** 5:00 PM - 1:00 AM KOE

12/06 · 12/11/21 **OLL** 5:00 PM - 1:00 AM KOE

12/13 · 12/17/21 **OLL** 9:00 AM - 5:00 PM KOE

01/17 · 01/21/22 **OLL** 9:00 AM - 5:00 PM KOE

01/17 · 01/21/22 **OLL** 3:00 PM - 11:00 PM KOE

01/31 · 02/04/22 **OLL** 3:00 PM - 11:00 PM KOE

02/14 · 02/19/22 **OLL** 5:00 PM - 1:00 AM KOE

02/28 · 03/04/22 **OLL** 3:00 PM - 11:00 PM KOE

03/14 · 03/18/22 **OLL** 9:00 AM - 5:00 PM KOE

03/14 · 03/18/22 **OLL** 9:00 AM - 5:00 PM KOE

03/14 · 03/18/22 **OLL** 2:00 PM - 10:00 PM KOE

03/28 · 04/02/22 **OLL** 5:00 PM - 1:00 AM KOE

04/11 · 04/15/22 **OLL** 3:00 PM - 11:00 PM KOE

04/25 · 04/29/22 **OLL** 3:00 PM - 11:00 PM KOE

05/09 · 05/14/22 **OLL** 5:00 PM - 1:00 AM KOE

05/16 · 05/20/22 **OLL** 9:00 AM - 5:00 PM KOE

05/23 · 05/27/22 **OLL** 3:00 PM - 11:00 PM KOE

06/13 · 06/17/22 **OLL** 3:00 PM - 11:00 PM KOE

06/20 · 06/25/22 **OLL** 5:00 PM - 1:00 AM KOE

07/18 · 07/22/22 **OLL** 9:00 AM - 5:00 PM KOE

Course Schedule

MD-101T00 Managing Modern Desktops / 2450 / Days: 5

In this course, students will learn how to plan and implement an operating system deployment strategy using modern deployment methods, as well as how to implement an update strategy. Students will be introduced to key components of modern management and co-management strategies. This course also covers what it takes to incorporate Microsoft Intune into your organization. Students will also learn about methods for deployment and management of apps and browser-based applications. Students will be introduced to the key concepts of security in modern management including authentication, identities, access, and compliance policies. Students will be introduced to technologies such as Azure Active Directory, Azure Information Protection and Windows Defender Advanced Threat Protection, as well as how to leverage them to protect devices and data.

08/15 · 08/19/22 **OLL** 11:30 AM - 7:00 PM KOE

09/19 · 09/23/22 **OLL** 9:00 AM - 5:00 PM KOE

10/17 · 10/21/22 **OLL** 9:00 AM - 5:00 PM KOE

Microsoft Office

20347 Enabling and Managing Office 365 / 2290 / Days: 5

Dieses Training vermittelt IT-Fachkräften, wie man Enterprise Mobility Suite zur Handhabung von Geräten, Nutzern und Daten nutzt. Außerdem lernen die Teilnehmer, andere Technologien zu nutzen, um mit Geräten und geschützten Daten umzugehen.

Date · Flexible **ML** Time - Flexible KOE

Microsoft Office 365 Cloudtechnologien für Endanwender / 274 / Days: 1

In diesem Training lernen die Teilnehmer die wichtigsten Funktionen von Outlook Online, Skype for Business, Sway, OneNote, OneDrive und Yammer kennen, die neben den etablierten Programmen, wie Word oder Excel, in Office 365 verwendet werden können.

Date · Flexible **ML** Time - Flexible KOE

MS-100T00 Microsoft 365 Identity and Services / 2450 / Days: 5

This course covers three central elements of Microsoft 365 enterprise administration – Microsoft 365 tenant and service management, Office 365 management, and Microsoft 365 identity management. In Microsoft 365 tenant and service management, you will examine all the key components that must be planned for when designing your Microsoft 365 tenant. Once this planning phase is complete, you will learn how to configure your Microsoft 365 tenant, including your organizational profile, tenant subscription options, component services, user accounts and licenses, and security groups. Finally, you will learn how to manage your tenant, which includes the configuration of tenant roles and managing your tenant health and services.

12/06 · 12/10/21 **ILT** 9:00 AM - 5:00 PM KOE

01/03 · 01/07/22 **ILT** 9:00 AM - 5:00 PM KOE

03/07 · 03/11/22 **ILT** 9:00 AM - 5:00 PM KOE

05/16 · 05/20/22 **ILT** 9:00 AM - 5:00 PM KOE

MS-100T00 Microsoft 365 Identity and Services / 2450 / Days: 5

This course covers three central elements of Microsoft 365 enterprise administration – Microsoft 365 tenant and service management, Office 365 management, and Microsoft 365 identity management. In Microsoft 365 tenant and service management, you will examine all the key components that must be planned for when designing your Microsoft 365 tenant. Once this planning phase is complete, you will learn how to configure your Microsoft 365 tenant, including your organizational profile, tenant subscription options, component services, user accounts and licenses, and security groups. Finally, you will learn how to manage your tenant, which includes the configuration of tenant roles and managing your tenant health and services.

09/05 · 09/09/22 **ILT** 9:00 AM - 5:00 PM KOE

12/06 · 12/10/21 **OLL** 9:00 AM - 5:00 PM KOE

01/03 · 01/07/22 **OLL** 9:00 AM - 5:00 PM KOE

01/31 · 02/04/22 **OLL** 3:00 PM - 11:00 PM KOE

03/07 · 03/11/22 **OLL** 9:00 AM - 5:00 PM KOE

03/07 · 03/11/22 **OLL** 9:00 AM - 5:00 PM KOE

03/28 · 04/02/22 **OLL** 5:00 PM - 1:00 AM KOE

05/16 · 05/20/22 **OLL** 9:00 AM - 5:00 PM KOE

05/23 · 05/27/22 **OLL** 3:00 PM - 11:00 PM KOE

07/04 · 07/08/22 **OLL** 9:00 AM - 5:00 PM KOE

09/05 · 09/09/22 **OLL** 9:00 AM - 5:00 PM KOE

11/14 · 11/18/22 **OLL** 9:00 AM - 5:00 PM KOE

MS-101T00 Microsoft 365 Mobility and Security / 2450 / Days: 5

This course covers three central elements of Microsoft 365 enterprise administration – Microsoft 365 security management, Microsoft 365 compliance management, and Microsoft 365 device management. In Microsoft 365 security management, you will examine all the common types of threat vectors and data breaches facing organizations today, and you will learn how Microsoft 365's security solutions address these security threats. You will be introduced to the Microsoft Secure Score, as well as to Azure Active Directory Identity Protection. You will then learn how to manage the Microsoft 365 security services, including Exchange Online Protection, Advanced Threat Protection, Safe Attachments, and Safe Links. Finally, you will be introduced to the various reports that monitor your security health. You will then transition from security services to threat intelligence; specifically, using the Security Dashboard and Advanced Threat Analytics to stay ahead of potential security breaches.

12/13 · 12/17/21 **ILT** 9:00 AM - 5:00 PM KOE

02/14 · 02/18/22 **ILT** 9:00 AM - 5:00 PM KOE

04/04 · 04/08/22 **ILT** 9:00 AM - 5:00 PM KOE

06/20 · 06/24/22 **ILT** 9:00 AM - 5:00 PM KOE

08/29 · 09/02/22 **ILT** 9:00 AM - 5:00 PM KOE

12/06 · 12/10/21 **OLL** 3:00 PM - 11:00 PM KOE

MS-101T00 Microsoft 365 Mobility and Security / 2450 / Days: 5

This course covers three central elements of Microsoft 365 enterprise administration – Microsoft 365 security management, Microsoft 365 compliance management, and Microsoft 365 device management. In Microsoft 365 security management, you will examine all the common types of threat vectors and data breaches facing organizations today, and you will learn how Microsoft 365's security solutions address these security threats. You will be introduced to the Microsoft Secure Score, as well as to Azure Active Directory Identity Protection. You will then learn how to manage the Microsoft 365 security services, including Exchange Online Protection, Advanced Threat Protection, Safe Attachments, and Safe Links. Finally, you will be introduced to the various reports that monitor your security health. You will then transition from security services to threat intelligence; specifically, using the Security Dashboard and Advanced Threat Analytics to stay ahead of potential security breaches.

12/06 · 12/10/21 **OLL** 3:00 PM - 11:00 PM KOE

12/13 · 12/17/21 **OLL** 9:00 AM - 5:00 PM KOE

01/10 · 01/15/22 **OLL** 5:00 PM - 1:00 AM KOE

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02/14 · 02/18/22 **OLL** 9:00 AM - 5:00 PM KOE

03/07 · 03/11/22 **OLL** 3:00 PM - 11:00 PM KOE

04/04 · 04/08/22 **OLL** 9:00 AM - 5:00 PM KOE

04/04 · 04/08/22 **OLL** 9:00 AM - 5:00 PM KOE

04/04 · 04/09/22 **OLL** 5:00 PM - 1:00 AM KOE

05/02 · 05/06/22 **OLL** 3:00 PM - 11:00 PM KOE

06/06 · 06/10/22 **OLL** 3:00 PM - 11:00 PM KOE

06/20 · 06/24/22 **OLL** 9:00 AM - 5:00 PM KOE

08/29 · 09/02/22 **OLL** 9:00 AM - 5:00 PM KOE

10/24 · 10/28/22 **OLL** 9:00 AM - 5:00 PM KOE

Office 365 effektiv nutzen / 314 / Days: 1

Office 365 ist ohne Training in seinem Funktionsumfang nicht zu verstehen. Nutzen Sie Office 365 in seiner vollen Funktionsvielfalt und lernen Sie die Integration der Anwendungen untereinander zu ihrem Vorteil zu nutzen.

Date · Flexible **ML** Time - Flexible KOE

Was ist neu in Office 2016 / 314 / Days: 1

Es werden aus den Bereichen Office allgemein, Word, Excel, PowerPoint und Outlook in einzelnen Videos die Neuerungen gezeigt. Mit Übungen und Aufgabenstellungen wird das erlernte Wissen vertieft und in Können umgewandelt.

Date · Flexible **ML** Time - Flexible KOE

Course Schedule

Microsoft Office Administration

MS-030T00 Office 365 Administrator / 2290 / Days: 5

This course covers three central elements of Microsoft 365 enterprise administration ‐ Microsoft 365 tenant and service management, Office 365 management, and Microsoft 365 identity management. In Microsoft 365 tenant and service management, you will examine all the key components that must be planned for when designing your Microsoft 365 tenant. Once this planning phase is complete, you will learn how to configure your Microsoft 365 tenant, including your organizational profile, tenant subscription options, component services, user accounts and licenses, and security groups.

12/13	12/17/21	OLL	3:00 PM - 11:00 PM	KOE
01/10	01/15/22	OLL	5:00 PM - 1:00 AM	KOE
01/24	01/28/22	OLL	3:00 PM - 11:00 PM	KOE
02/07	02/11/22	OLL	3:00 PM - 11:00 PM	KOE
02/21	02/25/22	OLL	10:30 AM - 6:00 PM	KOE
02/21	02/26/22	OLL	5:00 PM - 1:00 AM	KOE
03/07	03/11/22	OLL	3:00 PM - 11:00 PM	KOE
03/21	03/25/22	OLL	2:00 PM - 10:00 PM	KOE
04/04	04/09/22	OLL	5:00 PM - 1:00 AM	KOE
04/18	04/22/22	OLL	3:00 PM - 11:00 PM	KOE
04/25	04/29/22	OLL	9:00 AM - 5:00 PM	KOE
05/09	05/13/22	OLL	3:00 PM - 11:00 PM	KOE
05/23	05/28/22	OLL	5:00 PM - 1:00 AM	KOE
06/13	06/17/22	OLL	3:00 PM - 11:00 PM	KOE
06/27	07/01/22	OLL	3:00 PM - 11:00 PM	KOE

Microsoft Outlook

Outlook 2010, Level 1 / 314 / Days: 1

In diesem Training lernen die Teilnehmer Microsoft Outlook von Grund auf kennen.

Date	Flexible	ML	Time	Flexible	KOE
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Outlook 2010, Level 2 / 314 / Days: 1

In diesem Training lernen die Teilnehmer wichtige Funktionen von Outlook 2010 kennen, die Ihnen im täglichen Umgang helfen Arbeiten schneller und professioneller durchzuführen.

Date	Flexible	ML	Time	Flexible	KOE
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Outlook 2013, Level 1 / 314 / Days: 1

In diesem Training lernen die Teilnehmer Microsoft Outlook von Grund auf kennen.

Date	Flexible	ML	Time	Flexible	KOE
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Outlook 2013, Level 2 / 314 / Days: 1

In diesem Training lernen die Teilnehmer wichtige Funktionen von Outlook 2013 kennen, die Ihnen im täglichen Umgang helfen Arbeiten schneller und professioneller durchzuführen.

Date	Flexible	ML	Time	Flexible	KOE
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Outlook 2013, Workshop (Kompaktausbildung) / 628 / Days: 2

Dieser Kurs beinhaltet alle MS Outlook 2013 Lerninhalte aus dem Level 1 (Grundlagen) und Level 2 (Fortgeschrittene/Experten). Die Teilnehmer können sich ihren Lernplan individuell nach Bedarf zusammenstellen.

Date	Flexible	ML	Time	Flexible	KOE
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Outlook 2016, Level 1 / 314 / Days: 1

In diesem Training lernen die Teilnehmer Microsoft Outlook von Grund auf kennen.

Date	Flexible	ML	Time	Flexible	KOE
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Outlook 2016, Level 2 / 314 / Days: 1

In diesem Training lernen die Teilnehmer wichtige Funktionen von Outlook 2016 kennen, die Ihnen im täglichen Umgang helfen Arbeiten schneller und professioneller durchzuführen.

Date	Flexible	ML	Time	Flexible	KOE
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Outlook 2016, Workshop (Kompaktausbildung) / 628 / Days: 2

Dieser Kurs beinhaltet alle MS Outlook 2016 Lerninhalte aus dem Level 1 (Grundlagen) und Level 2 (Fortgeschrittene/Experten). Die Teilnehmer können sich ihren Lernplan individuell nach Bedarf zusammenstellen.

Date	Flexible	ML	Time	Flexible	KOE
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Microsoft PowerPoint

PowerPoint 2010, Level 1 / 314 / Days: 1

In diesem Training lernen die Teilnehmer Microsoft PowerPoint von Grund auf kennen.

Date	Flexible	ML	Time	Flexible	KOE
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PowerPoint 2010, Level 2 / 314 / Days: 1

In diesem Training lernen die Teilnehmer wichtige Funktionen von PowerPoint 2010 kennen, die Ihnen im täglichen Umgang helfen Arbeiten schneller und professioneller durchzuführen.

Date	Flexible	ML	Time	Flexible	KOE
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PowerPoint 2013, Level 1 / 314 / Days: 1

In diesem Training lernen die Teilnehmer Microsoft PowerPoint 2013 von Grund auf kennen.

Date	Flexible	ML	Time	Flexible	KOE
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PowerPoint 2013, Level 2 / 314 / Days: 1

In diesem Training lernen die Teilnehmer wichtige Funktionen von PowerPoint 2013 kennen, die Ihnen im täglichen Umgang helfen Arbeiten schneller und professioneller durchzuführen.

Date	Flexible	ML	Time	Flexible	KOE
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PowerPoint 2013, Workshop (Kompaktausbildung) / 628 / Days: 2

Dieser Kurs beinhaltet alle MS PowerPoint 2013 Lerninhalte aus dem Level 1 (Grundlagen) und Level 2 (Fortgeschrittene/Experten). Die Teilnehmer können sich ihren Lernplan individuell nach Bedarf zusammenstellen.

Date	Flexible	ML	Time	Flexible	KOE
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PowerPoint 2016, Level 1 / 314 / Days: 1

In diesem Training lernen die Teilnehmer Microsoft PowerPoint 2016 von Grund auf kennen.

Date	Flexible	ML	Time	Flexible	KOE
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PowerPoint 2016, Level 2 / 314 / Days: 1

In diesem Training lernen die Teilnehmer wichtige Funktionen von PowerPoint 2016 kennen, die Ihnen im täglichen Umgang helfen Arbeiten schneller und professioneller durchzuführen.

Date	Flexible	ML	Time	Flexible	KOE
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PowerPoint 2016, Workshop (Kompaktausbildung) / 628 / Days: 2

Dieser Kurs beinhaltet alle MS PowerPoint 2016 Lerninhalte aus dem Level 1 (Grundlagen) und Level 2 (Fortgeschrittene/Experten). Die Teilnehmer können sich ihren Lernplan individuell nach Bedarf zusammenstellen.

Date	Flexible	ML	Time	Flexible	KOE
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Microsoft PowerShell

55069 PowerShell for SQL Server Administrators / 920 / Days: 2

This course provides candidates with the knowledge and skills needed to use PowerShell for SQL Server administration. Students will learn how to manage day-to-day and scheduled maintenance tasks.

01/27	01/29/22	OLL	5:00 PM - 1:00 AM	KOE
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04/21	04/22/22	OLL	3:00 PM - 11:00 PM	KOE
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06/23	06/24/22	OLL	3:00 PM - 11:00 PM	KOE
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Course Schedule

55133 PowerShell for System Center Configuration Manager Administrators / 1788 / Days: 3

This course provides you with the knowledge and skills needed to use PowerShell for System Center Configuration Manager (SCCM) administration. In this course, you will learn how to access the PowerShell cmdlets included with SCCM 1802 and use them to perform configuration tasks for a primary site. Individual cmdlets will be used in working with objects such as Boundaries, Boundary Groups, Collections, Software Deployment, Patching, Compliance Settings, OSD Task Sequences, and many others. Basic scripting will also be covered so you can learn how to put PowerShell to use when working with large sets of objects.

12/15	12/17/21	OLL	3:00 PM - 11:00 PM	KOE
01/26	01/29/22	OLL	5:00 PM - 1:00 AM	KOE
03/30	04/01/22	OLL	3:00 PM - 11:00 PM	KOE
07/06	07/08/22	OLL	3:00 PM - 11:00 PM	KOE

Microsoft Project

55205 Mastering Microsoft Project 2016 / 1648 / Days: 3

The course begins with the basic concepts and leads students through all the functions they'll need to plan and manage a small to medium-size project, including how to level resources and capture both cost and schedule progress.

12/15	12/18/21	OLL	5:00 PM - 1:00 AM	KOE
01/31	02/02/22	OLL	3:00 PM - 11:00 PM	KOE
03/16	03/18/22	OLL	2:00 PM - 10:00 PM	KOE
05/09	05/12/22	OLL	5:00 PM - 1:00 AM	KOE
06/29	07/01/22	OLL	3:00 PM - 11:00 PM	KOE

Microsoft Project Level 1 and 2 / 650 / Days: 2

This course covers management practices and methodologies and an in-depth knowledge of MS Project functionality. Delegates will be able to create and manage project schedules during the course and reinforce attained skills through practical applications.

12/09	12/10/21	OLL	10:30 AM - 6:00 PM	KOE
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Project 2010, Level 1 / 628 / Days: 2

In diesem Training lernen die Teilnehmer Microsoft Project 2010 von Grund auf kennen

Date	Flexible	ML	Time - Flexible	KOE
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Project 2010, Level 2 / 314 / Days: 1

In diesem Training lernen die Teilnehmer wichtige Funktionen von Project 2010 kennen, die Ihnen im täglichen Umgang helfen Arbeiten schneller und professioneller durchzuführen

Date	Flexible	ML	Time - Flexible	KOE
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Project 2016, Level 1 / 628 / Days: 2

In diesem Kurs lernen Teilnehmer die Grundlagen von Microsoft Project 2016 kennen. Sie lernen den Aufbau und die grundlegendsten Funktionen dieser Anwendung Schritt für Schritt kennen.

Date	Flexible	ML	Time - Flexible	KOE
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Project 2016, Level 2 / 314 / Days: 1

In diesem Training lernen die Teilnehmer wichtige und tiefergehende Funktionen von Project 2016 kennen, die Ihnen im täglichen Umgang helfen Arbeiten schneller und professioneller durchzuführen.

Date	Flexible	ML	Time - Flexible	KOE
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Microsoft Publisher

Publisher 2016/2019 / 395 / Days: 1

Microsoft® Office Publisher is a desktop publishing software application capable of producing greeting cards, certificates, newsletters, and other printed publications. Publisher includes a large collection of templates that provide a great way to start a new publication. Publisher offers a large selection of building blocks that can be dragged into your documents, helping you to create page elements such as calendars, newsletter sidebars, and borders. Publisher integrates online sharing and mail merge features, which are handy when you need to send publications to a list of customers, and it's possible to export publications as HTML web pages or PDF documents. With a user-friendly interface, Publisher makes it easy to create and edit publications.

12/03	12/03/21	OLL	3:00 PM - 11:00 PM	KOE
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Microsoft SharePoint

55033 SharePoint 2013 Site Collection and Site Administration / 2290 / Days: 5

This course is intended for Power Users who are tasked with working within the SharePoint 2013 environment. This course will provide a deeper, narrowly focused training on the important skills needed to be an Admin for SP Site Collections and Sites.

07/04	07/08/22	OLL	9:00 AM - 5:00 PM	KOE
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10/10	10/14/22	OLL	9:00 AM - 5:00 PM	KOE
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55197 Microsoft SharePoint Server 2016 for the Site Owner/Power User / 920 / Days: 2

Students should take this course if they need to know how to manage the team collaboration, document management and social features of Microsoft SharePoint 2016 sites.

05/05	05/06/22	OLL	3:00 PM - 11:00 PM	KOE
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55215 SharePoint Online Power User / 1840 / Days: 4

This course delivers the complete site owner story from start to finish in an engaging and practical way to ensure you have the confidence to plan and create new sites or manage your existing sites in SharePoint Online.

11/30	12/04/21	OLL	5:00 PM - 1:00 AM	KOE
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11/30	12/04/21	OLL	5:00 PM - 1:00 AM	KOE
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01/04	01/07/22	OLL	3:00 PM - 11:00 PM	KOE
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02/14	02/17/22	OLL	3:00 PM - 11:00 PM	KOE
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03/22	03/26/22	OLL	4:00 PM - 12:00 AM	KOE
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05/09	05/12/22	OLL	3:00 PM - 11:00 PM	KOE
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06/20	06/23/22	OLL	3:00 PM - 11:00 PM	KOE
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Microsoft SharePoint 2016 - Advanced Site Owner with Workflow Administration / 495 / Days: 1

In this course, students will learn how to create, configure, and manage a SharePoint site so that your team or organization can collaborate effectively, manage the flow of digital information, automate business processes, & meet records management needs.

01/21	01/22/22	OLL	5:00 PM - 1:00 AM	KOE
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04/08	04/08/22	OLL	3:00 PM - 11:00 PM	KOE
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Microsoft SharePoint 2016 - Site Owner / 495 / Days: 1

In this course, students will learn how to create, configure, and manage a SharePoint team site so that your team or organization can share information and collaborate effectively.

12/10	12/11/21	OLL	5:00 PM - 1:00 AM	KOE
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03/17	03/17/22	OLL	2:00 PM - 10:00 PM	KOE
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06/16	06/17/22	OLL	5:00 PM - 1:00 AM	KOE
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Microsoft SharePoint 2016 - Site User / 495 / Days: 1

SharePoint is a complex platform. A strong understanding of the platform will allow students to work more efficiently & effectively. In this course, students will learn how to use a SharePoint Team Site to access, store, and share information & documents.

12/08	12/09/21	OLL	5:00 PM - 1:00 AM	KOE
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03/10	03/10/22	OLL	3:00 PM - 11:00 PM	KOE
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06/09	06/10/22	OLL	5:00 PM - 1:00 AM	KOE
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MS SharePoint Überblick für Office 2013 Endanwender / 314 / Days: 1

Die Teilnehmer bekommen die grundlegendsten Features und Informationen zu MS SharePoint 2013 in Zusammenarbeit mit Office Dokumenten gezeigt.

Date	Flexible	ML	Time - Flexible	KOE
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Course Schedule

MS-040T00-A Manage SharePoint and OneDrive in Microsoft 365 / 1788 / Days: 3

Content is the most critical digital asset for every organization. In this course, you will learn how to plan, configure, and manage SharePoint Sites and OneDrive to enable modern content services that transform the content lifecycle. Specifically, this course discusses the modern SharePoint site structure, such as SharePoint hub sites. It provides best practices for the adoption and deployment of OneDrive within your organization. It also covers sharing, security, and monitoring in SharePoint and OneDrive in Microsoft 365. Additionally, you will learn how to manage user profiles and apps with proper permission settings. We will also discuss how to plan and configure Managed Metadata, Business Connectivity Services, and search allowing content to be found, consumed, and governed across Microsoft 365.

01/05	·	01/07/22	ILT	9:00 AM - 5:00 PM	KOE
03/02	·	03/04/22	ILT	9:00 AM - 5:00 PM	KOE
07/20	·	07/22/22	ILT	9:00 AM - 5:00 PM	KOE
11/02	·	11/04/22	ILT	9:00 AM - 5:00 PM	KOE
12/08	·	12/10/21	OLL	3:00 PM - 11:00 PM	KOE
12/08	·	12/10/21	OLL	3:00 PM - 11:00 PM	KOE
02/15	·	02/17/22	OLL	3:00 PM - 11:00 PM	KOE
04/13	·	04/16/22	OLL	5:00 PM - 1:00 AM	KOE
06/20	·	06/22/22	OLL	3:00 PM - 11:00 PM	KOE

SharePoint - Advanced Site Owner (Modern Experience) / 495 / Days: 1

Microsoft®; SharePoint®; online is a platform designed to facilitate collaboration, allowing you to use familiar applications and web-based tools to create, access, store, and track documents and data in a central location. As such, SharePoint has many distinct features and content structures that can be selected, added, and configured. In this course, you will learn how to create, configure, and manage SharePoint sites so that your team or organization can share information and collaborate effectively.

01/21	·	01/21/22	OLL	3:00 PM - 11:00 PM	KOE
03/25	·	03/26/22	OLL	4:00 PM - 12:00 AM	KOE
05/25	·	05/25/22	OLL	3:00 PM - 11:00 PM	KOE

SharePoint - Site Owner with Microsoft Forms and Flow (Modern Experience) / 495 / Days: 1

This course will empower you to use Microsoft®; SharePoint®; online to facilitate collaboration and allow you to use familiar applications and web-based tools to create, access, store, and track documents and data in a central location. Enable and configure SharePoint's many distinct features and discover the many content structures that can be selected, added, and configured. Learn how to create, configure, and manage SharePoint sites so that your team or organization can share information and collaborate effectively.

SharePoint content structures and configuration options are complex. As a site owner, it is critical that you understand what features, options, and content structures are available in SharePoint online, and how to properly configure them. With SharePoint sites, features, and content structures properly implemented, you will be able to securely share files, collaborate on documents, and access the information you need to work with your colleagues more effectively.

12/10	·	12/11/21	OLL	5:00 PM - 1:00 AM	KOE
01/20	·	01/20/22	OLL	3:00 PM - 11:00 PM	KOE
03/03	·	03/04/22	OLL	5:00 PM - 1:00 AM	KOE
04/08	·	04/08/22	OLL	3:00 PM - 11:00 PM	KOE
05/13	·	05/13/22	OLL	3:00 PM - 11:00 PM	KOE
06/17	·	06/18/22	OLL	5:00 PM - 1:00 AM	KOE

SharePoint - Site User (Modern Experience) / 495 / Days: 1

Microsoft®; SharePoint®; online is a platform specifically designed to facilitate collaboration, allowing you and your team to use familiar applications and web-based tools to create, access, store, and track documents and data in a central location. Through this course, you will discover the many features of SharePoint online and improve your ability to work collaboratively by easily sharing, accessing, editing, and saving information. SharePoint is a complex platform with many features and capabilities. A strong understanding of those features and capabilities will allow you to work more efficiently and effectively with SharePoint online, and with the documents and data stored in SharePoint. Furthermore, effective use of the Modern UI and Office 365®; integrations will streamline tasks and facilitate collaboration with colleagues in other Office 365 and third-party apps.

12/07	·	12/08/21	OLL	5:00 PM - 1:00 AM	KOE
02/08	·	02/08/22	OLL	3:00 PM - 11:00 PM	KOE
04/07	·	04/07/22	OLL	3:00 PM - 11:00 PM	KOE
06/07	·	06/08/22	OLL	5:00 PM - 1:00 AM	KOE

Microsoft SQL Server

20463 Implementing a Data Warehouse with Microsoft® SQL Server® 2014 / 2290 / Days: 5

Students will learn how to create a data warehouse with Microsoft SQL Server 2014, implement ETL with SQL Server Integration Services, and validate and cleanse data with SQL Server Data Quality Services and SQL Server Master Data Services.

07/25	·	07/29/22	ILT	9:00 AM - 5:00 PM	KOE
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Database Design - A Modern Approach / 395 / Days: 1

This course introduces you to a process for effectively planning and designing a functional, efficient database. Knowing how to plan a relational database is important to the success of the databases you create. Without planning, you cannot possibly know what the database needs to do, or even what information to include in the database. Planning a database is essential, and prevents the extra work of fixing data maintenance problems later on.

The concepts are not specific to a particular software application and can be applied to any relational database management system.

12/10	·	12/10/21	OLL	3:00 PM - 11:00 PM	KOE
03/18	·	03/19/22	OLL	4:00 PM - 12:00 AM	KOE
06/17	·	06/17/22	OLL	3:00 PM - 11:00 PM	KOE

SQL Querying Fundamentals - Part 1 / 495 / Days: 1

This course, SQL Querying: Fundamentals, will teach you to use SQL as a tool to retrieve the information you need from databases.

12/06	·	12/06/21	OLL	3:00 PM - 11:00 PM	KOE
12/21	·	12/21/21	OLL	3:00 PM - 11:00 PM	KOE
01/11	·	01/11/22	OLL	3:00 PM - 11:00 PM	KOE
02/01	·	02/01/22	OLL	3:00 PM - 11:00 PM	KOE
02/22	·	02/23/22	OLL	5:00 PM - 1:00 AM	KOE
03/15	·	03/15/22	OLL	2:00 PM - 10:00 PM	KOE
03/30	·	03/30/22	OLL	3:00 PM - 11:00 PM	KOE
04/19	·	04/20/22	OLL	5:00 PM - 1:00 AM	KOE
05/10	·	05/10/22	OLL	3:00 PM - 11:00 PM	KOE
05/24	·	05/24/22	OLL	3:00 PM - 11:00 PM	KOE
06/14	·	06/15/22	OLL	5:00 PM - 1:00 AM	KOE
06/28	·	06/28/22	OLL	3:00 PM - 11:00 PM	KOE

SQL Querying Fundamentals - Part 2 / 495 / Days: 1

In this course you will learn how to identify and use advanced querying techniques. You might find that you need to modifying the structure of a table; inserting, updating, deleting data and indexing tables to optimize query performance.

12/29	·	12/29/21	OLL	3:00 PM - 11:00 PM	KOE
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Course Schedule

SQL Querying Fundamentals - Part 2 / 495 / Days: 1

In this course you will learn how to identify and use advanced querying techniques. You might find that you need to modifying the structure of a table; inserting, updating, deleting data and indexing tables to optimize query performance.

01/13	·	01/14/22	OLL	5:00 PM - 1:00 AM	KOE
02/03	·	02/03/22	OLL	3:00 PM - 11:00 PM	KOE
02/24	·	02/24/22	OLL	3:00 PM - 11:00 PM	KOE
03/18	·	03/19/22	OLL	4:00 PM - 12:00 AM	KOE
04/01	·	04/01/22	OLL	3:00 PM - 11:00 PM	KOE
04/21	·	04/21/22	OLL	3:00 PM - 11:00 PM	KOE
05/12	·	05/13/22	OLL	5:00 PM - 1:00 AM	KOE
05/26	·	05/26/22	OLL	3:00 PM - 11:00 PM	KOE
06/16	·	06/16/22	OLL	3:00 PM - 11:00 PM	KOE
06/30	·	07/01/22	OLL	5:00 PM - 1:00 AM	KOE

Microsoft Teams Courses

Microsoft 365 Office for the Web (with Teams) / 295 / Days: 1

This course introduces working with shared documents in the familiar Office 365 online apps—Word, PowerPoint®, and Excel®—as an alternative to installing the Microsoft® Office desktop applications. This course also introduces several productivity apps including Yammer™, Planner, and Delve® that can be used in combination by teams for communication and collaboration.

12/20	·	12/20/21	OLL	3:00 PM - 11:00 PM	KOE
04/06	·	04/07/22	OLL	5:00 PM - 1:00 AM	KOE
07/01	·	07/01/22	OLL	3:00 PM - 11:00 PM	KOE

MS-700T00 Managing Microsoft Teams / 1980 / Days: 4

The Managing Microsoft Teams course is designed for persons who are aspiring to the Microsoft 365 Teams Admin role. Microsoft Teams admins configure, deploy, and manage Office 365 workloads for Microsoft Teams that focus on efficient and effective collaboration and communication in an enterprise environment. This course covers six central elements - Microsoft Teams overview, implementing governance, security and compliance for Microsoft Teams, preparing the environment for a Microsoft Teams deployment, deploying and managing teams, managing collaboration and managing communication in Microsoft Teams. In Microsoft Teams overview, you will get an overview of Microsoft Teams including Teams architecture and related Office 365 workloads. You will be provided an overview of security and compliance in Microsoft Teams and finally get an overview of how to manage Microsoft Teams. In implementing governance, security and compliance for Microsoft Teams, you will plan and configure governance for Office 365 groups including expiration and naming policies. Then you will implement security by configuring conditional access, MFA or Threat Management for Microsoft Teams.

01/17	·	01/20/22	ILT	9:00 AM - 5:00 PM	KOE
05/31	·	06/03/22	ILT	9:00 AM - 5:00 PM	KOE
08/29	·	09/01/22	ILT	9:00 AM - 5:00 PM	KOE
12/06	·	12/09/21	OLL	3:00 PM - 11:00 PM	KOE
12/06	·	12/09/21	OLL	3:00 PM - 11:00 PM	KOE
01/11	·	01/14/22	OLL	3:00 PM - 11:00 PM	KOE
01/17	·	01/20/22	OLL	9:00 AM - 5:00 PM	KOE
01/24	·	01/28/22	OLL	5:00 PM - 1:00 AM	KOE
02/01	·	02/04/22	OLL	3:00 PM - 11:00 PM	KOE
02/21	·	02/24/22	OLL	3:00 PM - 11:00 PM	KOE
03/08	·	03/12/22	OLL	5:00 PM - 1:00 AM	KOE
03/21	·	03/24/22	OLL	2:00 PM - 10:00 PM	KOE
03/28	·	03/31/22	OLL	9:00 AM - 5:00 PM	KOE
04/05	·	04/08/22	OLL	3:00 PM - 11:00 PM	KOE
04/18	·	04/22/22	OLL	5:00 PM - 1:00 AM	KOE
05/03	·	05/06/22	OLL	3:00 PM - 11:00 PM	KOE
05/16	·	05/19/22	OLL	11:30 AM - 7:00 PM	KOE
05/16	·	05/19/22	OLL	3:00 PM - 11:00 PM	KOE
05/31	·	06/03/22	OLL	9:00 AM - 5:00 PM	KOE
06/07	·	06/11/22	OLL	5:00 PM - 1:00 AM	KOE
06/20	·	06/23/22	OLL	3:00 PM - 11:00 PM	KOE
08/29	·	09/01/22	OLL	9:00 AM - 5:00 PM	KOE
11/07	·	11/10/22	OLL	9:00 AM - 5:00 PM	KOE

Microsoft Visio

Visio 2016, Level 1 / 314 / Days: 1

In diesem Kurs erstellen Sie visuell ansprechende Diagramme, Karten und Zeichnungen, indem Sie grafische Elemente verwenden, um Informationen leichter verständlich zu machen.

Date · Flexible **ML** Time · Flexible KOE

Microsoft Visual Studio

10975 Introduction to Programming / 2290 / Days: 5

In this 5-day course, students will learn the basics of computer programming through the use of Microsoft Visual Studio 2013 and either the Visual C# or Visual Basic programming languages.

05/30 · 06/03/22 **ILT** 9:00 AM - 5:00 PM KOE

11/21 · 11/25/22 **ILT** 9:00 AM - 5:00 PM KOE

20486 Developing ASP.NET Core MVC Web Applications / 2290 / Days: 5

In this course, the professional web developers will learn to develop advanced ASP.NET Core MVC applications using .NET Core tools and technologies. The focus will be on coding activities that enhance the performance and scalability of the Web site application. This course will also prepare the student for exam 70-486.

03/07 · 03/11/22 **ILT** 9:00 AM - 5:00 PM KOE

09/19 · 09/23/22 **ILT** 9:00 AM - 5:00 PM KOE

03/07 · 03/11/22 **OLL** 9:00 AM - 5:00 PM KOE

09/19 · 09/23/22 **OLL** 9:00 AM - 5:00 PM KOE

Microsoft Windows

Using Microsoft Windows 10 / 295 / Days: 1

In this course, students will learn the features and functionality of the Windows 10 operating system for professional and personal use.

12/14 · 12/14/21 **OLL** 3:00 PM - 11:00 PM KOE

02/18 · 02/19/22 **OLL** 5:00 PM - 1:00 AM KOE

04/19 · 04/19/22 **OLL** 3:00 PM - 11:00 PM KOE

06/20 · 06/20/22 **OLL** 3:00 PM - 11:00 PM KOE

Windows 10 für Endanwender / 314 / Days: 1

Das Training vermittelt den Teilnehmern den Aufbau des Windows 10 Startbildschirms, die Installationen und Nutzung von Apps. Die Teilnehmer erlernen den Umgang mit den PC Einstellungen sowie weitere interessante Funktionen.

Date · Flexible **ML** Time · Flexible KOE

Course Schedule

Microsoft Windows Server

10967 Fundamentals of a Windows Server Infrastructure / 2290 / Days: 5

Students will learn basic skills and knowledge required to build a Windows Server Infrastructure, as well as networking architecture and topologies, security considerations and best practices and Windows Server administration skills and technologies.

03/28	04/01/22	ILT	9:00 AM - 5:00 PM	KOE
09/12	09/16/22	ILT	9:00 AM - 5:00 PM	KOE

10969 Active Directory Services with Windows Server / 2290 / Days: 5

Students will learn the skills you need to better manage and protect data access and information, simplify deployment and management of your identity infrastructure, and provide more secure access to data from virtually anywhere.

04/25	04/29/22	ILT	9:00 AM - 5:00 PM	KOE
10/17	10/21/22	ILT	9:00 AM - 5:00 PM	KOE

20740 Installation, Storage, and Compute with Windows Server 2016 / 2290 / Days: 5

This course is designed for students who are responsible for managing storage by using Windows Server 2016, and who need to understand the scenarios, requirements, and storage and compute options that are available in Windows Server 2016.

12/13	12/17/21	OLL	3:00 PM - 11:00 PM	KOE
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20740/21740 Installation, Speicher und Compute mit Windows Server 2016 / 2290 / Days: 5

Der Kurs richtet sich an folgende Personengruppen: Administratoren für Windows Server, die im Bereich der Administration von Windows Server und den dazugehörigen Technologien relativ neu sind und mehr über die Speicher- und Compute-Funktionen von Windows Server 2016 erfahren möchten. IT-Experten mit allgemeinen IT-Kenntnissen, die sich Informationen über Windows Server verschaffen möchten – besonders hinsichtlich der Speicher- und Computetechnologien in Windows Server 2016. Die zweite Zielgruppe für diesen Kurs besteht aus IT-Experten, die die Microsoft 70-740-Zertifizierungsprüfung „Installation, Speicher und Compute mit Windows Server 2016“ ablegen möchten.

Date	Flexible	ML	Time	Flexible	KOE
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21741 B Konfigurieren von Netzwerken mit Windows Server 2016 / 2290 / Days: 5

In diesem fünftägigen von einem Dozenten geleiteten Kurs wird die Implementierung und Konfiguration der neuen Features und Funktionalität von Windows Server 2016 erläutert.

Date	Flexible	ML	Time	Flexible	KOE
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21742 Identitätsverwaltung mit Windows Server 2016 / 2290 / Days: 5

In diesem Kurs lernen IT-Experten, wie Active Directory-Domänendienste (AD DS) in einer verteilten Umgebung bereitgestellt und konfiguriert werden.

Date	Flexible	ML	Time	Flexible	KOE
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21743 Erweitern der Kenntnisse auf MCSA - Windows Server 2016 / 2290 / Days: 5

In diesem fünftägigen von einem Dozenten geleiteten Kurs wird die Implementierung und Konfiguration der neuen Features und Funktionalität von Windows Server 2016 erläutert.

Date	Flexible	ML	Time	Flexible	KOE
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50255 Managing Windows Environments with Group Policy / 2290 / Days: 5

In this course you will learn how to reduce costs & increase efficiencies in your network. You will discover how to consolidate the administration of an enterprise IT infrastructure with Group Policy, & you will learn to control & manage computer systems.

01/31	02/04/22	ILT	9:00 AM - 5:00 PM	KOE
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WS-011T00 Windows Server 2019 Administration / 2450 / Days: 5

The course teaches IT professionals the fundamental administration skills required to deploy and support Windows Server 2019 in most organizations.

02/07	02/11/22	ILT	9:00 AM - 5:00 PM	KOE
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12/13	12/17/21	OLL	3:00 PM - 11:00 PM	KOE
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12/13	12/17/21	OLL	3:00 PM - 11:00 PM	KOE
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01/03	01/08/22	OLL	5:00 PM - 1:00 AM	KOE
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01/10	01/14/22	OLL	9:00 AM - 5:00 PM	KOE
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02/07	02/11/22	OLL	9:00 AM - 5:00 PM	KOE
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02/14	02/18/22	OLL	3:00 PM - 11:00 PM	KOE
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02/28	03/05/22	OLL	5:00 PM - 1:00 AM	KOE
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03/07	03/11/22	OLL	9:00 AM - 5:00 PM	KOE
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03/14	03/18/22	OLL	2:00 PM - 10:00 PM	KOE
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03/28	04/01/22	OLL	3:00 PM - 11:00 PM	KOE
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04/11	04/16/22	OLL	5:00 PM - 1:00 AM	KOE
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04/25	04/29/22	OLL	3:00 PM - 11:00 PM	KOE
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05/09	05/13/22	OLL	9:00 AM - 5:00 PM	KOE
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05/09	05/13/22	OLL	3:00 PM - 11:00 PM	KOE
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05/23	05/28/22	OLL	5:00 PM - 1:00 AM	KOE
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06/06	06/10/22	OLL	3:00 PM - 11:00 PM	KOE
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06/20	06/24/22	OLL	3:00 PM - 11:00 PM	KOE
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08/08	08/12/22	OLL	11:30 AM - 7:00 PM	KOE
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WS-011T00 Windows Server 2019 Administration / 2450 / Days: 5

The course teaches IT professionals the fundamental administration skills required to deploy and support Windows Server 2019 in most organizations.

09/12	09/16/22	OLL	9:00 AM - 5:00 PM	KOE
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11/07	11/11/22	OLL	9:00 AM - 5:00 PM	KOE
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11/21	11/25/22	OLL	10:30 AM - 6:00 PM	KOE
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WS-012T00 Windows Server 2019 Hybrid and Azure IaaS / 1788 / Days: 3

This three-day course WS-012T00-A is intended primarily for IT Professionals who have experience with managing an on-premises Windows Server environment. Its purpose is to prepare professionals for planning, implementing, and managing environments that include Azure IaaS-hosted Windows Server-based workloads. The course covers how to leverage the hybrid capabilities of Azure, how to migrate virtual and physical server workloads to Azure IaaS, and how to manage and secure Azure VMs running Windows Server 2019.

12/08	12/10/21	OLL	9:00 AM - 5:00 PM	KOE
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12/08	12/10/21	OLL	3:00 PM - 11:00 PM	KOE
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12/08	12/10/21	OLL	3:00 PM - 11:00 PM	KOE
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01/17	01/20/22	OLL	5:00 PM - 1:00 AM	KOE
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02/22	02/24/22	OLL	9:00 AM - 5:00 PM	KOE
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03/09	03/11/22	OLL	3:00 PM - 11:00 PM	KOE
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04/11	04/13/22	OLL	3:00 PM - 11:00 PM	KOE
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05/23	05/25/22	OLL	9:00 AM - 5:00 PM	KOE
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06/01	06/04/22	OLL	5:00 PM - 1:00 AM	KOE
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WS-013 Azure Stack HCI / 1788 / Days: 3

This three-day course WS-013T00-A is intended primarily for IT Professionals who already have significant experience with managing an on-premises Windows Server environment. Its purpose is to cover advanced topics related to Windows Server software-defined datacenter, Azure Stack HCI, and other Azure Stack products. The course also describes the use of existing Microsoft System Center products to implement and manage software-defined datacenters with Windows Server 2019. This course is advanced and is designed for people that want to run their virtual workloads on Windows Server 2019 at medium-to-large scale using software-defined datacenter and hyper-converged principles.

05/16	05/18/22	ILT	9:00 AM - 5:00 PM	KOE
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08/15	08/17/22	ILT	9:00 AM - 5:00 PM	KOE
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11/14	11/16/22	ILT	9:00 AM - 5:00 PM	KOE
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12/20	12/22/21	OLL	9:00 AM - 5:00 PM	KOE
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12/20	12/22/21	OLL	3:00 PM - 11:00 PM	KOE
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03/02	03/04/22	OLL	3:00 PM - 11:00 PM	KOE
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03/30	04/01/22	OLL	9:00 AM - 5:00 PM	KOE
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04/25	04/28/22	OLL	5:00 PM - 1:00 AM	KOE
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Course Schedule

WS-013 Azure Stack HCI / 1788 / Days: 3

This three-day course WS-013T00-A is intended primarily for IT Professionals who already have significant experience with managing an on-premises Windows Server environment. Its purpose is to cover advanced topics related to Windows Server software-defined datacenter, Azure Stack HCI, and other Azure Stack products. The course also describes the use of existing Microsoft System Center products to implement and manage software-defined datacenters with Windows Server 2019. This course is advanced and is designed for people that want to run their virtual workloads on Windows Server 2019 at medium-to-large scale using software-defined datacenter and hyper-converged principles.

05/16	05/18/22	OLL	9:00 AM - 5:00 PM	KOE
06/13	06/15/22	OLL	9:00 AM - 5:00 PM	KOE
06/29	07/01/22	OLL	3:00 PM - 11:00 PM	KOE
08/15	08/17/22	OLL	9:00 AM - 5:00 PM	KOE
11/14	11/16/22	OLL	9:00 AM - 5:00 PM	KOE

WS-050T00 Migrating Application Workloads to Azure / 1060 / Days: 2

This workshop reveals how to migrate existing on-premises workloads and assets to the cloud, specifically to the Microsoft Azure platform. Discover how to assess and evaluate an existing on-premises environment in preparation for a cloud migration. You will also learn how to monitor and optimize your Azure-based workloads to maximize return on investment (ROI), and use Azure services to protect and manage your virtual machines, applications, and data.

03/17	03/18/22	ILT	9:00 AM - 5:00 PM	KOE
08/29	08/30/22	ILT	9:00 AM - 5:00 PM	KOE
01/17	01/19/22	OLL	5:00 PM - 1:00 AM	KOE
03/17	03/18/22	OLL	9:00 AM - 5:00 PM	KOE
04/18	04/19/22	OLL	3:00 PM - 11:00 PM	KOE
08/29	08/30/22	OLL	9:00 AM - 5:00 PM	KOE

Microsoft Word

Word 2010, Level 1 / 314 / Days: 1

In diesem Training lernen die Teilnehmer Microsoft Word von Grund auf kennen.

Date	Flexible	ML	Time	Flexible	KOE
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Word 2010, Level 2 / 314 / Days: 1

In diesem Training lernen die Teilnehmer wichtige Funktionen von Word 2010 kennen, die Ihnen im täglichen Umgang helfen Arbeiten schneller und professioneller durchzuführen.

Date	Flexible	ML	Time	Flexible	KOE
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Word 2010, Level 3 / 314 / Days: 1

In diesem Training lernen die Teilnehmer viele weiterführende Funktionen von Word 2010 kennen. Damit können Sie für die Erledigung ihrer täglichen Arbeiten den maximalen Funktionsumfang von Word 2010 ausnutzen und noch effizienter arbeiten.

Date	Flexible	ML	Time	Flexible	KOE
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Word 2013, Level 1 / 314 / Days: 1

In diesem Training lernen die Teilnehmer Microsoft Word 2013 von Grund auf kennen.

Date	Flexible	ML	Time	Flexible	KOE
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Word 2013, Level 2 / 314 / Days: 1

In diesem Training lernen die Teilnehmer wichtige Funktionen von Word 2013 kennen, die Ihnen im täglichen Umgang mit Word helfen ihre Arbeiten schneller und professioneller durchzuführen.

Date	Flexible	ML	Time	Flexible	KOE
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Word 2013, Level 3 / 314 / Days: 1

In diesem Training lernen die Teilnehmer viele weiterführende Funktionen von Word 2013 kennen. Damit können Sie für die Erledigung ihrer täglichen Arbeiten den maximalen Funktionsumfang von Word 2013 ausnutzen und noch effizienter arbeiten.

Date	Flexible	ML	Time	Flexible	KOE
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Word 2013, Workshop (Kompaktausbildung) / 942 / Days: 3

Dieser Kurs beinhaltet alle MS Word 2013 Lerninhalte aus dem Level 1 (Grundlagen), Level 2 (Fortgeschrittene) und Level 3 (Experten). Die Teilnehmer können sich ihren Lernplan individuell nach Bedarf zusammenstellen.

Date	Flexible	ML	Time	Flexible	KOE
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Word 2016, Level 1 / 314 / Days: 1

In diesem Training lernen die Teilnehmer Microsoft Word 2016 von Grund auf kennen.

Date	Flexible	ML	Time	Flexible	KOE
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Word 2016, Level 2 / 314 / Days: 1

In diesem Training lernen die Teilnehmer wichtige Funktionen von Word 2016 kennen, die Ihnen im täglichen Umgang mit Word helfen ihre Arbeiten schneller und professioneller durchzuführen.

Date	Flexible	ML	Time	Flexible	KOE
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Word 2016, Level 3 / 314 / Days: 1

In diesem Training lernen die Teilnehmer viele weiterführende Funktionen von Word 2016 kennen. Damit können Sie für die Erledigung ihrer täglichen Arbeiten den maximalen Funktionsumfang von Word 2016 ausnutzen und noch effizienter arbeiten.

Date	Flexible	ML	Time	Flexible	KOE
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Word 2016, Workshop (Kompaktausbildung) / 942 / Days: 3

Dieser Kurs beinhaltet alle MS Word 2016 Lerninhalte aus dem Level 1 (Grundlagen), Level 2 (Fortgeschrittene) und Level 3 (Experten). Die Teilnehmer können sich ihren Lernplan individuell nach Bedarf zusammenstellen.

Date	Flexible	ML	Time	Flexible	KOE
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Miscellaneous

21741 B Konfigurieren von Netzwerken mit Windows Server 2016 / 2290 / Days: 5

In diesem fünftägigen von einem Dozenten geleiteten Kurs wird die Implementierung und Konfiguration der neuen Features und Funktionalität von Windows Server 2016 erläutert.

Date	Flexible	ML	Time	Flexible	KOE
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21742 Identitätsverwaltung mit Windows Server 2016 / 2290 / Days: 5

In diesem Kurs lernen IT-Experten, wie Active Directory-Domänendienste (AD DS) in einer verteilten Umgebung bereitgestellt und konfiguriert werden.

Date	Flexible	ML	Time	Flexible	KOE
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Certified Data Centre Professional (CDCP®) / 1300 / Days: 2

The course will address how to setup and improve key aspects such as power, cooling, security, cabling, safety, etc., to ensure a high available data centre. It will also address key operations and maintenance aspects.

03/23	03/24/22	OLL	10:30 AM - 6:00 PM	KOE
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03/30	03/31/22	OLL	11:30 AM - 7:00 PM	KOE
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10/19	10/20/22	OLL	11:30 AM - 7:00 PM	KOE
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MS OneNote 2016 (Deutsch) / 314 / Days: 1

In unserer schnelllebigen digitalen Welt ist die Notwendigkeit, Ideen, Besprechungsnotizen und Aufgaben zu erfassen, immer präsent. Mit Microsoft Office OneNote 2016 können Sie Ihre Notizen effizient in einem elektronischen Notizbuch erstellen und sammeln. In diesem Kurs lernen Sie, wie Sie OneNote-Notizbücher verwenden, um ganz unterschiedliche Inhalte in einer organisierten Struktur zu speichern, von überall auf den Inhalt zuzugreifen und ihn gemeinsam mit anderen Benutzern zu verwenden. Darüber hinaus lernen Sie, wie sich Ihre Produktivität durch die Integration von OneNote und den anderen Anwendungen in der Office Suite, erhöht.

Date	Flexible	ML	Time	Flexible	KOE
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Course Schedule

MS-900T01 Microsoft 365 Grundlagen / 1060 / Days: 2

Dieser Kurs vermittelt grundlegende Kenntnisse zu den Überlegungen und Vorteilen der Einfürderung von Clouddiensten und des SaaS-Cloudmodells

Date · Flexible **ML** Time · Flexible KOE

PRINCE2

PRINCE2® Agile Practitioner / 1200 / Days: 2

In diesem 2 tügigen Seminar erlernen Sie die zentralen Ansätze von PRINCE2 in Verbindung mit agilen Methoden. Sie lernen alle Aspekte eines agilen PRINCE2 Projekts und den prozessgesteuerten Ablauf eines solchen Projekts in der Praxis kennen.

01/31	02/01/22	ILT	9:00 AM - 5:00 PM	KOE
03/14	03/15/22	ILT	9:00 AM - 5:00 PM	KOE
05/12	05/13/22	ILT	9:00 AM - 5:00 PM	KOE
07/14	07/15/22	ILT	9:00 AM - 5:00 PM	KOE
09/12	09/13/22	ILT	9:00 AM - 5:00 PM	KOE
11/14	11/15/22	ILT	9:00 AM - 5:00 PM	KOE
12/13	12/14/21	OLL	9:00 AM - 5:00 PM	KOE
01/31	02/01/22	OLL	9:00 AM - 5:00 PM	KOE
02/24	02/25/22	OLL	9:00 AM - 5:00 PM	KOE
03/14	03/15/22	OLL	9:00 AM - 5:00 PM	KOE
04/25	04/26/22	OLL	9:00 AM - 5:00 PM	KOE
05/12	05/13/22	OLL	9:00 AM - 5:00 PM	KOE
06/20	06/21/22	OLL	9:00 AM - 5:00 PM	KOE
07/14	07/15/22	OLL	9:00 AM - 5:00 PM	KOE
08/16	08/17/22	OLL	9:00 AM - 5:00 PM	KOE
09/12	09/13/22	OLL	9:00 AM - 5:00 PM	KOE
10/13	10/14/22	OLL	9:00 AM - 5:00 PM	KOE
11/14	11/15/22	OLL	9:00 AM - 5:00 PM	KOE

PRINCE2® Foundation, Projektmanagement (Deutsch) / 1200 / Days: 3

Der Kurs vermittelt einen guten Überblick über die Methode PRINCE2®. Mit Beispielen & Übungen lernen die Teilnehmer das Vokabular sowie alle wichtigen Elemente von PRINCE2® und deren Zusammenhang innerhalb der Methode kennen.

12/28	12/30/21	ILT	9:00 AM - 5:00 PM	KOE
02/14	02/16/22	ILT	9:00 AM - 5:00 PM	KOE
04/11	04/13/22	ILT	9:00 AM - 5:00 PM	KOE
06/13	06/15/22	ILT	9:00 AM - 5:00 PM	KOE
08/16	08/18/22	ILT	9:00 AM - 5:00 PM	KOE

PRINCE2® Foundation, Projektmanagement (Deutsch) / 1200 / Days: 3

Der Kurs vermittelt einen guten Überblick über die Methode PRINCE2®. Mit Beispielen & Übungen lernen die Teilnehmer das Vokabular sowie alle wichtigen Elemente von PRINCE2® und deren Zusammenhang innerhalb der Methode kennen.

10/17	10/19/22	ILT	9:00 AM - 5:00 PM	KOE
12/01	12/03/21	OLL	9:00 AM - 5:00 PM	KOE
12/13	12/15/21	OLL	9:00 AM - 5:00 PM	KOE
12/28	12/30/21	OLL	9:00 AM - 5:00 PM	KOE
01/17	01/19/22	OLL	9:00 AM - 5:00 PM	KOE
02/14	02/16/22	OLL	9:00 AM - 5:00 PM	KOE
03/21	03/23/22	OLL	9:00 AM - 5:00 PM	KOE
04/11	04/13/22	OLL	9:00 AM - 5:00 PM	KOE
05/16	05/18/22	OLL	9:00 AM - 5:00 PM	KOE
06/13	06/15/22	OLL	9:00 AM - 5:00 PM	KOE
07/18	07/20/22	OLL	9:00 AM - 5:00 PM	KOE
08/16	08/18/22	OLL	9:00 AM - 5:00 PM	KOE
09/14	09/16/22	OLL	9:00 AM - 5:00 PM	KOE
10/17	10/19/22	OLL	9:00 AM - 5:00 PM	KOE
11/14	11/17/22	OLL	9:00 AM - 5:00 PM	KOE

PRINCE2® Practitioner, Projektmanagement (Deutsch) / 1200 / Days: 2

Der Kurs vermittelt vertieftes Wissen über die Methode PRINCE2®. Die Teilnehmer lernen, die Methode in Projektszenarien anzuwenden. Der Kurs hat einen starken praktischen Charakter und bereitet die Teilnehmer systematisch auf die Prüfung vor.

01/17	01/18/22	ILT	9:00 AM - 5:00 PM	KOE
02/28	03/01/22	ILT	9:00 AM - 5:00 PM	KOE
04/28	04/29/22	ILT	9:00 AM - 5:00 PM	KOE
06/30	07/01/22	ILT	9:00 AM - 5:00 PM	KOE
08/30	08/31/22	ILT	9:00 AM - 5:00 PM	KOE
10/27	10/28/22	ILT	9:00 AM - 5:00 PM	KOE
12/01	12/02/21	OLL	9:00 AM - 5:00 PM	KOE
12/16	12/17/21	OLL	9:00 AM - 5:00 PM	KOE
01/03	01/04/22	OLL	9:00 AM - 5:00 PM	KOE
01/17	01/18/22	OLL	9:00 AM - 5:00 PM	KOE
02/10	02/11/22	OLL	9:00 AM - 5:00 PM	KOE
02/28	03/01/22	OLL	9:00 AM - 5:00 PM	KOE
04/07	04/08/22	OLL	9:00 AM - 5:00 PM	KOE
04/28	04/29/22	OLL	9:00 AM - 5:00 PM	KOE
05/31	06/01/22	OLL	9:00 AM - 5:00 PM	KOE

PRINCE2® Practitioner, Projektmanagement (Deutsch) / 1200 / Days: 2

Der Kurs vermittelt vertieftes Wissen über die Methode PRINCE2®. Die Teilnehmer lernen, die Methode in Projektszenarien anzuwenden. Der Kurs hat einen starken praktischen Charakter und bereitet die Teilnehmer systematisch auf die Prüfung vor.

06/30	07/01/22	OLL	9:00 AM - 5:00 PM	KOE
08/01	08/02/22	OLL	9:00 AM - 5:00 PM	KOE
08/30	08/31/22	OLL	9:00 AM - 5:00 PM	KOE
09/29	09/30/22	OLL	9:00 AM - 5:00 PM	KOE
10/27	10/28/22	OLL	9:00 AM - 5:00 PM	KOE
11/28	11/29/22	OLL	9:00 AM - 5:00 PM	KOE

Privacy Management

Certified Information Privacy Professional (CIPP/US) / 2595 / Days: 2

Principles of Privacy in the U.S. Private Sector covers U.S. privacy laws and regulations at federal and state levels, including breach notification and limits on various private sectors. You'll leave with an understanding of the legal requirements for the responsible handling and transfer of personal data within industry and workplaces, including government access to private-sector data.

The training is based on the body of knowledge for the IAPP's ANSI-accredited Certified Information Privacy Professional/ U.S. (CIPP/US) certification program.

12/02	12/03/21	OLL	3:00 PM - 11:00 PM	KOE
03/09	03/10/22	OLL	3:00 PM - 11:00 PM	KOE

Programming

Advanced Programming Techniques with Python (v1.1) / 2025 / Days: 3

Python continues to be a popular programming language, perhaps owing to its easy learning curve, small code footprint, and versatility for business, web, and scientific uses. Python is useful for developing custom software tools, applications, web services, and cloud applications. In this course, you'll build upon your basic Python skills, learning more advanced topics such as object-oriented programming patterns, development of graphical user interfaces, data management, creating web service-connected apps, performing data science tasks, unit testing, and creating and installing packages and executable applications.

02/23	02/25/22	OLL	3:00 PM - 11:00 PM	KOE
05/11	05/14/22	OLL	5:00 PM - 1:00 AM	KOE

Course Schedule

HTML5 - Content Authoring Fundamentals / 395 / Days: 1

HTML5 is one of the most integral and evolving web technologies that enables a user to structure content and present it on the web. This course lays the foundation for mastering this popular web publishing technology.

12/07 · 12/07/21 **OLL** 3:00 PM - 11:00 PM KOE

03/15 · 03/16/22 **OLL** 4:00 PM - 12:00 AM KOE

06/14 · 06/14/22 **OLL** 3:00 PM - 11:00 PM KOE

HTML5 - Content Authoring with New and Advanced Features / 395 / Days: 1

This course focuses on the new and advanced features of HTML5, covering how to create HTML5 and CSS3 markup that will work well on the widest possible variety of web browsers, mobile devices, and machine readers, such as search engine web crawlers.

12/09 · 12/09/21 **OLL** 3:00 PM - 11:00 PM KOE

03/18 · 03/19/22 **OLL** 4:00 PM - 12:00 AM KOE

06/16 · 06/16/22 **OLL** 3:00 PM - 11:00 PM KOE

Project Management

Certified Associate in Project Management (CAPM)® Course - Sixth Edition / 2380 / Days: 4

In this class you will learn to apply project management processes acknowledged by the Project Management Institute, Inc. (PMI)®; to successfully plan and execute projects. This course will also prepare you for the CAPM, a globally-recognized certification of excellence in project management.

01/31 · 02/03/22 **OLL** 3:00 PM - 11:00 PM KOE

03/28 · 04/01/22 **OLL** 5:00 PM - 1:00 AM KOE

05/31 · 06/03/22 **OLL** 3:00 PM - 11:00 PM KOE

Python Programming

Introduction to Programming with Python® (v1.0) / 990 / Days: 2

Though Python® has been in use for nearly thirty years, it has become one of the most popular languages for software development, particularly within the fields of data science, machine learning, artificial intelligence, and web development—all areas in which Python is widely used. Whether you're relatively new to programming, or have experience in other programming languages, this course will provide you with a comprehensive first exposure to the Python programming language that can provide you with a quick start in Python, or as the foundation for further learning.

You will learn elements of the Python 3 language and development strategies by creating a complete program that performs a wide range of operations on a variety of data types, structures, and objects, implements program logic through conditional statements and loops, structures code for reusability through functions, classes, and modules, reads and writes files, and handles error conditions

02/14 · 02/15/22 **OLL** 3:00 PM - 11:00 PM KOE

05/09 · 05/11/22 **OLL** 5:00 PM - 1:00 AM KOE

Using Data Science Tools in Python (v1.0) / 1198 / Days: 2

More and more organizations are turning to data science to help guide business decisions. Regardless of industry, the ability to extract knowledge from data is crucial for a modern business to stay competitive. One of the tools at the forefront of data science is the Python® programming language. Python's robust libraries have given data scientists the ability to load, analyze, shape, clean, and visualize data in easy to use, yet powerful, ways. This course will teach you the skills you need to successfully use these key libraries to extract useful insights from data, and as a result, provide great value to the business

12/02 · 12/03/21 **OLL** 3:00 PM - 11:00 PM KOE

03/01 · 03/03/22 **OLL** 5:00 PM - 1:00 AM KOE

06/16 · 06/17/22 **OLL** 3:00 PM - 11:00 PM KOE

Salesforce

Salesforce.com - Sales Cloud for Sales Representatives / 600 / Days: 1

This course will give students the knowledge and skills they need to use Salesforce® in the real world—ultimately enabling them to meet and exceed their sales targets.

01/27 · 01/28/22 **OLL** 5:00 PM - 1:00 AM KOE

05/27 · 05/27/22 **OLL** 3:00 PM - 11:00 PM KOE

SHRM

SHRM Essentials of HR Management / 1390 / Days: 2

Gain the critical knowledge necessary to help reduce costs, avoid potential lawsuits, and improve your ability to handle challenging HR issues. This program is ideal if you are just starting out in the HR profession. As an official Society for Human Resource Management (SHRM) Education Partner, New Horizons is proud to have Recertification Provider status. This course qualifies for 14 Professional Development Credits with SHRM.

12/09 · 12/11/21 **OLL** 5:00 PM - 1:00 AM KOE

03/17 · 03/18/22 **OLL** 2:00 PM - 10:00 PM KOE

06/14 · 06/16/22 **OLL** 5:00 PM - 1:00 AM KOE

SHRM-CP/SHRM-SCP Certification Preparation / 3475 / Days: 5

Students will be able to identify areas of strength and build on them. They will also see where they will need further concentrated study in preparation for their exam. As an official Society for Human Resource Management (SHRM) Education Partner, New Horizons is proud to have Recertification Provider status. This course qualifies for 32.5 Professional Development Credits with SHRM.

04/04 · 04/08/22 **OLL** 3:00 PM - 11:00 PM KOE

Six Sigma

Lean Six Sigma Black Belt / 3750 / Days: 5

The accelerated lean Six Sigma Black Belt program and methodology allows students to complete certification requirements faster than traditional Six Sigma and Lean training programs. Successful candidates will be awarded the Lean Six Sigma Black Belt certification from Lean Sigma Corporation after passing the included Practicum certification exam. The certification exam is included in this course and you can take the exam at your convenience after passing section quizzes. You must complete the exam within 6 months of class. The exam requires the use of the MiniTab application. A free 30 day trial is available for student usage.

02/21 · 02/25/22 **OLL** 3:00 PM - 11:00 PM KOE

05/23 · 05/28/22 **OLL** 5:00 PM - 1:00 AM KOE

Lean Six Sigma Green Belt / 3000 / Days: 4

The accelerated Lean Six Sigma Green Belt program and methodology allows students to complete certification requirements faster than traditional Six Sigma and Lean training programs. Successful candidates will be awarded the Lean Six Sigma Green Belt certification from Lean Sigma Corporation after passing the included certification exam. The certification exam is included in this course and you can take the exam at your convenience after passing section quizzes. You must complete the exam within 6 months of class.

12/06 · 12/10/21 **OLL** 5:00 PM - 1:00 AM KOE

01/31 · 02/03/22 **OLL** 3:00 PM - 11:00 PM KOE

Course Schedule

Lean Six Sigma Green Belt / 3000 / Days: 4

The accelerated Lean Six Sigma Green Belt program and methodology allows students to complete certification requirements faster than traditional Six Sigma and Lean training programs. Successful candidates will be awarded the Lean Six Sigma Green Belt certification from Lean Sigma Corporation after passing the included certification exam. The certification exam is included in this course and you can take the exam at your convenience after passing section quizzes. You must complete the exam within 6 months of class.

03/14	03/17/22	OLL	2:00 PM - 10:00 PM	KOE
04/11	04/15/22	OLL	5:00 PM - 1:00 AM	KOE
05/16	05/19/22	OLL	3:00 PM - 11:00 PM	KOE
06/13	06/16/22	OLL	3:00 PM - 11:00 PM	KOE

Lean Six Sigma Yellow Belt / 1500 / Days: 2

Earn your Six Sigma Yellow Belt certification from an industry leader in Lean Six Sigma training. This course offers coverage of the Define, Measure, and Control phases in Six Sigma Methodology. The Six Sigma Yellow Belt certification will prepare you for a deeper understanding of Six Sigma. You will be prepared to collaborate with certified Black Belt and Green Belts, as they work through even the most advanced Six Sigma projects.

Successful candidates will be awarded the Lean Six Sigma Yellow Belt certification from Lean Sigma Corporation after passing the included certification exam. The certification exam is included in this course and you can take the exam at your convenience after passing section quizzes. You must complete the exam within 6 months of class.

01/06	01/07/22	OLL	3:00 PM - 11:00 PM	KOE
03/21	03/23/22	OLL	4:00 PM - 12:00 AM	KOE
05/09	05/10/22	OLL	3:00 PM - 11:00 PM	KOE

VMware vSphere

VMware vSphere: Install, Configure, Manage [v7.0] / 3400 / Days: 5

This course features intensive hands-on training that focuses on installing, configuring, and managing VMware vSphere®; 7, which includes VMware ESXi®; 7 and VMware vCenter Server®; 7. This course prepares you to administer a vSphere infrastructure for an organization of any size. This course is the foundation for most of the other VMware technologies in the software-defined data center.

12/06	12/10/21	OLL	10:00 AM - 5:00 PM	KOE
12/13	12/17/21	OLL	3:00 PM - 11:00 PM	KOE
01/10	01/14/22	OLL	3:00 PM - 11:00 PM	KOE
01/31	02/05/22	OLL	5:00 PM - 1:00 AM	KOE
02/21	02/25/22	OLL	3:00 PM - 11:00 PM	KOE
03/14	03/18/22	OLL	2:00 PM - 10:00 PM	KOE
04/04	04/09/22	OLL	5:00 PM - 1:00 AM	KOE

VMware vSphere: Install, Configure, Manage [v7.0] / 3400 / Days: 5

This course features intensive hands-on training that focuses on installing, configuring, and managing VMware vSphere®; 7, which includes VMware ESXi®; 7 and VMware vCenter Server®; 7. This course prepares you to administer a vSphere infrastructure for an organization of any size. This course is the foundation for most of the other VMware technologies in the software-defined data center.

04/25	04/29/22	OLL	3:00 PM - 11:00 PM	KOE
05/16	05/20/22	OLL	3:00 PM - 11:00 PM	KOE
06/06	06/11/22	OLL	5:00 PM - 1:00 AM	KOE
06/27	07/01/22	OLL	3:00 PM - 11:00 PM	KOE

Workplace Fundamentals

10 Soft Skills You Need / 395 / Days: 1

In this course, students will develop a core set of soft skills by managing and looking at the way people interact and seeing things in a new light.

12/13	12/14/21	OLL	5:00 PM - 1:00 AM	KOE
04/11	04/11/22	OLL	3:00 PM - 11:00 PM	KOE

Accounting Essentials / 395 / Days: 1

In this course, students will learn about accounting fundamentals.

02/14	02/14/22	OLL	3:00 PM - 11:00 PM	KOE
05/20	05/21/22	OLL	5:00 PM - 1:00 AM	KOE

Business Etiquette / 395 / Days: 1

This course examines the basics, most importantly to be considerate of others, dress/appearance, the workplace versus social situations, business meetings, proper introductions and 'the handshake', conversation skills/small talk, & much more.

01/25	01/26/22	OLL	5:00 PM - 1:00 AM	KOE
05/17	05/17/22	OLL	3:00 PM - 11:00 PM	KOE

Business Writing / 395 / Days: 1

This course offers effective strategies to sharpen your writing skills by structuring your ideas logically, exercising diplomacy in letters and reports, and shaping your arguments.

12/29	12/29/21	OLL	3:00 PM - 11:00 PM	KOE
02/03	02/03/22	OLL	3:00 PM - 11:00 PM	KOE
03/10	03/11/22	OLL	5:00 PM - 1:00 AM	KOE
04/28	04/28/22	OLL	3:00 PM - 11:00 PM	KOE
06/02	06/02/22	OLL	3:00 PM - 11:00 PM	KOE
06/30	07/01/22	OLL	5:00 PM - 1:00 AM	KOE

Change Management / 395 / Days: 1

This workshop will give all participants an understanding of how change is implemented and some tools for managing their reactions to change.

12/21	12/22/21	OLL	5:00 PM - 1:00 AM	KOE
03/30	03/30/22	OLL	3:00 PM - 11:00 PM	KOE
06/28	06/29/22	OLL	5:00 PM - 1:00 AM	KOE

Coaching and Mentoring / 395 / Days: 1

This workshop focuses on how to better coach your employees to higher performance.

12/20	12/21/21	OLL	5:00 PM - 1:00 AM	KOE
03/28	03/28/22	OLL	3:00 PM - 11:00 PM	KOE
07/29	07/30/22	OLL	5:00 PM - 1:00 AM	KOE

Communication Strategies / 395 / Days: 1

In this course students will understand the different methods of communication and how to make the most of each of them.

12/27	12/27/21	OLL	3:00 PM - 11:00 PM	KOE
03/03	03/04/22	OLL	5:00 PM - 1:00 AM	KOE
04/29	04/29/22	OLL	3:00 PM - 11:00 PM	KOE
06/29	06/29/22	OLL	3:00 PM - 11:00 PM	KOE

Conflict Resolution / 395 / Days: 1

Participants will learn crucial conflict management skills, including dealing with anger and using the Agreement Frame. If left unchecked or not resolved it can lead to lost production, absences, attrition, and even law suits.

12/10	12/11/21	OLL	5:00 PM - 1:00 AM	KOE
02/14	02/14/22	OLL	3:00 PM - 11:00 PM	KOE
04/15	04/16/22	OLL	5:00 PM - 1:00 AM	KOE
06/13	06/13/22	OLL	3:00 PM - 11:00 PM	KOE

Creative Problem Solving / 395 / Days: 1

This workshop will give students an overview of the creative problem solving process, as well as key problem solving tools that they can use every day. Skills such as brainstorming, information gathering, & analyzing data will be covered during class.

03/24	03/24/22	OLL	2:00 PM - 10:00 PM	KOE
06/23	06/24/22	OLL	5:00 PM - 1:00 AM	KOE

Critical Thinking / 395 / Days: 1

In this course, students will learn develop their ability to analyze and evaluate information.

12/20	12/21/21	OLL	5:00 PM - 1:00 AM	KOE
04/01	04/01/22	OLL	3:00 PM - 11:00 PM	KOE
07/01	07/02/22	OLL	5:00 PM - 1:00 AM	KOE

Course Schedule

<p>Effective Presentations / 295 / Days: 1</p> <p>The ability to deliver presentations is vital to achieving advancement for yourself and for your ideas. Few skills in life will contribute to your success as much as presentation skills. Without a dynamic and coherent presentation, even stellar ideas can fail to convince your audience. In this course, you will learn to organize your ideas to create coherent and convincing oral presentations, while also utilizing available visual aids and using public-speaking techniques to strengthen your delivery.</p> <table style="width: 100%; border-collapse: collapse;"> <tr><td>12/29 · 12/30/21</td><td>OLL</td><td>5:00 PM - 1:00 AM</td><td>KOE</td></tr> <tr><td>04/19 · 04/19/22</td><td>OLL</td><td>3:00 PM - 11:00 PM</td><td>KOE</td></tr> </table> <p>Email Etiquette / 395 / Days: 1</p> <p>In this course, students will learn about e-mail policies and learn how to write professional e-mail memos that convey appropriate messages.</p> <table style="width: 100%; border-collapse: collapse;"> <tr><td>12/03 · 12/03/21</td><td>OLL</td><td>3:00 PM - 11:00 PM</td><td>KOE</td></tr> <tr><td>03/08 · 03/09/22</td><td>OLL</td><td>5:00 PM - 1:00 AM</td><td>KOE</td></tr> <tr><td>06/03 · 06/03/22</td><td>OLL</td><td>3:00 PM - 11:00 PM</td><td>KOE</td></tr> </table> <p>Employee Motivation / 395 / Days: 1</p> <p>This course will assist students in understanding and implementing strategies that will help to motivate their work force.</p> <table style="width: 100%; border-collapse: collapse;"> <tr><td>01/07 · 01/07/22</td><td>OLL</td><td>3:00 PM - 11:00 PM</td><td>KOE</td></tr> <tr><td>05/02 · 05/03/22</td><td>OLL</td><td>5:00 PM - 1:00 AM</td><td>KOE</td></tr> </table> <p>Excellence in Customer Service (Basic) / 395 / Days: 1</p> <p>As a customer service representative, you are expected to handle customer interactions in the best way possible. The expectations of both your company and your customers hinge on your ability to provide the right service in the right way. In this course, you will explore the background and techniques of customer interactions.</p> <p>Providing quality customer care ensures that every single contact with your company is a positive experience. Customers can range from external consumers to internal employees in other departments. Knowing how to provide the same level of service to all customers will enrich your time spent at work by establishing positive business relationships. Recognizing crucial points throughout customer interactions increases your ability to solve problems and offer affirmative solutions. Applying this knowledge to trends in service and consumer desires allows you to contribute to the company's bottom line and make a customer's life a little easier.</p> <table style="width: 100%; border-collapse: collapse;"> <tr><td>03/22 · 03/22/22</td><td>OLL</td><td>2:00 PM - 10:00 PM</td><td>KOE</td></tr> <tr><td>06/24 · 06/25/22</td><td>OLL</td><td>5:00 PM - 1:00 AM</td><td>KOE</td></tr> </table> <p>Grammar Essentials / 395 / Days: 1</p> <p>In this course, students will review the rules of grammar, identify common grammar errors, and refine their business writing style.</p> <table style="width: 100%; border-collapse: collapse;"> <tr><td>02/25 · 02/25/22</td><td>OLL</td><td>3:00 PM - 11:00 PM</td><td>KOE</td></tr> <tr><td>06/10 · 06/11/22</td><td>OLL</td><td>5:00 PM - 1:00 AM</td><td>KOE</td></tr> </table>	12/29 · 12/30/21	OLL	5:00 PM - 1:00 AM	KOE	04/19 · 04/19/22	OLL	3:00 PM - 11:00 PM	KOE	12/03 · 12/03/21	OLL	3:00 PM - 11:00 PM	KOE	03/08 · 03/09/22	OLL	5:00 PM - 1:00 AM	KOE	06/03 · 06/03/22	OLL	3:00 PM - 11:00 PM	KOE	01/07 · 01/07/22	OLL	3:00 PM - 11:00 PM	KOE	05/02 · 05/03/22	OLL	5:00 PM - 1:00 AM	KOE	03/22 · 03/22/22	OLL	2:00 PM - 10:00 PM	KOE	06/24 · 06/25/22	OLL	5:00 PM - 1:00 AM	KOE	02/25 · 02/25/22	OLL	3:00 PM - 11:00 PM	KOE	06/10 · 06/11/22	OLL	5:00 PM - 1:00 AM	KOE	<p>Handling a Difficult Customer / 395 / Days: 1</p> <p>In this course, students will gain a valuable skill set to deal with difficult customers in various situations.</p> <table style="width: 100%; border-collapse: collapse;"> <tr><td>03/04 · 03/05/22</td><td>OLL</td><td>6:00 PM - 2:00 AM</td><td>KOE</td></tr> <tr><td>06/15 · 06/16/22</td><td>OLL</td><td>5:00 PM - 1:00 AM</td><td>KOE</td></tr> </table> <p>Interpersonal Skills / 395 / Days: 1</p> <p>In this course, students will be shown how to apply advanced verbal and written communication techniques in the workplace.</p> <table style="width: 100%; border-collapse: collapse;"> <tr><td>12/17 · 12/17/21</td><td>OLL</td><td>3:00 PM - 11:00 PM</td><td>KOE</td></tr> <tr><td>03/25 · 03/26/22</td><td>OLL</td><td>4:00 PM - 12:00 AM</td><td>KOE</td></tr> <tr><td>07/01 · 07/01/22</td><td>OLL</td><td>3:00 PM - 11:00 PM</td><td>KOE</td></tr> </table> <p>Leadership and Influence / 395 / Days: 1</p> <p>Once you learn the techniques of true Leadership And Influence, you will be able to build the confidence it takes to take the lead.</p> <table style="width: 100%; border-collapse: collapse;"> <tr><td>02/24 · 02/25/22</td><td>OLL</td><td>5:00 PM - 1:00 AM</td><td>KOE</td></tr> <tr><td>05/27 · 05/27/22</td><td>OLL</td><td>3:00 PM - 11:00 PM</td><td>KOE</td></tr> </table> <p>Negotiation Skills / 395 / Days: 1</p> <p>This workshop will give participants an understanding of the phases of negotiation, tools to use during a negotiation, and ways to build win-win solutions for all those involved.</p> <table style="width: 100%; border-collapse: collapse;"> <tr><td>02/11 · 02/11/22</td><td>OLL</td><td>3:00 PM - 11:00 PM</td><td>KOE</td></tr> <tr><td>05/13 · 05/14/22</td><td>OLL</td><td>5:00 PM - 1:00 AM</td><td>KOE</td></tr> </table> <p>Organizational Skills / 395 / Days: 1</p> <p>Developing good Organizational Skill is an investment that will provide benefits for years. To be successful means to be organized. These skills will filter through all aspects of your participants professional and personal lives.</p> <table style="width: 100%; border-collapse: collapse;"> <tr><td>01/21 · 01/22/22</td><td>OLL</td><td>5:00 PM - 1:00 AM</td><td>KOE</td></tr> <tr><td>04/21 · 04/21/22</td><td>OLL</td><td>3:00 PM - 11:00 PM</td><td>KOE</td></tr> </table> <p>Performance Management / 395 / Days: 1</p> <p>In this course, students learn to identify and manage difficult employees, monitor their behavior, develop clear and effective communications techniques, give and receive feedback, identify workplace conflicts and present resolutions.</p> <table style="width: 100%; border-collapse: collapse;"> <tr><td>03/18 · 03/19/22</td><td>OLL</td><td>4:00 PM - 12:00 AM</td><td>KOE</td></tr> <tr><td>07/18 · 07/18/22</td><td>OLL</td><td>3:00 PM - 11:00 PM</td><td>KOE</td></tr> </table> <p>Personal Productivity / 395 / Days: 1</p> <p>This course is intended for individuals who want to maximize their personal productivity.</p> <table style="width: 100%; border-collapse: collapse;"> <tr><td>02/11 · 02/12/22</td><td>OLL</td><td>5:00 PM - 1:00 AM</td><td>KOE</td></tr> <tr><td>05/04 · 05/04/22</td><td>OLL</td><td>3:00 PM - 11:00 PM</td><td>KOE</td></tr> </table>	03/04 · 03/05/22	OLL	6:00 PM - 2:00 AM	KOE	06/15 · 06/16/22	OLL	5:00 PM - 1:00 AM	KOE	12/17 · 12/17/21	OLL	3:00 PM - 11:00 PM	KOE	03/25 · 03/26/22	OLL	4:00 PM - 12:00 AM	KOE	07/01 · 07/01/22	OLL	3:00 PM - 11:00 PM	KOE	02/24 · 02/25/22	OLL	5:00 PM - 1:00 AM	KOE	05/27 · 05/27/22	OLL	3:00 PM - 11:00 PM	KOE	02/11 · 02/11/22	OLL	3:00 PM - 11:00 PM	KOE	05/13 · 05/14/22	OLL	5:00 PM - 1:00 AM	KOE	01/21 · 01/22/22	OLL	5:00 PM - 1:00 AM	KOE	04/21 · 04/21/22	OLL	3:00 PM - 11:00 PM	KOE	03/18 · 03/19/22	OLL	4:00 PM - 12:00 AM	KOE	07/18 · 07/18/22	OLL	3:00 PM - 11:00 PM	KOE	02/11 · 02/12/22	OLL	5:00 PM - 1:00 AM	KOE	05/04 · 05/04/22	OLL	3:00 PM - 11:00 PM	KOE	<p>Presentation Skills / 395 / Days: 1</p> <p>In this course, students will learn active listening skills to facilitate the exchange of ideas in meetings and presentations. They will also organize your ideas to create coherent and convincing oral presentations.</p> <table style="width: 100%; border-collapse: collapse;"> <tr><td>12/06 · 12/07/21</td><td>OLL</td><td>5:00 PM - 1:00 AM</td><td>KOE</td></tr> <tr><td>03/11 · 03/11/22</td><td>OLL</td><td>3:00 PM - 11:00 PM</td><td>KOE</td></tr> <tr><td>06/10 · 06/11/22</td><td>OLL</td><td>5:00 PM - 1:00 AM</td><td>KOE</td></tr> </table> <p>Project Management Essentials / 1785 / Days: 3</p> <p>If you are taking this course, you probably have some exposure to managing projects, or you may be considering embarking on a career as a professional project manager. Your ability as a project manager to demonstrate best practices in project management on the job is becoming the standard to compete in today's fast-paced and highly technical workplace. In this course, you will apply the generally recognized practices of project management to successfully manage projects.</p> <p>Project managers are always under severe pressure to complete projects on time and within budget. However, most projects fail to meet these demands, and, as a result, many projects are terminated early. Successful project management requires knowledge and experience. This course is designed to provide you with the skills needed to be a successful project manager in today's rapidly changing world. The skills and knowledge you gain in this course will help you avoid making costly mistakes and increase your competitive edge in the project management profession.</p> <table style="width: 100%; border-collapse: collapse;"> <tr><td>12/27 · 12/29/21</td><td>OLL</td><td>3:00 PM - 11:00 PM</td><td>KOE</td></tr> <tr><td>02/28 · 03/03/22</td><td>OLL</td><td>5:00 PM - 1:00 AM</td><td>KOE</td></tr> <tr><td>04/25 · 04/27/22</td><td>OLL</td><td>3:00 PM - 11:00 PM</td><td>KOE</td></tr> <tr><td>06/20 · 06/22/22</td><td>OLL</td><td>3:00 PM - 11:00 PM</td><td>KOE</td></tr> </table> <p>Project Management Fundamentals / 495 / Days: 1</p> <p>In this course, students will identify effective project management practices and their related processes. They will examine the elements of sound project management and apply the generally recognized practices to successfully manage projects.</p> <table style="width: 100%; border-collapse: collapse;"> <tr><td>12/08 · 12/08/21</td><td>OLL</td><td>3:00 PM - 11:00 PM</td><td>KOE</td></tr> <tr><td>01/05 · 01/06/22</td><td>OLL</td><td>5:00 PM - 1:00 AM</td><td>KOE</td></tr> <tr><td>02/02 · 02/02/22</td><td>OLL</td><td>3:00 PM - 11:00 PM</td><td>KOE</td></tr> <tr><td>03/02 · 03/02/22</td><td>OLL</td><td>3:00 PM - 11:00 PM</td><td>KOE</td></tr> <tr><td>04/01 · 04/02/22</td><td>OLL</td><td>5:00 PM - 1:00 AM</td><td>KOE</td></tr> <tr><td>04/27 · 04/27/22</td><td>OLL</td><td>3:00 PM - 11:00 PM</td><td>KOE</td></tr> <tr><td>05/18 · 05/18/22</td><td>OLL</td><td>3:00 PM - 11:00 PM</td><td>KOE</td></tr> <tr><td>06/08 · 06/09/22</td><td>OLL</td><td>5:00 PM - 1:00 AM</td><td>KOE</td></tr> <tr><td>06/29 · 06/29/22</td><td>OLL</td><td>3:00 PM - 11:00 PM</td><td>KOE</td></tr> </table>	12/06 · 12/07/21	OLL	5:00 PM - 1:00 AM	KOE	03/11 · 03/11/22	OLL	3:00 PM - 11:00 PM	KOE	06/10 · 06/11/22	OLL	5:00 PM - 1:00 AM	KOE	12/27 · 12/29/21	OLL	3:00 PM - 11:00 PM	KOE	02/28 · 03/03/22	OLL	5:00 PM - 1:00 AM	KOE	04/25 · 04/27/22	OLL	3:00 PM - 11:00 PM	KOE	06/20 · 06/22/22	OLL	3:00 PM - 11:00 PM	KOE	12/08 · 12/08/21	OLL	3:00 PM - 11:00 PM	KOE	01/05 · 01/06/22	OLL	5:00 PM - 1:00 AM	KOE	02/02 · 02/02/22	OLL	3:00 PM - 11:00 PM	KOE	03/02 · 03/02/22	OLL	3:00 PM - 11:00 PM	KOE	04/01 · 04/02/22	OLL	5:00 PM - 1:00 AM	KOE	04/27 · 04/27/22	OLL	3:00 PM - 11:00 PM	KOE	05/18 · 05/18/22	OLL	3:00 PM - 11:00 PM	KOE	06/08 · 06/09/22	OLL	5:00 PM - 1:00 AM	KOE	06/29 · 06/29/22	OLL	3:00 PM - 11:00 PM	KOE
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Course Schedule

Supervising Others / 395 / Days: 1

In this course, students will develop the skills required to be more efficient and proficient supervisors.

02/23 · 02/23/22 **OLL** 3:00 PM - 11:00 PM KOE

05/25 · 05/26/22 **OLL** 5:00 PM - 1:00 AM KOE

Teamwork and Team Building / 395 / Days: 1

This workshop will encourage you to explore the different aspects of a team, as well as ways that they can become a top-notch team performer.

03/21 · 03/21/22 **OLL** 2:00 PM - 10:00 PM KOE

07/22 · 07/23/22 **OLL** 5:00 PM - 1:00 AM KOE

Time Management / 395 / Days: 1

The Time Management workshop will cover strategies to help participants learn crucial strategies that include personal motivation, delegation skills, organization tools, and crisis management.

12/08 · 12/08/21 **OLL** 3:00 PM - 11:00 PM KOE

12/08 · 12/08/21 **OLL** 3:00 PM - 11:00 PM KOE

01/19 · 01/19/22 **OLL** 3:00 PM - 11:00 PM KOE

02/28 · 03/01/22 **OLL** 5:00 PM - 1:00 AM KOE

04/13 · 04/13/22 **OLL** 3:00 PM - 11:00 PM KOE

06/01 · 06/01/22 **OLL** 3:00 PM - 11:00 PM KOE